

EMPLOYEE OF THE MONTH – NOMINATION FORM

Thank you for taking the time to express your appreciation of your colleague by completing this form.

NOTE: Only nominations for Facilities employees will be considered.

Forward completed forms to Jon Clark Teglas at jcteglas@vt.edu · mail code 0127 · in person in 112 Sterrett.

Nominee: _____ **Position and/or Title:** _____

REASON FOR NOMINATION

“Shows up for work on time and has a good attitude” are great, but give us more information. Has a colleague performed an exceptional act of service, contributed more than is expected, and/or is a noteworthy role model?

Nominated by: _____ **Date:** _____