MS4 REGISTRATION STATEMENT

Virginia Tech
Invent the Future®

VIRGINIA TECH MS4 REGISTRATION STATEMENT

NPDES PHASE II: SMALL MS4 (Municipal Separate Storm Sewer System)

VPDES PERMIT NO. VAR 040049

EFFECTIVE DATE: JULY 1, 2013

EXPIRATION DATE: JUNE 30, 2018

CERTIFICATION STATEMENT AND SIGNATORY REQUIREMENTS
FOR MS4 PERMIT APPLICATIONS AND REPORTS

As required by 9VAC25-870-370 B, all reports required by state permits, and other information requested by the board shall, be signed by a responsible official or by a duly authorized representative of that person. A responsible official is:

1. For a corporation: by a responsible corporate officer. For the purpose of this section, a responsible corporate officer means: (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy-making or decision-making functions for the corporation, or (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for state permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

2. For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or

3. For a municipality, state, federal, or other public agency: by either a principal executive officer or ranking elected official. For purposes of this section, a principal executive officer of a federal agency includes (i) the chief executive officer of the agency, or (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.

A person is a duly authorized representative only if:

1. The authorization is made in writing by a person described above;

2. The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity such as the position of plant manager, operator of a well or a well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company. A duly authorized representative may thus be either a named individual or any individual occupying a named position; and

3. The written authorization is submitted to the department.

CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

30 Sept 2014

Dr. Christopher H. Kiwus — Date
Associate Vice President & Chief Facilities Officer

VAR040049 — Permit Number

VIRGINIA TECH — MS4 Name

SUBMITTAL DATE:

October 1, 2014

SUBMITTED TO:
Jay Roberts,
VWP Project Manager

Department of Environmental Quali
Blue Ridge Regional Office
3019 Peters Creek Road
Roanoke, Virginia 24019
Phone: (540) 562-6785
Email: jesse.roberts@deq.virginia.gc

SUBMITTED BY:
Chuck Dietz, PE
Stormwater Compliance Manager

Virginia Tech
Site & Infrastructure Development
230 Sterrett Drive (0529)
Blacksburg, VA 24061
Phone: (540) 231-1788
Email: charlid@vt.edu

INTRODUCTORY NOTE

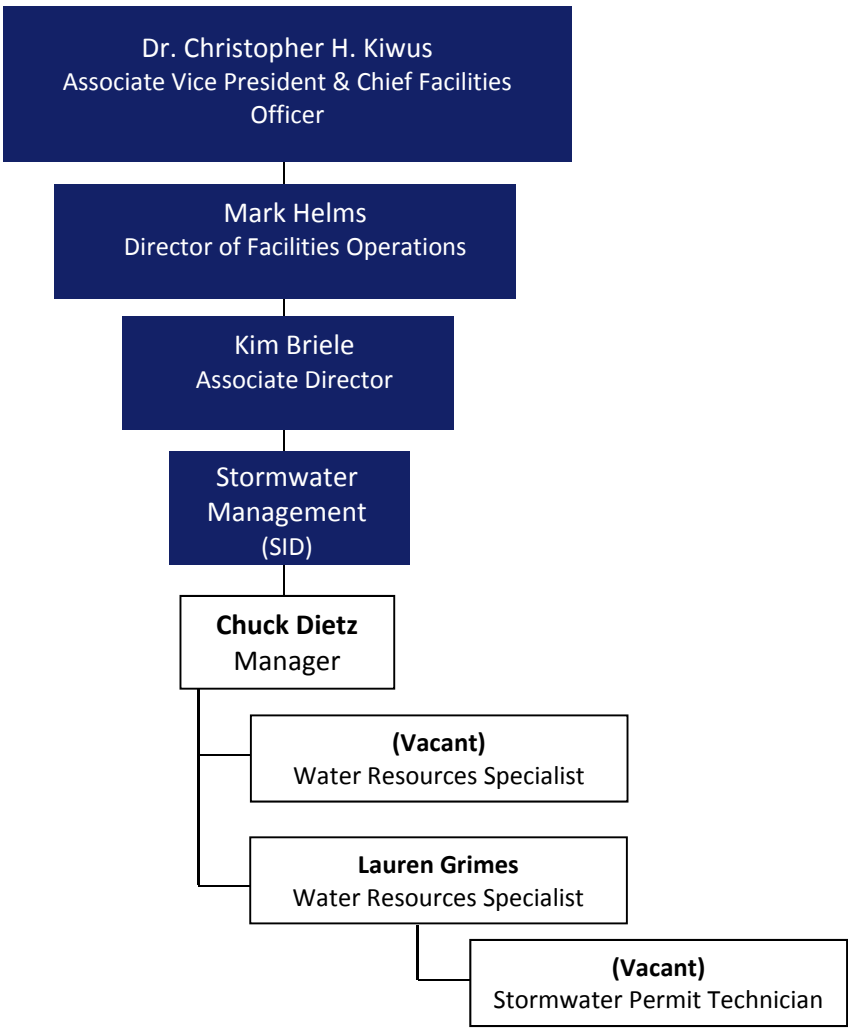
Virginia Tech has held an MS4 General Permit since 2003. At the end of each five-year term, the University must submit a new program plan to the Virginia Department of Environmental Quality (DEQ). With approval from DEQ, this plan establishes guidelines for the Virginia Tech Stormwater Management Program for the next permit cycle. The following document is Virginia Tech's Program Plan submission for the 2013-2018 permit cycle. Appendix A of this document has been updated to reflect the accomplishments of the Virginia Tech Stormwater Management Program and acts as the annual report submission for Year 1 of the 2013-2018 permit cycle.

Permit requirements mandate six minimum control measures for the program (*Public Education and Outreach, Public Involvement and Participation, Illicit Discharge Detection and Elimination, Construction Site Stormwater Runoff Control, Post-Construction Stormwater Management, and Pollution Prevention and Good Housekeeping*). The Facilities Services – Site & Infrastructure Development (SID) Department has developed best management practices in order to comply with the minimum control measure requirements and all other requirements outlined in the permit.

TABLE OF CONTENTS

SID Organizational Structure

Site & Infrastructure Development Department



RESPONSIBLE PARTY CONTACT INFORMATION

During Year 1 of the 2013-2018 MS4 Permit Cycle, Virginia Tech will finalize its list of responsible parties and associated contact information. The updated responsible party and contact information list will be added to the MS4 Program Plan.

MS4 OVERVIEW

Introduction

This document serves as the Registration Statement for Virginia Tech per **9VAC25-890-40** General Permit for Discharges of Stormwater from Small MS4s. The Registration Statement serves as an overview of Virginia Tech's MS4 Program Plan for the duration of the 2013-2018 permit cycle. Any revisions to this plan will be justified in writing and submitted to DEQ for review. The document follows the sequencing established in the permit. Any italicized content refers to language taken directly from the permit. Appendix A of this document has been updated to reflect the accomplishments of the Virginia Tech Stormwater Management Program and acts as the annual report submission for Year 1 of the 2013-2018 permit cycle.

General Registration Statement Information

Information pertaining to 9VAC25-890-30 B 1-6:

- **Name**: Virginia Polytechnic Institute and State University (Virginia Tech)
- **Type**: University
- **Address**: Virginia Tech – Sterrett Facilities Complex, 230 Sterrett Drive (0529), Blacksburg, VA 24061
- **HUCs currently receiving discharge**:
  - NE59 – New River Stroubles Creek
    - *IMPAIRED*: Stroubles Creek (Benthic) Pollutant– Sediment
- **Estimated Drainage Area discharging to any impaired surface waters**:
  - See Description of Drainage Area below for more information.
- **Physically Interconnected MS4s**:
  - Town of Blacksburg – VAR040019
  - Virginia Department of Transportation (VDOT) – VAR040016

9VAC25-890-30 B 9 *A list of all existing signed agreements between the operator and any applicable third parties where the operator has entered into an agreement in order to implement minimum control measures:*

- There are no signed agreements between the operator and any third parties in order to implement minimum control measures or portions of minimum control measures. Should this change, all necessary information will be added to the Virginia Tech MS4 Program Plan and future annual reports.

9VAC25-890-30 B 10 *The name, address, telephone number and email address of either the principal executive officer or ranking elected official as defined in **9VAC25-870-370**:*

Principle Executive Officer:
Title: Associate Vice President and Chief Facilities Officer
Name: Dr. Christopher H. Kiwus
230 Sterrett Drive
Blacksburg, VA 24061
Phone: (540) 231-6291
Email: chkiwus@vt.edu

9VAC25890-30 B 11 *The name, position title, address, telephone number, and email address of any duly authorized representative as defined in **9VAC25-870-370**:*

- At this time, Virginia Tech does not have a duly authorized representative. If one is ever appointed, it will be reflected in the Virginia Tech MS4 Program Plan and future annual reports.

Description of Drainage Area

Virginia Polytechnic Institute and State University (Virginia Tech) is located in Blacksburg, Virginia with 31,000 full time students and 14,000 faculty/staff. The main campus includes approximately 125 buildings and 2,600 acres. Virginia Tech is part of a watershed that drains to Stroubles Creek. The overall watershed is approximately 3,500 acre, and the main campus of Virginia Tech is approximately 1,270 acres. Stroubles Creek is a tributary of the New River (VAW-N22R, HUC 05050001). The headwaters of the creek originate in the northeastern part of the Town of Blacksburg, flowing in a generally southwestern direction. Upper Stroubles Creek is formed from two main tributaries – Central Branch and Webb Branch – and receives flow from a number of other unnamed perennial streams. The two named tributaries flow into the Duck Pond on the Virginia Tech campus, with the main Lower Stroubles Creek channel beginning at the pond's outfall. The Upper Stroubles Creek watershed contains a significant urban area including the Town of Blacksburg and a majority of the main campus of Virginia Tech.

PROGRAM OVERVIEW

Total Maximum Daily Load

Virginia Tech currently has one stormwater-related Waste Load Allocation (WLA) and is accountable for specific pollutant reductions. The WLA assigned to Virginia Tech is:

- **Stroubles Creek**: 210.88 tons/year sediment

9VAC25-890-40 Section I B 1 *Maintain an updated MS4 Program Plan that includes a specific TMDL Action Plan for pollutants allocated to the MS4 in approved TMDLs*

- Virginia Tech will be teaming up with other Stroubles Creek TMDL Implementation Plan (IP) stakeholders in the development of a TMDL Action Plan for Stroubles Creek. A progress report for the TMDL Action Plan will be provided in the Year 1 Annual Report submission and updates will be provided in each additional annual report (See *TMDL Year 1 Response*).

9VAC25-890-40 Section I B 2 *Special conditions for approved TMDLs other than the Chesapeake Bay TMDL:*

a) *Develop and maintain a list of legal authorities such as ordinances, state and other permits, orders, specific contract language, and interjurisdictional agreements applicable to reducing the pollutant identified in each applicable WLA.*

- Virginia Tech has developed a preliminary list of legal authorities applicable to reducing the pollutant identified in the WLA for Stroubles Creek. The following list will be evaluated annually and updated as needed.
    i. Virginia Tech MS4 Program
    ii. General Permit for Discharges of Stormwater from Municipal Separate Storm Sewer Systems (VAR04)
    iii. Virginia Tech Annual Standards and Specifications for ESC and SWM
    iv. General Permit for Discharges of Stormwater from Construction Activities (VAR10)
    v. Stormwater Management Policy (*under review*)

b) *Identify and maintain an updated list of all additional management practices, control techniques, and system design and engineering methods, beyond those identified in Section II B, that have been implemented as part of the MS4 Program Plan that are applicable to reducing the pollutant identified in the WLA.*

- Virginia will identify any additional practices, techniques, designs, and methods beyond those identified in Section II B that have been implemented and that are applicable to reducing the pollutant identified in the WLA for Stroubles Creek. Progress reports on this effort will be included in the appropriate annual reports.

c) *Enhance the public education and outreach and employee training programs to also promote methods to eliminate and reduce discharges of the pollutants identified in the WLA.*

- Virginia Tech has enhanced the public education and outreach and employee training programs to promote methods to eliminate and reduce discharges of the pollutant identified in the WLA. Each year, in conjunction with the annual reports, Virginia Tech will evaluate this effort and determine if any modifications are needed. Evaluations will be included with each annual report.

Year 1 Response: Sediment is a high priority water quality issue, as outlined in MCM1. Please see the MCM1 Evaluation in Appendix G.

d) *Assess all significant sources of pollutants from facilities owned or operated by the MS4 operator that are not covered under a separate VPDES permit and identify all municipal facilities that may be a significant source of the identified pollutant.*

- Facility pollutant identification will be incorporated into the high priority facility investigations that will be done in accordance with **9VAC25-890-40 Section II B 6 b**. Please see Appendix A for more information.

e) *Develop and implement methods to assess TMDL Action Plans for their effectiveness in reducing the pollutants identified in the WLA.*

- Methods to assess TMDL Action Plans will be considered during the development of any Action Plans that are required per **9VAC25-890-40 Section I B 1**. These methods will be addressed in the TMDL Action Plan and reported on in the appropriate annual reports.

9VAC25-890-40 Section I B 7 *Estimated end date for achieving the applicable WLA(s)*

- Any associated objectives and milestones for the WLA will be included in the TMDL Action Plan that will be developed within 24 months of permit coverage.

Annual Reporting Requirements

Per **9VAC25-890-40 Section I B 5**, each annual report shall include:

- Required TMDL Action Plan with appropriate annual report (Year 2).
- Report on the implementation of the TMDL Action Plans and associated evaluation including the results of any monitoring conducted as part of the evaluation.

Year 1 Response: A TMDL Implementation grant was awarded to Stroubles Creek stakeholders to aid in the advancement of goals and milestones in the current Stroubles Creek TMDL Implementation Plan. Throughout this process, the stakeholders have been assessing the progress of the goals and milestones specified in the current Stroubles Creek Implementation Plan. A scope of work and schedule has been developed to be implemented over the next 2 years. The assessment of progress will be utilized in the development of a TMDL Action Plan for Stroubles Creek.

Minimum Control Measure 1 – Public Outreach and Education

For the 2013-2018 MS4 permit cycle, Virginia Tech has identified three initial target audiences and high priority water quality issues. These audiences and issues will be the focus of the Public Outreach and Education Program during the permit cycle. Please see Tables 1 and 2 for more information regarding Virginia Tech's proposed target audiences and high priority water quality issues. Virginia Tech will strive to reach 20% of each target audience annually through a variety of mechanisms. At the end of each reporting year, Virginia Tech will evaluate the effectiveness of its public outreach and education efforts. Any observed weaknesses or shortcomings found during the evaluation will be appropriately addressed. This evaluation will be included in each MS4 Annual Report. See Appendix G.

Table 1: Target Audiences

Target Audience	Population	Rationale
On-Campus Students	~ 10,000	On-campus students are likely to impact stormwater in their everyday interaction with the campus community. Their greatest areas of impact are trash management, including the disposal of batteries, electronics, trash, cigarette butts, and food waste.
Off-Campus Students	~ 20,000	Off-campus Students frequent campus due to classes, sporting events, and activities. As a result, they have a great potential to impact stormwater. Some areas of concern are trash management and animal waste.
Faculty/Staff	~ 14,000	Faculty/Staff are most likely long-term members of the campus community and as such can be crucial advocates for stormwater management. Many employees deal with operations which use chemicals and equipment that have the potential to impact stormwater. Others are in a position to teach the student population about stormwater pollution prevention and

		facilitate research opportunities.

Table 2: High Priority Water Quality Issues

High Priority Water Quality Issue	Rationale
Sediment	Increased urbanization and runoff from impervious surfaces has high potential to damage the benthic ecosystem in Stroubles Creek.
Animal Waste	Animal waste has high potential to cause bacterial pollutants in the creek.
Trash	Trash is the most common pollutant from the University community and has high potential to enter the creek.

9VAC25-890-40 Section II B 1 f *The MS4 Program Plan shall describe how the conditions of this permit shall be updated in accordance with Table 1.*

During Year 1, Virginia Tech will develop a Public Outreach and Education Plan for the 2013-2018 MS4 permit cycle. This plan will discuss how the aforementioned target audiences and high priority water quality issues will be addressed during the permit cycle. Virginia Tech will strive to complete the Public Outreach and Education Plan by the summer of 2014 and will give a progress update in the Year 1 annual report submission. The final copy of the Public Outreach and Education Plan will be available in the Virginia Tech Site & Infrastructure Development office.

Year 1 Response: Virginia Tech has developed a Public Outreach and Education Plan for the 2013-2018 permit cycle. The plan discusses the rationale for the target audiences and high priority water quality issues as well as how they will be addressed during the permit cycle. A copy of the Public Outreach and Education Plan is available by request in the Site & Infrastructure Development office.

Annual Reporting Requirements

Per **9VAC25-890-49 Section II B 1 g**, each annual report shall include:

- *List of education and outreach activities conducted during the reporting period for each high priority water quality issue, the estimated number of people reached, and an estimated percentage of the target audience or audiences reached.*
- *List of education and outreach activities that will be conducted during the next reporting period for each high priority water quality issue, the estimated number of people that will be reached, and an estimated percentage of the target audience or audiences that will be reached.*

Year 1 Response: See BMP 1.1 and 1.2 in Appendix A for further information.

Minimum Control Measure 2 – Public Involvement/Participation

During the 2013-2018 permit cycle, Virginia Tech's MS4 Program Plan will be updated at least once a year in conjunction with annual reports. An updated MS4 Program Plan will be maintained on Virginia Tech's stormwater website. Copies of each annual report will be posted on Virginia Tech's stormwater website within 30 days of submittal and will remain online for the duration of the permit cycle. At the end of each reporting year, Virginia Tech will evaluate the effectiveness of its public outreach and education efforts. Any observed weaknesses or shortcomings found during the evaluation will be addressed and solutions will be proposed. This evaluation will be included in each MS4 Annual Report. See Appendix G.

9VAC25-890-40 Section II B 2 a (2) – Public Involvement:

a) *Maintain an updated MS4 Program Plan on the Virginia Tech stormwater website*.

- Virginia Tech will annually evaluate and update its MS4 Program Plan in conjunction with each annual report. The updated MS4 Program Plan will be maintained on Virginia Tech's stormwater website.

b) *Post Copies of each annual report on the Virginia Tech stormwater website.*

- A copy of each MS4 Annual Report will be posted on the Virginia Tech stormwater website within 30 days of submittal and will remain online for the duration of the MS4 permit cycle.

c) *Notify the public and provide for receipt of comment of the proposed MS4 Program Plan that will be submitted with the registration statement.*

- Virginia Tech will post a copy of the proposed MS4 Program Plan on the Virginia Tech stormwater website. A campus notice will be sent out to the University community to notify them that the proposed plan is available online and open to public comment. The public comment period will last 2 weeks. Any comments received during the public comment period will be reviewed by SID and addressed in the appropriate annual report.

Year 1 Response: See BMP 2.1 and 2.2 in Appendix A for further information.

9VAC25-890-40 Section II B 2 b – Public Participation *Participate, through promotion, sponsorship, or other involvement, in a minimum of four local activities annually.*

- Virginia Tech will satisfy this requirement through a variety of activities on campus and in surrounding communities. These activities will be addressed in the Public Participation written procedures described in **9VAC25-890-40 Section II B 2 c** (below).

Year 1 Response: See BMP 2.1 and 2.2 in Appendix A for further information.

9VAC25-890-40 Section II B 2 c *The MS4 Program Plan shall include written procedures for implementing this program.*

- During Year 1, Virginia Tech will develop written procedures for the Public Involvement and Participation portion of the Virginia Tech MS4 Program. These will be created in conjunction with the development of the Public Education and Outreach Plan. A progress update will be given in the Year 1 Annual Report. The final copy of the Public Involvement/Participation written procedures will be added to the Virginia Tech MS4 Program Plan.

Year 1 Response: Virginia Tech has developed written procedures for the Public Involvement/Participation portion for the 2013-2018 Virginia Tech MS4 Program. A copy of the written procedures is available in the Site & Infrastructure Development office.

Annual Reporting Requirements

Per **9VAC25-890-40 Section II B 2 d**, each MS4 Annual Report shall include:

- *A web link to the MS4 Program Plan and annual report.*
- *Documentation of compliance with the public participation requirements of this section.*

Year 1 Response: See BMP 2.1 and 2.2 in Appendix A for further information.

Minimum Control Measure 3 – Illicit Discharge Detection and Elimination (IDDE)

During the 2013-2018 MS4 permit cycle, Virginia Tech will update its current IDDE Program in order to meet the requirements stated in **9VAC25-890-40 Section II B 3**. In the interim, Virginia Tech will continue to implement its current IDDE Program until the program is updated to meet the conditions of the 2013-2018 MS4 Permit. At the end of each reporting year, Virginia Tech will evaluate the effectiveness of its IDDE public education efforts and response procedures. Any observed weaknesses or shortcomings found during the evaluation will be appropriately addressed. This evaluation will be included in each MS4 Annual Report. See Appendix G.

9VAC25-890-40 Section II B 3 a *Maintain an accurate storm sewer system map and information table and shall update it in accordance with Table 1.*

- During Years 1-3, Virginia Tech will strive to update its storm sewer system map to meet the requirements set forth in the 2013-2018 MS4 permit. A progress report will be given in each annual report until the storm sewer system map is completed. The final storm sewer system map will be made available upon request in the Virginia Tech Site & Infrastructure Development office.

Year 1 Response: Please see Appendix A, BMP 3.1.1 – Storm Sewer System Map (Inventory Outfall Locations) for a status update.

9VAC25-890-40 Section II B 3 b *Effectively prohibit, through ordinance or other legal mechanism, non-stormwater discharges into the storm sewer system to the extent allowable under federal, state, or local law or regulation.*

- During the 2013-2018 MS4 permit cycle, Virginia Tech will evaluate its methods for prohibiting non-stormwater discharges for effectiveness. Once this evaluation is complete, Virginia Tech will set goals for modification and implementation. Progress updates for the evaluation and any necessary modifications will be given in future MS4 Annual Reports.

Year 1 Response: Please see BMP 3.2.2 Prohibiting Illicit Discharges in Appendix A for a status update and the MCM3 Evaluation in Appendix G.

9VAC25-890-40 Section II B 3 c *Develop and implement written procedures to detect, identify, and address non-stormwater discharges, including illegal dumping, to the small MS4.*

- During Year 1, Virginia Tech will develop IDDE written procedures to be used during IDDE and Outfall Reconnaissance Inventory (ORI) investigations. These written procedures will satisfy the requirements set forth in **9VAC25-890-40 Section II B 3 c**. Virginia Tech will strive to complete the written procedures by the summer of 2014 and will give a progress update in the Year 1 Annual Report submission. The final copy of the IDDE written procedures will be added to Virginia Tech's IDDE Program and will be available upon request in the Virginia Tech Site & Infrastructure Development office.

Year 1 Response: Virginia Tech has developed written procedures that are utilized during IDDE and ORI Investigations. These procedures have been added to the Virginia Tech IDDE Program and are available upon request in the Virginia Tech Site & Infrastructure Development office.

9VAC25-890-40 Section II B 3 d *Promote, publicize, and facilitate public reporting of illicit discharges into or from MS4s.*

- Currently, Virginia Tech staff and students are able to report spills and illicit discharges on the Anonymous Safety Complaint interface of the Virginia Tech Environmental Health and Safety webpage: www.ehss.vt.edu/report_issue. During the 2013-2018 MS4 permit cycle, Virginia Tech will evaluate the process of reporting spills and illicit discharges to determine if any modifications are needed to satisfy the new IDDE Program requirements set forth in the 2013-2018 MS4 Permit. Progress updates for any necessary IDDE reporting modifications will be given in future MS4 Annual Reports.

Year 1 Response: See BMP 3.1, 3.2, and 3.3 in Appendix A for further information.

Annual Reporting Requirements

Per **9VAC25-890-40 Section II B 3 f**, each annual report shall include:

- *A list of any written notifications of physical interconnection given by the operator to other MS4s.*
- *The total number of outfalls screened during the reporting period, the screening results, and detail of any follow-up necessary based on screening results.*
- *Summary of each investigation conducted by the operator of any suspected illicit discharge. Each summary will include the following:*
    - *Date that the suspect discharge was observed or reported or both*
    - *How the investigation was resolved, including any follow-up*
    - *Resolution of the investigation and the date the investigation was closed*

Year 1 Response: See BMP 3.1, 3.2, and 3.3 in Appendix A for further information.

Minimum Control Measure 4 – Construction Site Runoff Control

The Virginia Tech Annual Standards and Specifications for Erosion and Sediment Control (ESC) and Stormwater Management (SWM) are integral components of Virginia Tech's design, construction, and maintenance of the University's facilities and campuses. The Virginia Tech Annual Standards and Specifications for ESC and SWM are administered by Virginia Tech Site & Infrastructure Development and apply to all design, construction, and maintenance activities on property owned by Virginia Tech, either by its internal workforce or contracted to external entities, where such activities are regulated by the Virginia ESC Law and Regulations or the Virginia SWM Act and VSMP Regulations. The Virginia Tech Annual Standards and Specifications for ESC and SWM are submitted to the Virginia Department of Environmental Quality (DEQ) for review and approval on an annual basis. Virginia Tech shall ensure that project-specific plans are developed and implemented in accordance with the Virginia Tech Annual Standards and Specifications for ESC and SWM. Please see Appendix B for a copy of the current Virginia Tech Annual Standards and Specifications for ESC and SWM. At the end of each reporting year, Virginia Tech will evaluate the effectiveness of its construction site runoff control efforts. Any observed weaknesses or shortcomings found during the evaluation will be appropriately addressed. This evaluation will be included in each MS4 Annual Report. See Appendix G.

- **9VAC25-890-40 Section II B 4 c (4)** *The operator shall promote to the public a mechanism for receipt of public complaints regarding regulated land-disturbing activities and shall follow-up on any complaints regarding potential water quality and compliance issues.* All public comments for the Virginia Tech MS4 program are directed to stormwater@vt.edu via a comment box on Virginia Tech's stormwater website. All public complaints regarding regulated land-disturbing activities will also be directed to the comment box and its associated email address. Signs containing web address and email information for public complaints will be posted at construction sites.

Year 1 Response: See BMP 4.1 in Appendix A for a status update.

9VAC25-890-40 Section II B 4 e – MS4 Program Requirements for Construction Site Stormwater Runoff Control:

(1) *Description of the legal authorities utilized to ensure compliance with the minimum control measures in Section II related to construction site stormwater runoff control such as ordinances, permits, orders, specific contract language, and multijurisdictional agreements.*

- Virginia Tech currently utilizes the following to ensure compliance with Minimum Control Measure 4 – Construction Site Stormwater Runoff Control:
  i. Virginia Tech Annual Standards and Specifications for ESC and SWM
  ii. Virginia Tech MS4 Program
  iii. General Permit for Discharges of Stormwater from Construction Activities (VAR10)
  iv. Memorandums of Understanding (MOU): project-by-project basis
  v. Memorandums of Agreement (MOA): project-by-project-basis

*This list will be updated on an as-needed basis. Projects outside of Virginia Tech's main campus may be subject to local ordinances.

(2) *Written plan review procedures and all associated documents utilized in plan review*

- During the 2013-2018 MS4 permit cycle, Virginia Tech will ensure that the established written plan review procedures are up-to-date. Progress updates on these procedures will be provided in future MS4 Annual Reports. Upon completion, the final plan review written procedures will be added to the MS4 Program Plan.

(3) *Copy of current Virginia Tech Annual Standards and Specifications for ESC and SWM*

- Please see Appendix B for a copy of the current Virginia Tech Annual Standards and Specifications for ESC and SWM.

(4) *Written inspection procedures and all associated documents utilized in inspections including the inspection schedule.*

- During the 2013-2018 MS4 permit cycle, Virginia Tech will evaluate its current written procedures for inspections in order to determine if any modifications are necessary. Progress updates will be given in future MS4 Annual Reports. The final version of the inspection written procedures and any necessary supporting documentation will be added to the Virginia Tech MS4 Program. Please see Appendix B for a copy of the current Virginia Tech Annual Standards and Specifications for ESC and SWM.

(5) *Written procedures for compliance and enforcement, including a progressive compliance and enforcement strategy, where appropriate.*

- Virginia Tech does not have regulatory enforcement capabilities – DEQ has this responsibility – therefore no written procedures will be developed for enforcement. Compliance procedures can be found in the Virginia Tech Annual Standards and Specifications for ESC and SWM. Please see Appendix B for more information.

(6) *Roles and Responsibilities of each of the operator's departments, divisions, or subdivisions in implementing Minimum Control Measure 4 – Construction Site Stormwater Runoff Control.*

- During the 2013-2018 MS4 permit cycle, Virginia Tech will compile a list of roles and responsibilities for Virginia Tech departments and divisions that are involved in the implementation of Minimum Control Measure 4 – Construction Site Stormwater Runoff Control. Progress updates for this effort will be given in future MS4 Annual Reports.

Year 1 Response: Virginia Tech Annual Standards and Specifications for ESC and SWM fulfill the roles and responsibilities requirement of the permit. Any changes to this document will be addressed in later annual reports. See BMP 4.1 in Appendix A for further information.

Annual Reporting Requirements

Per **9VAC25-890-40 Section II B 4 f**, each annual report shall include:

- *Total number of regulated land-disturbing activities*
- *Total disturbed acres*
- *Total number of inspections performed*
- *A summary of the enforcement actions taken*

Year 1 Response: See BMP 4.1 in Appendix A for a status update of the aforementioned annual reporting requirements.

Minimum Control Measure 5 – Post-Construction Stormwater Management

During the 2013-2018 MS4 permit cycle, Virginia Tech will update its current program for Post-Construction Stormwater Management in order to meet the requirements stated in **9VAC25-890-40 Section II B 5**. In the interim, Virginia Tech will continue to implement its current program until the program is updated to meet the conditions of the 2013-2018 MS4 Permit. At the end of each reporting year, Virginia Tech will evaluate the effectiveness of its public outreach and education efforts. Any observed weaknesses or shortcomings found during the evaluation will be appropriately addressed. This evaluation will be included in each MS4 Annual Report. See Appendix G.

9VAC25-890-40 Section II B 5 d *Update MS4 Program Plan, in accordance with Table 1, to include following for Stormwater Management Progressive Compliance Enforcement:*

(1) *List of applicable legal authorities related to Post-Construction Stormwater Management in new development and development on prior developed lands*
(2) *Written policies and procedures utilized to ensure that stormwater management facilities are designed and installed in accordance with* ***Section II B 5 b***
(3) *Written inspection policies and procedures utilized in conducting inspections*
(4) *Written procedures for inspection and maintenance of operator-owned stormwater management facilities.*
(5) *Roles and responsibilities of each of the operator's departments, divisions, or subdivisions in implementing Minimum Control Measure 5 – Post-Construction Stormwater Management.*

During Year 1, Virginia Tech will update its MS4 Program Plan to include the items from **9VAC25-890-40 Section II B 5 d** outlined above. A progress update will be given in the Year 1 Annual Report submission. The final procedures will be added to the MS4 Program Plan upon completion.

Year 1 Response: During Year 1, Virginia Tech reviewed MS4 Program components, and it was determined that the items from 9VAC25-890-40 Section II B 5 d are covered under the current Virginia Tech Annual Standards and Specifications for ESC and SWM as well as the current O&M Program for Virginia Tech Stormwater Management Facilities. These documents can be made available, upon request, at the Site & Infrastructure Development office.

9VAC25-890-40Section II B 5 e *Maintain an updated electronic database of all known operator-owned stormwater management facilities that discharge into the MS4.*

- During Year 1, Virginia Tech will update its current stormwater management facilities electronic database to include all information required in **9VAC25-890-40 Section II B 5 e (1)-(9)**. An updated copy of this database will be provided with the Year 1 Annual Report submission. This electronic database will be updated annually and included in each Annual Report submission.

Year 1 Response: See Appendix D for an updated list of all known operator-owned stormwater management facilities that discharge into the MS4.

Annual Reporting Requirements

Each Annual Report will include:

- *Current list of Stormwater Management Facilities* (**Appendix D**)

- *Number of inspections performed* (**Appendix A**)
- *Number of enforcement actions taken to ensure long-term maintenance* (**Appendix A**)

Minimum Control Measure 6 – Pollution Prevention/Good Housekeeping

During the 2013-2018 MS4 permit cycle, Virginia Tech will update its current program for Pollution Prevention/Good Housekeeping in order to meet the requirements stated in **9VAC25-890-40 Section II B 6**. In the interim, Virginia Tech will continue to implement its current program until the program is updated to meet the conditions of the 2013-2018 MS4 Permit. At the end of each reporting year, Virginia Tech will evaluate the effectiveness of its public outreach and education efforts. Any observed weaknesses or shortcomings found during the evaluation will be addressed and solutions will be proposed. This evaluation will be included in each MS4 Annual Report. See Appendix G.

9VAC25-890-40 Section II B 6 a *Develop and implement daily operational procedures designed to minimize or prevent pollutant discharge from municipal operations.*

- During Years 1 and 2, Virginia Tech will develop written procedures designed to minimize or prevent pollutant discharge from daily operations, equipment maintenance, and the application, storage, transport, and disposal of pesticides, herbicides, and fertilizers. These written procedures will be utilized, as appropriate, as part of employee training. The status of written procedure development will be included in the Year 1 and Year 2 Annual Report submissions.

Year 1 Response: Please see Appendix A, BMP 6.1.1 – Daily Good Housekeeping Procedures for a status update.

9VAC25-890-40 Section II B 6 b *Municipal facility pollution prevention and good housekeeping.*

(1) *Identify all municipal high priority facilities within 12 months of permit coverage.*

- During Year 1, Virginia Tech will develop selection criteria to use in the identification of municipal high priority facilities. Once the selection criteria are developed, Virginia Tech will perform site inspections of facilities that have the potential to be high priority facilities.

Year 1 Response: Please see Appendix A, BMP 6.1.2 – High Priority Facilities for a status update.

(2) *Identify which of the municipal high priority facilities have a high potential of chemicals or other materials to be discharged in stormwater.*

- During Year 1, once the high priority facilities are identified, Virginia Tech will determine which high priority facilities have a high potential to discharge chemicals or other materials into the storm sewer system. All high priority/high potential facilities will be required to have a Stormwater Pollution Prevention Plan (SWPPP). A list of all the high priority/high potential facilities will be provided in the Year 1 Annual Report submission.

Year 1 Response: Please see Appendix A, BMP 6.1.2 – High Priority Facilities for a status update.

(3) *Develop and implement specific SWPPPs for all high priority facilities identified as having a high potential for the discharge of chemicals and other materials in stormwater.*

- During Year 2, Virginia Tech will begin the process of developing SWPPPs for all the high priority/high potential facilities identified in Year 1. The progress of SWPPP development and implementation will be reported in each MS4 Annual Report submission. Virginia Tech will strive to have all necessary SWPPPs developed and implemented by June 30, 2018. A copy of each SWPPP will be kept at each facility and will be appropriately updated and utilized as part of staff training required in **Section II B 6 d**.

Year 1 Response: Please see Appendix A, BMP 6.1.2 – High Priority Facilities for a status update.

Nutrient Management Plans

Currently, Virginia Tech has twenty-one Nutrient Management Plans (NMPs). For a list of Virginia Tech's current NMPs, please see Table 3 (below).

Table 3: VT Nutrient Management Plans

Department	Area (Acres)	Issue Date	Expiration Date	Category	Contact Name	Contact Information
CALS Livestock Plan for Campus and Montgomery County Lands	1708.2	08/01/2014	09/2015	Agriculture	Dwight Paulette	540-731-1289 kentland@vt.edu
Virginia Tech Athletic Department	31.3	12/02/2012	11/31/2015	Turf & Landscape	Casey Underwood Emerson Pulliam	540-231-6067 caunderw@vt.edu 540-231-2840 emerson@vt.edu
Golf Course	18.5	12/01/2012	11/30/2015	Turf & Landscape	Jason Ratcliff	540-231-5619 jratclif@vt.edu
Virginia Tech Campus Grounds	198.3	12/01/2012	11/30/2015	Turf & Landscape	Steve Perfater	540-231-6973 sperfate@vt.edu
Peggy Lee Hahn Garden	4.4	12/01/2012	11/30/2015	Turf & Landscape	Dr. Holly Scoggins Dr. Shawn Askew	540-231-5783 hollysco@vt.edu 540-231-5807 saskew@vt.edu
Virginia Tech Recreational Sports	27	12/01/2012	11/30/2015	Turf & Landscape	Chad Kropff	540-231-1467 chadk66@vt.edu
Turfgrass Research Center	20	03/28/2013	03/29/2016	Turf & Landscape	Dr. Erik Ervin	540-231-5208 ervin@vt.edu
Northern Piedmont AREC	11	12/13/2012	12/13/2014	Turf & Landscape	Steve Gulick	540-672-2660 sgulick@vt.edu
Urban Horticulture Center	15	4/5/2013	4/6/2016	Turf & Landscape	Susan Day John James	540-231-7264 sdd@vt.edu 540-231-2683 jojames@vt.edu
Kentland Managed Lands	204.9	4/16/2013	4/17/2016	Turf & Landscape	Dwight Paulette	540-731-1289 kentland@vt.edu
Glade Road Research Center	6.3	4/20/2013	4/21/2016	Turf & Landscape	Dr. Shawn Askew	540-231-5807 saskew@vt.edu
Alson H. Smith, Jr AREC –	47	12/1/2012	12/2/2015	Turf & Landscape	Dr. Tony Wolf	540-869-2560 vitis@vt.edu

Winchester						
Eastern Shore AREC	117.9	3/12/2013	3/13/2016	Turf & Landscape	Steven Rideout	757-414-0724 srideout@vt.edu
Eastern Virginia AREC	201.8	9/15/2012	9/16/2015	Turf & Landscape	Robert Pitman	804-333-3485 rpitman@vt.edu
Hampton Roads AREC	70 (total) 42.6 (managed)	2/23/2012	07/01/2015	Turf & Landscape	Dr. Pete Shultz	757-363-3900 schultzp@vt.edu
Middleburg AREC	296	2/14/2012	3/01/2015	Turf & Landscape	Ryan Brooks	540-687-3521 MAREC@vt.edu
Reynolds Homestead AREC	5.5	12/1/2012	12/2/2015	Turf & Landscape	Dr. Kyle Peer	276-694-4135 krpeer@vt.edu
Shenandoah Valley AREC	601.1	2/15/2013	2/16/2016	Agriculture	David Fiske	540-377-2255 dafiske@vt.edu
Southern Piedmont AREC	300.6	11/1/2012	11/2/2015	Agriculture	Dr. Carl Wilkinson	434-292-5331 wilki@vt.edu
Southwest AREC	98.1	10/15/2012	10/16/2015	Agriculture	Lee Wright	276-944-2203 lrite@vt.edu
Tidewater AREC	231.9	12/1/2012	12/2/2015	Agriculture	Allen Harper	757-657-6450 alharper@vt.edu

9VAC25-890-40 Section II B 6 c (1) *Implement Nutrient Management plans that have been developed by a certified nutrient management planner on all lands owned or operated by Virginia Tech where nutrients are applied to a contiguous area greater than one acre.*

a) *Identify all applicable lands where nutrients are applied to a contiguous area of more than one acre within 12 months of permit coverage.*

- During Year 1, Virginia Tech will determine if any additional lands will require NMPs and/or if any of the current turf and landscape NMPs need to be updated. A final list of turf and landscape NMPs will be provided in the Year 1 annual report submission. A latitude and longitude for each piece of land will be included in the final list.

Year 1 Response: Virginia Tech determined that no additional lands require a nutrient management plan. Please see Table 3 (above) for a current list of Virginia Tech's nutrient management plans.

b) *Implement turf and landscape NMPs on all lands where nutrients are applied to contiguous area of more than one acre, within 60 months of permit coverage.*

- If it is determined that additional turf and landscape NMPs need to be developed and/or any existing NMPs need to be modified, Virginia Tech will begin the process during Year 2. Progress updates regarding NMP modification and development will be given in each MS4 Annual Report submission. Virginia Tech will strive to have all necessary NMPs Developed and implemented by June 30, 2018.

Year 1 Response: Virginia Tech determined that no additional lands require a nutrient management plan. Please see Table 3 (above) for a current list of Virginia Tech's nutrient management plans.

9VAC25-890-40 Section II B 6 d *Conduct training for employees and develop an annual written training plan including a schedule of training events that ensures implementation of the training requirements.*

- During Year 1, Virginia Tech will develop an Annual Training Plan which will outline training schedules and implementation of training requirements. The Annual Training Plan will be added to the MS4 Program and updated annually.

Year 1 Response: An Annual Written Training Plan was completed during Year 1 and outlines the training components that will be accomplished each year. A copy of the training plan is available in the Site & Infrastructure Development office upon request. See BMP 6.1, 6.2, and 6.3 in Appendix A for a status update.

Annual Reporting Requirements

Per **9VAC25-890-40 Section II B 6 g**, each annual report shall include the following:

- *A summary report on the development and implementation of the daily operational procedures*
- *A summary report on the development and implementation of the required SWPPPs*
- *A summary report on the development and implementation of the nutrient management plans that includes:*
    - *The total acreage of lands where nutrient management plans are required*
    - *The total acreage of lands upon which nutrient management plans have been implemented*
- *A summary report on the required training, including a list of training events, the training date, the number of employees attending training and the objective of the training.*

Year 1 Response: See BMP 6.1, 6.2, and 6.3 in Appendix A for a status update of the aforementioned annual reporting requirements.

Appendix A – Summary of BMPs & Measurable Goals

MINIMUM CONTROL MEASURE 1 – PUBLIC OUTREACH & EDUCATION

Table 1: Public Education Outreach Plan

Program Update Requirement:	Permit Reference:	Update Completed By:
Public Education Outreach Plan	Section II B 1	12 months after permit coverage

*Updates will be submitted with the appropriate annual report.

1.1– Targeting Public Outreach Events for Target Audiences (Virginia Tech Students & Staff)

1.1.1 – Campus Events

Program Description: Educate the University about stormwater issues and pollution prevention techniques by participating in campus-sponsored events.

Measurable Goals: Participate in a total of 3 campus, community, or academic public outreach events each year. Track the number of outreach materials distributed at each event. Estimate the number of people from each target audience reached. TMDL- specific information will be incorporated into all public outreach events.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Public Outreach and Education Procedure

Year 1 Response: Site & Infrastructure Development (SID) staff assisted in coordinating and implementing the **Recycling Olympics** on March 19, 2014 to promote recycling, waste elimination, and proper waste disposal on the Virginia Tech campus. 42 on-campus students and 4 staff members participated in this event. The high priority water quality issue addressed through this outreach event was trash. SID promoted the Office of Energy and Sustainability's **America Recycles Day Green Tailgate** on November 14, 2013 through advertisements on Facebook and Twitter. Over 50 (off-campus and on-campus) students and 3 faculty members participated in this event which paralleled with our tailgate signage efforts encouraging proper disposal of waste during football season. The high priority water quality issue addressed through this outreach event was also trash. SID also promoted the Virginia Tech Alternative Transportation **Cycle Chic** event on April 23, 2014. Over 30 off-campus commuter students and 6 staff members participated in the event, including members of the Virginia Tech Police Department. The event included bike tune-ups and information on the benefits of alternative transportation. No stormwater-specific outreach material was distributed as a part of this event, but all events incorporated outreach components that included important pollution prevention practices. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

Target Audience	Percentage Reached
On-Campus Students	Recycling Olympics: **.42%** Green Tailgate: **.25%** Cycle Chic: **.3%**
Off-Campus Students	Recycling Olympics: **0%** Green Tailgate: **.13%** Cycle Chic: **.15%**
Faculty/Staff	Recycling Olympics: **.03%** Green Tailgate: **.02%** Cycle Chic: **.04%**

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

1.1.2 – Community Events

Program Description: Educate the community about stormwater issues and pollution prevention techniques by participating in community events.

Measurable Goal: Participate in a total of 3 campus, community, or academic public outreach events each year. Track the number of outreach materials distributed at each event. Estimate the number of people from each target audience reached. TMDL- specific information will be incorporated into all public outreach events.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Public Outreach and Education Procedure

Year 1 Response: Virginia Tech, in conjunction with the stormwater management employees at the Town of Blacksburg, hosted a stormwater display at **Sustainability Week** on September 18, 2013. Representatives distributed pollution prevention information and were available for questions/concerns regarding local waterways. Approximately 10 off-campus students and 5 Virginia Tech employees visited the booth during the event. Children and their parents were able to enjoy Enviroscape demonstrations as well as the aquatic insect display (highlighting the core benthic impairment issue with the Stroubles Creek TMDL). More face-to-face interactions took place at this event than material distribution. The high priority water quality issues addressed through this outreach event were trash, pet waste, and sediment. Virginia Tech, in conjunction with the stormwater management employees at the Town of Blacksburg, hosted a stormwater display at **Steppin' Out** 2013. A 'kids table' included an aquatic insect display, a Virginia Tech weather station informational video, coloring activities, and goodie bags with activity books and bookmarks. The adult table included a watershed map, basic water quality testing equipment, and information about lawn maintenance and pet waste. A rain barrel was also on display. Again, representatives were available to address any questions/concerns from community members. Approximately 60% of all materials provided were distributed during the event. The high priority water quality issues addressed through this outreach event were trash, pet waste, and sediment. For the first time, Site & Infrastructure Development took advantage of a program in Housing and Residence Life that allows printed materials to be distributed to

each dormitory bed in order to provide pertinent information to new and returning students. An informational **residential dormitory packet** included a flier and a business card outlining illicit discharge indicators and information on how to report an illicit discharge. The materials were distributed to 9,026 beds for all on-campus students. This effort reached 100% of the on-campus student target audience. Next steps include developing innovative outreach material that is *not* paper-based to encourage continued use (magnets, dog leash poop bag holders, keychains, etc.). The high priority water quality issues addressed through this outreach event were trash, pet waste, and sediment. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

Target Audience:	**Percentage Reached:**
On-Campus Students	Sustainability Week: **0%** Steppin' Out: **0%** Residential Dormitory Packet: **100%**
Off-Campus Students	Sustainability Week: Steppin' Out: **.04%** Residential Dormitory Packet: **0%**
Faculty/Staff	Sustainability Week: Steppin' Out: **.04%** Residential Dormitory Packet: **0%**

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

1.1.3 – Academic Events

Program Description: Educate the community about stormwater issues and pollution prevention techniques by participating in academic events.

Measurable Goals: Participate in a total of 3 campus, community, or academic public outreach events each year. Track the number of outreach materials distributed at each event. Estimate the number reached from each target audience. TMDL- specific information will be incorporated into all public outreach events.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Public Outreach and Education Procedure

Year 1 Response: A Virginia Tech Site & Infrastructure Development (SID) employee and two Town of Blacksburg employees presented in Travis Williams' **Environmental Justice course** March 20, 2014. Of the three total presentations, the local MS4 Programs, local flooding issues, and local water quality sampling were all addressed. Approximately 30 students were present in the classroom, along with one professor. The manager of SID participated in a field outing with Erich Hester's **Water Resources Engineering course** on March 26, 2014 which included a tour of an on-campus enhanced extended detention pond, an explanation of the project's plan sets and relevant stormwater design information. Approximately 30 students were present in the class, along with one professor. A Virginia Tech SID employee presented in Leigh Anne Krometis' **Land and Water Resources Engineering II course** on April 7, 2014 highlighting the campus storm

sewer system and the Virginia Tech MS4 Program. Approximately 30 students and one professor were present in the class. Since all courses were upperclassmen level, all students most likely lived off-campus. New River Valley Watershed stickers and illicit discharge business cards were distributed to those interested, but material distribution numbers were not collected. The high priority water quality issues addressed through all three of these academic outreach events were trash, pet waste, and sediment. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

Target Audience:	Percentage Reached:
On-Campus Students	Environmental Justice: **0%** Water Resources Engineering: **0%** Land & Water Resources Engineering II: **0%**
Off-Campus Students	Environmental Justice: **.3%** Water Resources Engineering: **.3%** Land & Water Resources Engineering II: **.3%**
Faculty/Staff	Environmental Justice: **.01%** Water Resources Engineering: **.01%** Land & Water Resources Engineering II: **.01%**

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

1.2 – Targeting Public Outreach Mediums for Target Audiences

1.2.1 – Electronic Outreach

Program Description: Provide the University community with electronic outreach mediums to access information regarding stormwater management and methods to improve local watershed health (i.e., Facebook, stormwater website, Twitter, Tumblr, blogs, etc.).

Measurable Goals: Post at least 5 stormwater-related facts each year via electronic outreach. Track the number of viewers and record the estimated number reached from each target audience. Track comments that SID receives from social media sources.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Public Outreach and Education Procedure

Year 1 Response: Virginia Tech Site & Infrastructure Development (SID) maintains a "Virginia Tech Stormwater" Facebook page (facebook.com/hokiestormwater), a Twitter feed (@VTstormwater), and a departmental website. On the Facebook page during this annual reporting year, two posts received over 140 organic views and the overall site had 142 "likes" (88 more than last year). The SID webpage received 9,865 page views this reporting year and the Twitter page has 101 followers. It was not feasible to determine the target audience reached from the 9,865 website views. No Twitter followers are students at Virginia Tech. Approximately 46 of the Facebook likes are off-campus students. Many 'likes' and 'followers' are student organizations or other Virginia Tech departments as well as other stormwater entities. The high priority water quality issues addressed through these electronic outreach mediums were trash,

pet waste, and sediment. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

Target Audience:	Percentage Reached:
On-Campus Students	Facebook: **0%** Twitter: **0%** Website: **N/A**
Off-Campus Students	Facebook: **.23%** Twitter: **0%** Website: **N/A**
Faculty/Staff	Facebook: **0%** Twitter: **0%** Website: **N/A**

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

1.2.2 – Other Outreach Materials

Program Description: Provide the University community with outreach materials to access information regarding local water pollution concerns (i.e., PSAs, pamphlets, table cards, signage, public advertisements).

Measurable Goals: Produce at least 2 printed outreach materials each year such as those listed in the *Program Description*. Record number of methods utilized each year. Record the estimated number reached for each target audience.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Public Outreach and Education Procedure

Year 1 Response: Approximately 2,538 TMDL-focused **Table Cards** were distributed throughout the Virginia Tech campus dining halls in October. Each table card remained for a total of one week before it was removed. According to the average daily headcount in each dining hall, 3,901 students enter these dining halls each day and 20,026 on and off-campus students held dining plans last year. The high priority water quality issues addressed through this outreach medium were sediment and trash. **Tailgating signs** encouraging pollution prevention to protect local waterways were posted alongside both sides of the creek where cars gather for pre- and post-game tailgating. The signs were posted for five of the six home games. On average, 61,671 persons attended each of the six home games when the signage was posted. According to the following source, on average, 25.67% of those in the stadium are students. For the sake of fairness, half are most likely on-campus students while half are off-campus. The high priority water quality issue addressed through this outreach medium was trash. The signage was a parallel effort alongside the Office of Energy and Sustainability's 'America Recycles Green Tailgating' event on November 14, 2013. Two advertisements are on rotation at **The Lyric Theatre** in downtown Blacksburg, VA. These two stormwater-specific advertisements are each aired three times during the 30-minute preview during all showings. There are approximately two movie showings per day. On average, 35-45,000 people go to The Lyric each year. The high

priority water quality issues addressed through this outreach medium were trash and pet waste. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

Target Audience:	Percentage Reached:
On-Campus Students	Table Cards: **19%** Tailgating Signs: **0%** The Lyric Theatre: **0%**
Off-Campus Students	Table Cards: **11%** Tailgating Signs: **20%** The Lyric Theatre: **43.75%**
Faculty/Staff	Table Cards: **0%** Tailgating Signs: **N/A** The Lyric Theatre: **31.35%**

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

1.2.3 – TMDL-Specific Outreach Materials

Program Description: Provide the University community with outreach mediums to access information regarding local water pollution concerns (i.e., PSAs, pamphlets, table cards, signage, public advertisements, etc.).

Measureable Goals: Produce at least 2 TMDL- specific outreach materials each year such as those listed in the program description. Record the estimated number reached for each target audience.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Public Outreach and Education Program Procedure.

Year 1 Response: The Table Cards distributed to Virginia Tech dining halls have TMDL-specific information and illicit discharge contact information. The residential packet fliers also contain TMDL-specific information about the Stroubles Creek watershed and contain illicit discharge contact information. The aquatic insects on display with an informational poster at Steppin' Out and Sustainability Week highlighted the core benthic impairment issue with Stroubles Creek as determined by the Stroubles Creek TMDL Implementation Plan. The high priority water quality issues addressed through TMDL-specific outreach materials were trash, pet waste, and sediment. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

Target Audience:	Percentage Reached:
On-Campus Students	N/A – All materials have been accounted for in the previous target audience percentages.
Off-Campus Students	
Faculty/Staff	

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

1.2.4 – Storm Drain Markers

Program Description: Provide stormwater outreach through the use of storm drain markers to remind the community about the vital role they play in watershed health and in the prevention and detection of illicit discharges.

Measureable Goals: Mark new storm structures within 6 months of project termination. Replace existing storm drain markers as needed. Record and map the number of storm drains marked each year.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Storm Drain Marking Standard Operating Procedure

Year 1 Response: Five Virginia Tech student volunteers marked 58 storm drains around the Town of Blacksburg on April 7, 2014 during **The Big Event**. Storm drain markers were placed on campus at the newly constructed inlets around Signature Engineering, Center for the Arts, Sigma Phi Epsilon, and Human & Agricultural Biosciences Building 1 soon after the projects' termination. 90% of the Virginia Tech main campus storm drains have been marked and are documented via ArcGIS mapping. The high priority water quality issues addressed through this outreach medium are trash, pet waste, and sediment. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

Target Audience:	Percentage Reached:
On-Campus Students	N/A
Off-Campus Students	
Faculty/Staff	

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

Target Audience Totals:

Target audience totals take into account the outreach and education incorporated into BMP 2.1.1 and BMP 6.3.2. Please see BMP 2.1.1 and BMP 6.3.2 for further information.

Target Audience:	Total Percentage Reached:
On-Campus Students	100%
Off-Campus Students	81.66%
Faculty/Staff	99.25%

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

Projected Outreach Events for the 2014-2015 Annual Reporting Year:

Outreach events are subject to change in the upcoming annual reporting year. New events are likely to be added in order to better address high priority water quality issues and target audiences.

Estimated Target Audience Reach for 2014-2015 Reporting Year:

Target Audience:	Estimated Percentage Reach:
On-Campus Students	Steppin' Out: 0% Gobblerfest: .25% Sustainability Week: .125% Storm Drain Markers: .125% Residential Dormitory Packets: 100% Table Cards: 19% The Lyric: .25% SW Training: 0%
Off-Campus Students	Steppin' Out: .25% Gobblerfest: .25% Sustainability Week: .125% Storm Drain Markers: .125% Residential Dormitory Packets: 0%\ Table Cards: 11% The Lyric: .25% SW Training: .25%
Faculty/Staff	Steppin' Out: .25% Gobblerfest: 0% Sustainability Week: .125% Storm Drain Markers: .125% Residential Dormitory Packets: 0% Table Cards: 0% The Lyric: 30% SW Training: 10%

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

MINIMUM CONTROL MEASURE 2 – PUBLIC INVOLVEMENT/PARTICIPATION

2.1 – Promote Availability of the MS4 Program Plan & Annual Reports

2.1.1 – Promotion through Electronic Mediums

Program Description: Provide for public comment by maintaining an updated copy of the MS4 Program Plan and each annual report on the Virginia Tech stormwater website. To solicit immediate feedback, other electronic mediums such as email listservs, Facebook, Twitter, etc. will also be utilized.

Measurable Goals: Post copies of each annual report within 30 days of submittal to DEQ. Track the number of public comments received each year. Any required updates to the MS4 Program Plan will be completed at a minimum of once per year and in conjunction with annual reports. Ensure that the updated program plan is posted on the Virginia Tech stormwater website within 30 days of submittal of the annual report.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Virginia Tech MS4 Program Plan, Methods for Public Notice Program Procedure

Year 1 Response: Public comment forums are available to Virginia Tech students, staff, and faculty as well as concerned residents on the Virginia Tech Site & Infrastructure Development (SID) website website: (http://www.facilities.vt.edu/sid/ms4/mcm2_submitCmnt.asp). An advertised general stormwater email (stormwater@vt.edu) is published on all outreach materials and is managed through the Site & Infrastructure Development office. In addition, Facebook, Twitter, and the Environmental Health and Safety website's Anonymous Safety Complaints forum (http://www.ehss.vt.edu/report_issue/) are all means to contact appropriate personnel to address MS4 Program concerns or general stormwater comments. The stormwater@vt.edu email forum was utilized twice this reporting year regarding a Duck Pond potential illicit discharge/water quality concern as well as a request for additional Pet Waste Stations at the Veterinary Medicine school. A stormwater awareness survey was posted on the January 14, 2014 and February 10, 2014 Virginia Tech Daily News Email which gained 18 comprehensive responses from Virginia Tech faculty and staff members. Over 9,000 employees subscribe to the daily email and approximately 950,000 unique visitors come to the Virginia Tech News website each year. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

Target Audience:	Percentage Reached:
Faculty/Staff	Daily News Message**: 64.29%**

- Percentage rationale is available upon request and is not provided as a part of the Annual Report.

2.2 – Public Involvement/Participation

2.2.1 – Stream Clean-ups/Adopt-A-Stream

Program Description: Participate in DCR's Adopt-A-Stream Program and conduct stream clean-up initiatives internally, through sponsorship, or through the use of student volunteers and student clubs/organizations.

Measurable Goals: Participate through promotion, sponsorship, or other involvement in a minimum of 4 stream clean-up and volunteer events each year. Report and track all necessary information associated with each volunteer event (number of volunteers, amount of trash collected, linear feet of stream cleaned up, number of storm drains marked, etc.)

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Adopt-A-Stream Documentation, Public Involvement and Participation Procedure Stream Clean-Up Standard Operating Procedure.

Year 1 Response: Students from the American Society of Agricultural and Biological Engineering, the Soil and Water Conservation Society, and the Environmental Student Organization, as well as a few independent students, cleaned up three stream sections in the Stroubles Creek watershed from 5:00-7:00pm on April 2, 2014 as a part of the 1.2 mile **Adopt-A-Stream Program**. Approximately 20 bags of trash were collected in this 2-hour period. Three clean-ups were conducted through the month of April on the Enhanced Extended Detention Pond through the internal efforts of **Site & Infrastructure Development**. Two truck bed loads of tree stakes were removed and approximately 3 bags of trash were collected. Approximately 10 students from **The Students for Clean Energy** organization conducted a stream clean-up around the Stroubles Creek interconnection between the Town of Blacksburg and Virginia Tech often referred to as "Triangle Park". Approximately 3 bags of trash and 1 bag of recycling were collected during this .25mile effort. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

2.2.2 – Volunteer Events

Program Description: Participate in volunteer events through the use of student volunteers and student clubs/organizations (i.e., Big Event, Greeks Giving Back, etc.).

Measurable Goals: Participate through promotion, sponsorship, or other involvement in a minimum of 4 stream clean-up and volunteer events each year. Report and track all necessary information associated with each volunteer event (number of volunteers, amount of trash collected, linear feet of stream cleaned up, number storm drains marked, etc.)

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Public Involvement and Participation Procedure

Year 1 Response: Virginia Tech student volunteers marked 58 storm drains around the Town of Blacksburg on April 7, 2014 during **The Big Event**. Students from the American Society of Agricultural and Biological Engineering, Soil and Water Conservation Society, and the Environmental Student Organization, as well as a few independent students, cleaned up three sections of the Stroubles Creek watershed from 5:00 - 7:00pm on April 2, 2014 as a part of the 1.2 mile **Adopt-A-Stream Program**. Approximately 20 bags of trash were collected in this 2 hour period. Three clean-ups were conducted through the month of April on the Enhanced Extended Detention Pond through internal efforts of **Site & Infrastructure Development**. Approximately 10 students from **The Students for Clean Energy** organization conducted a stream clean-up around the Stroubles Creek interconnection between the Town of Blacksburg and Virginia Tech at the intersection of Stanger Street and Prices Fork Road often referred to as "Triangle Park". Approximately 3 bags of trash and 1 bag of recycling were collected during this effort. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

3.1 – Illicit Discharge Detection Program

3.1.1 – Storm Sewer System Map (Inventory Outfall Locations)

Program Description: The storm sewer map will show the location of all MS4 outfalls. Each mapped outfall will be given a unique identifier. The name and location of all waters receiving discharges from the MS4 outfalls and associated HUCs will be mapped. The location of all known points of discharge including those physically interconnected to another MS4 will be mapped.

Measurable Goals: The storm sewer system map will be updated to meet the requirements set forth in **9VAC25-890-40 Section II B 3 a (3)** by 2017 (48 months after permit coverage).

Schedule of Activities: A comprehensive storm sewer system map will be completed by 2017 (48 months after permit coverage). Once the storm sewer system map is updated, it will be evaluated annually and updated as necessary.

Table 2: Outfall Map

Program Update Requirement:	Permit Reference:	Update Completed By:
Outfall Map	Section II B 3 a (3)	48 months after permit coverage

*Updates will be submitted with the appropriate annual report.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: IDDE/ORI Standard Operating Procedure

Year 1 Response: Virginia Tech maintains stormwater infrastructure information in the campus GIS database. This database is updated on an as-needed basis as campus projects are completed or new information is discovered through Outfall Reconnaissance Inventory, etc. The comprehensive storm sewer system map and all required components will be incorporated into the campus GIS database. Upon completion, the map will be evaluated annually and updated as needed.

3.1.2 – Inspect Stormwater Outfalls for Dry Weather Discharge

Program Description: Dry weather screening methodologies will be used to detect and eliminate illicit discharges to the MS4 that include field observations and field screening monitoring.

Measurable Goals: A minimum of 50 outfalls will be screened each year.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: IDDE/ORI Standard Operating Procedure

Year 1 Response: Last annual reporting year, Site & Infrastructure Development ensured that all Virginia Tech main campus outfalls were inspected during the five year permit cycle. 16 outfalls were

inspected during that time and 8 potential outfalls were passed on to the Virginia Tech GIS Manager. Since that time, Site & Infrastructure Development has been working to revisit the ORI Program. This includes developing revised mapping of outfalls (including the "new" outfalls) that contribute to Stroubles Creek, a revised interconnection map, and a comprehensive ORI Log that includes inspections from 2009 and forward. Site & Infrastructure Development also worked in coordination with VT Biological Systems Engineering and the Town of Blacksburg to conduct a watershed-scale bacteria sampling and inventory as a part of the Research Experience for Undergraduates Program (REU). The inventory included outfall interconnections and crucial outfall points that would assist in indicating where bacteria might enter Stroubles Creek. Other inventory and field observation opportunities included storm drain marking and the Adopt-A-Stream clean-up on April 2, 2014. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

3.1.3 – Identify/Inspect Priority Areas

Program Description: Investigations will be performed to locate and identify campus areas that have the potential for illicit discharges and need to be monitored on a regular basis. These areas will be mapped and regularly monitored.

Measurable Goals: Priority areas will be evaluated each year and modified when necessary. Each priority area will be inspected at a minimum of once per year. If an illicit discharge occurs outside of the identified priority areas, the associated area will be added to the Map of Priority Areas and incorporated into the inspection schedule.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: IDDE/ORI Standard Operating Procedure, Map of Priority Areas

Year 1 Response: A consulting firm assisted Virginia Tech in identifying high priority/high potential areas on Virginia Tech's main campus utilizing a checklist and general inspection form. Sites were considered for SWPPP development if the report showed that they were both high priority and high potential. Next steps include identifying all personnel and operations on each individual site to refine stormwater pollution mitigation efforts prior to SWPPP development. Those facilities that did not qualify as both high priority and high potential will be incorporated into the illicit discharge detection and elimination (IDDE) program as priority areas. All locations will be tracked using ArcGIS. Next steps for the IDDE Program include developing inspection forms, establishing a frequency of inspections, and confirming responsible parties. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

3.1.4 – Reporting by Staff and Students

Program Description: The Virginia Tech Environmental Health and Safety (EHS) Department has a webpage available to report Anonymous Safety Complaints. This reporting page and other necessary contact information will be publicized to university staff and students via outreach materials and the Virginia Tech stormwater website.

Measurable Goals: A minimum of 3 outreach methods will be used to promote illicit discharge reporting methods.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development and Environmental Health and Safety

Necessary Documents: IDDE/ORI Standard Operating Procedure, EHS reporting page

Year 1 Response: Individuals can report spills and illicit discharges on the **Environmental Health and Safety webpage**: www.ehss.vt.edu/report_issue. This website link and further information regarding illicit discharges are available on the **Site & Infrastructure Development website** (www.sid.vt.edu) and on **illicit discharge business cards and table cards**. The business cards have been distributed to all on-campus residents as well as all staff members that attend "MS4 Stormwater Training" sessions. The business card includes the aforementioned contact information as well illicit discharge indicators. Approximately 2,538 TMDL-focused **Table Cards** were distributed throughout the Virginia Tech campus dining halls for the second and third weeks in October. Each table card remained for a total of one week before it was removed. According to the average daily headcount in each dining hall, 3,901 students enter these dining halls each day and 20,026 on and off-campus students held dining plans last year. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

3.2 – Illicit Discharge Elimination

3.2.1 – Trace and Remove Illicit Discharges

Program Description: Virginia Tech will promptly address and determine the source of illicit discharges. Methodologies to determine the source of an illicit discharge shall be conducted and documented as appropriate.

Measurable Goals: Track the number of illicit discharges and potential illicit discharges through a database. Map all illicit discharges to determine potential high priority areas. Document all actions taken to trace and eliminate the suspected illicit discharge.

Table 3: Illicit Discharge Procedures

Program Update Requirement:	Permit Reference:	Update Completed By:
Illicit Discharge Procedures	Section II B 3	12 months after permit coverage

*Updates will be submitted with the appropriate annual report.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development and Environmental Health and Safety

Necessary Documents: IDDE/ORI Standard Operating Procedure, Storm Sewer System Map

Year 1 Response: All potential illicit discharges are documented in Autodesk VAULT. All illicit discharges are mapped in ArcGIS. All documentation and photographic evidence from each discharge is also stored in Autodesk VAULT. A summary of the annual reporting period's illicit discharges can be found in Appendix C. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

3.2.2 – Prohibiting Illicit Discharges

Program Description: Virginia Tech will develop a policy in order to effectively prohibit non-stormwater discharges from entering the storm sewer system. This policy will apply to all university staff and students as well as contracted personnel.

Measurable Goals: Virginia Tech will have a final policy implemented by summer of 2017.

Schedule of Activities: Virginia Tech will have a final draft of the policy by summer of 2015 with implementation to follow by the summer of 2017. Progress updates will be given in each annual report until the policy is completed and implemented. Once the policy is implemented, it will be evaluated annually and updated as necessary.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Virginia Tech Illicit Discharge Detection and Elimination (IDDE) Policy (once implemented)

Year 1 Response: The Illicit Discharge Detection and Elimination Policy has been reviewed and approved internally and is in its final stages of review and approval by upper management, including the Virginia Tech Board of Visitors. This Policy and a Stormwater Management policy will be pushed forward in the approval process in the coming months – this process may include multiple revisions. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

3.3 – MS4 Interconnection

3.3.1 – Notification to Interconnected MS4s

Program Description: Virginia Tech will notify, in writing, neighboring MS4s of any known physical interconnections.

Measurable Goals: During Year 1 of the 2013-2018 permit cycle, Virginia Tech will notify neighboring MS4s of any known physical interconnections and track the number of neighboring MS4s notified.

Schedule of Activities: Initial notifications will be made during Year 1 of the 2013-2018 permit cycle. Updates will be sent out if any new interconnections are found.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Notification Letters

Year 1 Response: Notification letters were sent to the Town of Blacksburg and the Virginia Department of Transportation on October 30, 2013. It was requested that each entity contact Virginia Tech if there were any inconsistencies or questions regarding MS4 interconnected outfalls. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

MINIMUM CONTROL MEASURE 4 – CONSTRUCTION SITE STORMWATER RUNOFF

4.1 – Management of Construction Site Stormwater Runoff

4.1.1 – Virginia Tech Annual Standards for Erosion and Sediment Control and Stormwater Management

Program Description: The Virginia Tech (VT) Annual Standards and Specifications for Erosion and Sediment Control (ESC) and Stormwater Management (SWM) are submitted to the Virginia Department of Environmental Quality (DEQ) for review and approval on an annual basis.

Measurable Goals: Ensure that project-specific plans are developed and implemented in accordance with the VT Annual Standards and Specifications for ESC and SWM. Submit the VT Annual Standards and Specifications for ESC and SWM to DCR each year for approval.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Approval Letter for VT Annual Standards and Specifications for ESC and SWM, Approved VT Annual Standards and Specifications for ESC and SWM

Year 1 Response: The Virginia Tech Annual Standards (VTAS&S) for ESC and SWM are located on the stormwater management website for access by project managers and the public. A copy is also available on the Site & Infrastructure Development website (www.sid.vt.edu) and in Appendix B. Virginia Tech is still working under the 2012 VTAS&S for ESC and SWM, as authorized by DEQ . Site & Infrastructure Development has until December 31, 2014 to submit a revised version of the VTAS&S for ESC and SWM for approval by DEQ. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

4.1.2 Design Phase Meetings

Program Description: Meetings will be held in order for Virginia Tech Site & Infrastructure Development to review and provide feedback on University projects to ensure that ESC and SWM issues are addressed in an effective manner during the design phases and in accordance with the VT Annual Standards and Specifications for ESC and SWM.

Measurable Goals: Attend design phase meetings on a project-by-project basis.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: VT Annual Standards for ESC and SWM, Pre-Construction Meeting Attendance Sheets

Year 1 Response: Chuck Dietz, Stormwater Compliance Manager of Site & Infrastructure Development, attended 42 design phase meetings throughout the annual reporting year. Design phase project meetings included the Dairy Barn Relocation to Kentland Farm, Human and Agricultural Biosciences Building 1, Indoor Athletic Training Facility, Upper Quad Residential Facilities, and the 460 Southgate Interchange. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

4.1.3 – Requirement for ESC/SWM Plans and Review

Program Description: All ESC and SWM Plans, plan review documents, and plan review certifications must be submitted to the Virginia Tech Site & Infrastructure Development Department for review and approval.

Measurable Goals: Plan reviews will be performed to ensure compliance with the VT Annual Standards and Specifications for ESC and SWM. All plan reviews will be performed by a certified plan reviewer.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services Site & Infrastructure Development

Necessary Documents: VT Annual Standards and Specifications for ESC and SWM, list of active projects, list of certified plan reviewers

Year 1 Response: All plans for regulated land-disturbing projects have been reviewed and approved according to the VT Annual Standards and Specifications for ESC and SWM through the oversight of Site & Infrastructure Development. If projects are reviewed internally, they are conducted by certified plan reviewers in Site & Infrastructure Development. According to the complexity of the project and the workload at Site & Infrastructure Development, plan reviews may also be outsourced to engineering firms under a term contract. See Appendix B for more information. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

4.1.4 – ESC and SWPPP Inspections on Project Sites

Program Description: University projects that are approved for land-disturbing activities will be inspected for compliance with the approved ESC/SWM Plans. All ESC and SWPPP inspections will be conducted by certified personnel as follows:

- **Initial Inspection:** Upon installation of initial ESC Measures
- **Routine ESC Inspections:**
    - Every 14 calendar days
    - Within 48-hours of a runoff producing rainfall event that accumulates 0.25” of rainfall or more during the storm event
- **Routine SWM Inspections:**
    - Every 5 business days
    - Every 4 business days in the Stroubles Creek TMDL

- **Final Inspection:** Upon completion of the project, prior to termination of any VAR10 Permit

Measurable Goals: Record the total number of inspections performed each reporting year. Record the enforcement actions taken during each reporting year.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services—Site & Infrastructure Development

Necessary Documents: Summary of Total Number of Inspections performed during reporting year, Summary of enforcement action taken during reporting year

Year 1 Response: As a state entity, Virginia Tech does not have enforcement authority. Only the Department of Environmental Quality is able to issue official enforcement actions such as a Notice of Violation and a Stop Work Order. Site & Infrastructure Development may initiate informal correspondence, often through email notification, with operators, contractors, and project managers regarding non-compliance. This does not qualify as an enforcement action according to permit language. With that being said, Virginia Tech performed 244 inspections on VAR10 regulated projects and 82 inspections on regulated projects that disturbed less than 1 acre this reporting year. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

4.1.5 – Tracking of Land-Disturbing Activities

Program Description: Virginia Tech land-disturbing projects must comply with the VT Annual Standards for ESC and SWM. Prior to commencement of a land-disturbing activity, the project must receive written approval for the plan from the Virginia Tech Site & Infrastructure Development Department.

Measurable Goals: Annually record the total number of regulated land-disturbing activities and associated acres disturbed.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services Site & Infrastructure Development

Necessary Documents: VT Annual Standards and Specifications for ESC and SWM, list of all regulated land-disturbing activities, and associated acres disturbed per project for each reporting year.

Year 1 Response: There are 18 projects on Virginia Tech's main campus that were regulated under VAR10 permit coverage during the annual reporting cycle. Those projects that are current, and those that have since been terminated, are both included in Appendix D. Active land-disturbing projects disturbing less than 1 acre, which do not require VAR10 permit coverage but are regulated under the VT Annual Standards and Specifications for ESC, are also included in the Appendix document. The acreage disturbed by the 18 regulated projects was 94.87 acres. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

5.1 – Stormwater Management Facilities

5.1.1 – Tracking of Stormwater Management Facilities

Program Description: Virginia Tech will maintain an updated electronic database of all known operator-owned permanent Stormwater Management Facilities in accordance with the requirements set forth in **9VAC25-890-40 Section II B 5 e**.

Measurable Goals: Update the electronic database on a project-by-project basis during each reporting year. Submit an updated permanent Stormwater Management Facility inventory list with each annual report.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Stormwater Management Facilities inventory list, Stormwater Management Facilities inventory map, Stormwater Management Facility Operation and Maintenance (O&M) Manual

Year 1 Response: Virginia Tech maintains an electronic database of all known operator-owned permanent Stormwater Management Facilities on campus. This database is updated on an as needed basis as projects are terminated. Virginia Tech is currently delineating, field verifying, and mapping the pervious and impervious drainage areas for all operator-owned Stormwater Management Facilities on campus, the electronic database will be updated accordingly as this effort progresses. An updated permanent Stormwater Management Facility inventory list is included in Appendix D.

5.1.2 – Inspection of Stormwater Management Facilities

Program Description: Virginia Tech utilizes the University's work order system (HokieServ) to ensure that known operator-owned permanent Stormwater Management Facilities are inspected in accordance with the comprehensive Virginia Tech Stormwater Management Facility O&M Manual.

Measurable Goals: Inspect each known permanent stormwater management facility in accordance with the Virginia Tech Stormwater Management Facilities O&M Manual. Annually track and report the total number of inspections completed each year.

Schedule of Activities:

Table 4: Operator-owned Stormwater Management Inspection Procedures

Program Update Requirement:	Permit Reference:	Update Completed By:
Operator-owned Stormwater Management Inspection Procedures	Section II B 5	12 months after permit coverage

*Updates will be submitted with the appropriate annual report.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Stormwater Management Facility Inspection Written Procedures, Stormwater Management Facility O&M Manual

Year 1 Response: Periodic inspections for maintenance and proper functionality have been performed on all Virginia Tech Stormwater Management Facilities (SWMF). Virginia Tech has successfully incorporated the SWMF inspections into the current work order system. This system allows for improved communication between the Virginia Tech Grounds Department and Site & Infrastructure Development as well as improved tracking of inspections and maintenance activities. Work orders are automatically generated each month to ensure proper inspection frequency. Please the table below for the total number of inspections performed during Year 1 of the 2013-2018 Permit Cycle.

BMP Type	Quantity	Total Number of Inspections
Bioretention	15	190
Detention/Extended Detention/Retention *this includes Enhanced Extended Detention Basin and Detention Swale	13	119
Green Roof	2	20
Filterra and Biofilter Units	4	27
Underground Detention	6	6
Underground Water Quality Units	7	16

5.1.3 – Maintenance of Stormwater Management Facilities

Program Description: With the help of the Virginia Tech Facilities Operations Department, campus stormwater management facilities are maintained on an as-needed basis each year.

Measurable Goals: Maintenance of campus stormwater management facilities will be performed on an as-needed basis each year. Record the number of inspections and maintenance items completed each year.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Virginia Tech Facilities Operations will be responsible for the maintenance of campus stormwater management facilities. Facilities Services – Site & Infrastructure Development will be responsible for recording the number of inspections and maintenance items.

Necessary Documents: Stormwater Management Facility O&M Manual, inspection forms, HokieServ Summary for each reporting year

Year 1 Response: All Virginia Tech stormwater management facilities (SWMFs) have been inspected periodically for maintenance and proper functionality. SWMFs have been successfully incorporated into the current HokieServ work order system. This system allows for improved communication between the Virginia Tech Grounds Department and Site & Infrastructure Development as well as improved tracking of inspection and maintenance activities. Work orders are automatically generated to ensure proper inspection frequency. All inspection reports are available in the Site & Infrastructure Development office upon request. Virginia Tech will evaluate its current inspection and maintenance program for

effectiveness and make improvements as necessary. See the MCM5 Evaluation in Appendix G for further information.

MINIMUM CONTROL MEASURE 6 – POLLUTION PREVENTION/GOOD HOUSEKEEPING

6.1 – Municipal Facility Pollution Prevention and Good Housekeeping

6.1.1 – Daily Good Housekeeping Procedures

Program Description: Virginia Tech will develop and implement written procedures designed to minimize or prevent pollutant discharge from daily municipal operations and activities.

Measurable Goals: Develop and implement written procedures designed to minimize or prevent pollutant discharge from certain municipal operations and activities 24 months after permit coverage. Incorporate written procedures into the training curriculum after completion. Post final written procedures on the Virginia Tech Environmental Health and Safety website. Update written procedures as needed.

Schedule of Activities:

Table 5: Daily Good Housekeeping Procedures

Program Update Requirement:	Permit Reference:	Update Completed By:
Daily Good Housekeeping Procedures	Section II B 6 a	24 months after permit coverage

*Updates will be submitted with the appropriate annual report.

Responsible Party: Facilities Services – Site & Infrastructure Development and Virginia Tech Environmental Health and Safety

Necessary Documents: Final Written Procedures (once completed)

Year 1 Response: User-friendly good housekeeping procedures were created for: the disposal of wastewater; road, street, and parking lot maintenance; equipment maintenance; application, storage and transport of pesticides, herbicides, and fertilizers; illicit discharge detection; waste material disposal; washwater disposal; wastewater disposal; dewatering operations; and bulk/salt storage. All procedures can be found on the Environmental Health and Safety Frequently Asked Questions website (http://www.ehss.vt.edu/detail_pages/faq_list.php?categories_document_categ1Page=6). Good housekeeping educational material is also incorporated into the stormwater management training presentations. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

6.1.2 – High Priority Facilities

Program Description: Virginia Tech will develop a list of high priority facilities and identify which of those high priority facilities have a high potential of chemicals or other materials to be discharged into the storm sewer system.

Measurable Goals: Develop list of all high priority facilities on campus. Set up checklist and ranking system to better classify high priority areas and determine which facilities will require a SWPPP.

Schedule of Activities:

Table 6: SWPPP Locations & Implementation

Program Update Requirement:	Permit Reference:	Update Completed By:
Identification of Locations Requiring SWPPPs	Section II B 6 b	12 months after permit coverage
SWPPP Implementation	Section II B 6 b (3)	48 months after permit coverage

*Updates will be submitted with the appropriate annual report.

Responsible Party: Facilities Services – Site & Infrastructure Development

Necessary Documents: Inspection Checklist, list of High Priority Facilities

Year 1 Response: Virginia Tech enlisted a consultant to aid in identifying high priority/high potential areas on Virginia Tech's main campus utilizing a checklist and general inspection form. Sites were considered for SWPPP development if the report showed that they were both high priority and high potential. Next steps include identifying all personnel and operations on each individual site to refine stormwater pollution mitigation efforts prior to SWPPP development. Those facilities that did not qualify as both high priority and high potential will be incorporated into the illicit discharge detection and elimination (IDDE) program. All locations will be tracked using ArcGIS. All identified locations area available by request but were not included as part of the Annual Report. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

High Priority Areas Requiring a SWPPP
1. Sterrett Facilities Complex
2. Toms Creek Basin Facility
3. Agronomy Research Barns on Prices Fork Road
4. Large Equipment Storage at Old Mill Road
5. Glade Road Research Center
6. Virginia Tech Electric Service

6.1.3 – Develop and Implement SWPPPs for High Priority-High Potential Facilities

Program Description: All high priority areas that are determined to have a high potential of chemicals or other materials to be discharged into the storm sewer system will need to be covered under a SWPPP.

Measurable Goals: Develop SWPPP for all high priority facilities that are determined to have a high potential of chemicals or other materials to be discharged into the storm sewer system, within 48 months of permit coverage.

Schedule of Activities:

Table 7: SWPPP Locations & Implementation

Program Update Requirement:	Permit Reference:	Update Completed By:
Identification of Locations Requiring SWPPPs	Section II B 6 b	12 months after permit coverage
SWPPP Implementation	Section II B 6 b (3)	48 months after permit coverage

*Updates will be submitted with the appropriate annual report.

Responsible Party: Facilities Services – Site & Infrastructure Development (Responsible Party will change once it is determined which departments and facilities will need SWPPPs developed)

Necessary Documents: Inspection Checklist, List of High Priority Facilities, High Priority/High Potential Facility SWPPPs (once developed)

Year 1 Response: Virginia Tech enlisted a consultant to aid in identifying illicit discharge high priority/high potential areas on Virginia Tech's main campus. The investigation included recommendations for those facilities that require a SWPPP. Virginia Tech has discussed and verified the list of high priority/high potential areas that need a SWPPP. SWPPP locations are tracked using ArcGIS. Next steps include developing and implementing a SWPPP, developing inspection forms, establishing a frequency of inspections, and confirming responsible parties. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

High Priority Areas Requiring a SWPPP
1. Sterrett Facilities Complex
2. Toms Creek Basin Facility
3. Agronomy Research Barns on Prices Fork Road
4. Large Equipment Storage at Old Mill Road
5. Glade Road Research Center
6. Virginia Tech Electric Service

6.2 – Landscaping Management and Pest Control

6.2.1 – Pesticide Application by Certified Pesticide Applicators

Program Description: Pesticide application will only be performed by certified pesticide applicators.

Measurable Goals: Annually track certified pesticide applicators and appropriate certification information in a database and update as necessary.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Virginia Tech Athletic Department, Virginia Tech Golf Course, Virginia Tech Department of Horticulture, Virginia Tech Department of Recreational Sports, Virginia Tech Turfgrass Research Center, Virginia Tech Facilities Operations, Virginia Tech College of Agriculture and Life Sciences (CALS) College Farm, Facilities Services Site & Infrastructure Development

Necessary Documents: List of Certified Pesticide Applicators

Year 1 Response: There are six groups on campus that are responsible for applying pesticides and fertilizers as needed: Agricultural Operations, Virginia Tech Athletics, Virginia Tech Golf Course, Virginia Tech Grounds Department, Peggy Lee Hahn Garden Pavilion, and Virginia Tech Recreational Sports. Each department is responsible for maintaining Certification for Applicators and a list of products used. Copies of the current lists can be found in the Site & Infrastructure Development office. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

6.2.2 – Turf and Landscape Management

Program Description: Virginia Tech currently maintains 21 nutrient management plans that are managed by several different departments. These nutrient management plans cover all campus areas where nutrients are applied to a contiguous area greater than one acre and are developed by a certified nutrient management planner. Please see Table 3 for a current list of all nutrient management plans.

Measurable Goals: Annually track the total acreage of lands where turf and landscape NMPs are required. Annually track the acreage of lands upon which turf and landscape NMPs have been implemented.

Schedule of Activities: In accordance with the 2013-2018 MS4 Permit Requirements, Virginia Tech will determine if any additional NMPs will be needed. Virginia Tech will then develop and implement the additional NMPs, if necessary. Please see the table below for more information.

Table 8: NMP Locations & Implementation

Program Update Requirement:	Permit Reference:	Update Completed By:
NMP Locations	Section II B 6 c (1) (a)	12 months after permit coverage
NMP Implementation	Section II B 6 c (1) (b)	60 months after permit coverage

*Updates will be submitted with the appropriate annual report.

Responsible Party: Virginia Tech Athletic Department, Virginia Tech Golf Course, Virginia Tech Department of Horticulture, Virginia Tech Department of Recreational Sports, Virginia Tech Turfgrass Research Center, Virginia Tech Facilities Operations, Virginia Tech College of Agriculture and Life Sciences (CALS) College Farm, Facilities Services—Site & Infrastructure Development

Necessary Documents: Nutrient Management Plans, list of applicable lands and associated acreage

Year 1 Response: Virginia Tech currently maintains 21 nutrient management plans that are managed by several different departments. During Year 1, Virginia Tech assessed all properties where nutrients are applied to a contiguous area greater than an acre and determined that no additional nutrient management plans are needed. Please see Table 3 for a current list of all nutrient management plans. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

6.3 – Personnel Training

6.3.1 – Annual Written Training Plan

Program Description: Virginia Tech will develop an annual written training plan that will outline training schedules and implementation of training requirements.

Measurable Goals: Once developed, the annual written training plan will be evaluated and modified each year. Each MS4 Annual Report will contain the annual written training plan for the upcoming year as well as a progress report from the previous year.

Schedule of Activities: During Year 1, Virginia Tech will develop an annual training plan which will outline training schedules and implementation of training requirements. The annual training plan will be added to the MS4 Program and updated annually.

Table 9: Training Schedule and Program

Program Update Requirement:	Permit Reference:	Update Completed By:
Training Schedule and Program	Section II B 6	12 months after permit coverage

*Updates will be submitted with the appropriate annual report.

Responsible Party: Facilities Services – Site & Infrastructure Development, Environmental Health and Safety

Necessary Documents: Annual Written Training Plan

Year 1 Response: The Annual Written Training Plan has been developed and incorporates Virginia Tech Dining Services stormwater management and awareness training as well as general stormwater management and awareness training for Virginia Tech Facilities Operations personnel. It also includes responsible parties and contact information as well as preliminary annual training schedules. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

6.3.2 – Stormwater Pollution Prevention Training for Virginia Tech Personnel

Program Description: A general stormwater pollution prevention course will be developed for applicable Virginia Tech personnel. The course will cover pollution prevention techniques that can be utilized when performing certain job tasks as well as when illicit discharges have been detected.

Measurable Goals: Applicable field crews for the Virginia Tech Facilities Operations Department will receive stormwater pollution prevention training every 2 years. Track the number of employees trained each year.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Virginia Tech Environmental Health and Safety will be responsible for implementing the training. Facilities Services—Site & Infrastructure Development will be responsible for developing the training curriculum as well as any future modifications when necessary.

Necessary Documents: Annual Training Plan, Stormwater Pollution Prevention Training material, training session attendance logs

Year 1 Response: 1,436 Virginia Tech Dining Services employees have received stormwater management training, which includes job-specific pollution prevention techniques such as disposing of wastewater and used oil, and cleaning off floor mats. Employees were trained as a part of New Hire Orientation or, for returning staff members, as an annual training requirement for all levels of employees including student, wage, and salary employees. 1,092 of the 1,436 employees are students. It can be assumed that most, if not all, of the students are off-campus students. 279 of the 1,436 are wage staff members and 63 are salaried staff members. 139 Virginia Tech employees were trained through Environmental Health and Safety on MS4 awareness and pollution prevention, which includes disposal information and spill procedures for those working in areas and with equipment susceptible to generating stormwater pollution. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

Target Audience:	Percentage Reached:
On-Campus Students	Dining Services: **0%** Facilities Operations: **0%**
Off-Campus Students	Dining Services: **5.46%** Facilities Operations: **0%**
Faculty/Staff	Dining Services: **2.44%** Facilities Operations: **1.01%**

- Calculation rationale is available upon request and is not provided as a part of the Annual Report.

6.4 - Management of Municipal Facilities

6.4.1 – Street Sweeping

Program Description: Virginia Tech owns and operates a street sweeper to pick up litter and debris from parking lots and roads on campus. All campus parking lots and roads will be swept regularly with additional measures taken during football seasons.

Measureable Goals: Parking lots and roads will be swept on an annual basis. Track mileage of roads and parking lots swept. Track amount of material collected during street sweeping operations.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Virginia Tech Facilities Operations

Necessary Documents: Street Sweeper Log

Year 1 Response: Virginia Tech continues to maintain streets and parking lots by sweeping them as needed as well as before and after large sporting events. A log showing dates and locations of street sweeping is available upon request. A total of approximately 33,550 pounds was collected from September 9, 2013 through July 21, 2014. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

6.4.2 – Stormwater Structure Maintenance and Cleaning

Program Description: Storm structures around campus are routinely cleaned and repaired when necessary by Virginia Tech Facilities Operations. This prevents sediment and other pollutants from entering the storm sewer system and ensures that stormwater structures are free of obstructions.

Measureable Goals: Clean storm sewer inlets on an annual basis and maintain/repair when needed. Track and record when cleaning is completed and repairs are made.

Schedule of Activities: Continue to implement the current program and evaluate annually.

Responsible Party: Virginia Tech Facilities Operations

Necessary Documents: Stormwater System Repair Log

Year 1 Response: Virginia Tech works to perform storm sewer system inlet cleaning and maintenance as much as possible. The Virginia Tech Mechanical Utilities Department routinely cleans the storm drains around campus. A university-owned vacuum truck is used to aid in this process. The maintenance and cleaning records are tracked and maintained in the work order system. Further documentation of implementation is available by request and is not provided as a part of the Annual Report.

6.4.3 – Salt Storage and Application

Program Description: The Virginia Tech Facilities Operations Department applies pretreatment products to campus roads and parking lots in order to reduce the amount of salt applied. After salt or other materials are applied, regular street sweeping will occur to remove the materials from roads and parking lots, preventing it from entering the storm sewer system. Deicing agents containing urea or other forms of nitrogen or phosphorous will not be applied to parking lots, roadways, sidewalks, or other paved surfaces.

Measurable Goals: Annually track the amount of salt and other materials applied to aid in snow and ice removal.

Schedule of activities: Continue to implement the current program and evaluate annually.

Responsible Party: Virginia Tech Facilities Operations

Necessary Documents: Salt Application Log

Year 1 Response: The Virginia Tech Grounds Department uses a spreadsheet to track the application and location of salt and brine used during snow events each year. The current salt application log for November 16, 2013 to April 24, 2014 is available upon request.

Appendix B – Virginia Tech Annual Standards and Specifications for ESC & SWM

The 2012 Virginia Tech Annual Standards and Specifications for Erosion and Sediment Control and Stormwater Management have been included in Appendix B. They remain in effect until December 31, 2014, as approved initially by the Virginia Department of Conservation and Recreation and subsequently by the Virginia Department of Environmental Quality.

*__Appendix J – Pre-Approved Variances__ is not included in this Annual Report submittal, but is available in the Site & Infrastructure Development Office upon request.

VirginiaTech

Annual Standards and Specifications

for

Erosion and Sediment Control

and

Stormwater Management

January 2012 – December 2012

Version: December 5, 2011

INTRODUCTION

Virginia Polytechnic Institute and State University (VPI&SU), also referred to as Virginia Tech (VT), has incorporated Annual Standards and Specifications for Erosion and Sediment Control (ESC) and Stormwater Management (SWM) that are integral components of Virginia Tech's design, construction, maintenance, and management of the university's facilities and campuses. The Virginia Tech Annual Standards and Specifications for ESC and SWM submittal has been developed to provide information regarding VT's implementation in accordance with the Virginia Erosion and Sediment Control Law (§10.1-560 et. seq.), the Virginia Erosion and Sediment Control Regulations (4VAC50-30 et. seq.), the Virginia Erosion and Sediment Control Certification Regulations (4VAC50-50 et. seq.), the Virginia Stormwater Management Act (§10.1-603 et. seq.), and the Virginia Stormwater Management Program (VSMP) Permit Regulations (4VAC50-60 et. seq.) as related to municipal separate storm sewer systems (MS4) and regulated construction activities.

Virginia Tech Annual Standards and Specifications for ESC and SWM shall be administered by VT Site and Infrastructure Development and shall apply to all design, construction and maintenance activities undertaken by Virginia Tech, either by its internal workforce or contracted to external entities, where such activities are regulated by the Virginia ESC Law and Regulations or the Virginia SWM Act and VSMP Permit Regulations. During any inspections of Virginia Tech's land disturbing activities by DCR, EPA or other such environmental agencies, compliance with the approved Virginia Tech Annual Standards and Specifications for ESC and SWM (and all parts thereof), the Virginia ESC Law and Regulations, the Virginia SWM Act and the VSMP Permit Regulations will be expected.

Virginia Tech Annual Standards and Specifications for ESC and SWM are submitted to the Virginia Department of Conservation and Recreation (DCR) for review and approval on an annual basis. Virginia Tech shall ensure that project specific plans are developed and implemented in accordance with these Annual Standards and Specifications. This submittal constitutes Virginia Tech's commitment to execute all provisions contained herein on our regulated land disturbing activities and land development projects. As such, this submittal will be made available and utilized as an operational guidance by all appropriate Virginia Tech and DCR personnel. This submittal and errata information are available for download as PDF files at: http://www.facilities.vt.edu/stormwater.

Table of Contents

APPENDICES

1.0 ANNUAL STANDARDS AND SPECIFICATIONS ADMINISTRATION

1.1 All projects involving land-disturbing activity subject to the Virginia Erosion and Sediment Control Law (§10.1-560 et seq. as amended) and the Virginia Erosion and Sediment Control Regulations (4VAC50-30 et seq. as amended) shall be bound by the Virginia Tech Annual Standards and Specifications for Erosion and Sediment Control and Stormwater Management as approved by DCR. All projects involving land-disturbing activity subject to the Virginia Stormwater Management Act (§10.1-603 et seq. as amended) and the VSMP Permit Regulations (4VAC50-60 et seq. as amended) shall be bound by the Virginia Tech Annual Standards and Specifications for Erosion and Sediment Control and Stormwater Management as approved by DCR.

1.2 The Virginia Tech Annual Standards and Specifications for ESC and SWM approved by DCR are composed of general specifications for ESC and SWM that apply to the land-disturbing activities listed in Section 1.1 above and include, by reference, the following:

1.2.1 Virginia Erosion and Sediment Control Law (§10.1-560 et seq. as amended);

1.2.2 Virginia Erosion and Sediment Control Regulations (4VAC50-30 et seq. as amended);

1.2.3 Virginia Erosion and Sediment Control Certification Regulations (4VAC50-50 et seq. as amended);

1.2.4 Virginia Erosion and Sediment Control Handbook, 1992, as amended;

1.2.5 Virginia Stormwater Management Act (§10.1-603 et seq. as amended);

1.2.6 Virginia Stormwater Management Permit Regulations (4VAC50-60 et seq. as amended);

1.2.7 Virginia Stormwater Management Handbook, 1999, as amended;

1.2.8 Technical Bulletins, as amended, on the Virginia DCR website at www.dcr.virginia.gov; and

1.2.9 Memos, as amended, on the Virginia DCR website at www.dcr.virginia.gov.

1.3 Any land-disturbing activity carried out in a locality with a local ESC program with more stringent regulations than those of the state program shall be consistent with the requirements of the local program. SWM projects shall, to the maximum extent practicable, meet the technical requirements of the local stormwater management program in addition to the technical requirements noted above.

1.4 Site-Specific ESC Plans shall be prepared for all projects involving a regulated land-disturbing activity as defined in §10.1-560. For all regulated land-disturbing projects, site-specific ESC Plans shall be submitted to the Virginia Tech Site & Infrastructure Development Department (VTSID) for review. Prior to starting the land-disturbing project, as defined in §10.1-560, the project must have written approval issued to the Virginia Tech project manager by the VTSID Department for the submitted Plan.

1.5 Site-Specific SWM Plans shall be prepared for all projects involving a regulated land-disturbing activity that requires a Virginia Stormwater Management General Permit for Discharges from Construction Activities (VSMP) or land-disturbing activity contained

within a watershed of a regional water quality stormwater management facility. Prior to starting a land-disturbing project requiring a SWM Plan, the project must submit site-specific SWM Plans and have written approval issued to the VT project manager by the VTSID Department for the Plan.

All land-disturbing activities requiring an ESC Plan, but not requiring a VSMP Permit for Construction Activities, shall clearly indicate in the narrative of the ESC Plan as to the reason a VSMP Permit for Construction Activities is not required.

1.6 The Virginia Tech Site & Infrastructure Development Department may request DCR to grant a project specific variance or exception to the approved Virginia Tech Annual Standards and Specifications for ESC and SWM. All requested variances and exceptions are to be considered unapproved until written approval from DCR is received. Refer to Section 0 for more information on variances and exceptions.

2.0 ANNUAL STANDARDS AND SPECIFICATIONS PERSONNEL

The Virginia Tech Site and Infrastructure Development Department (www.sid.vt.edu) shall be the plan approving authority for Virginia Tech Projects and the administrator of the Virginia Tech Annual Standards and Specifications for ESC and SWM. The following is a breakdown in responsibilities and titles in terms of the Virginia Tech Annual Standards and Specifications for ESC and SWM. The following personnel are assigned and/or delegated authority related to ensuring compliance with the Virginia Tech Annual Standards and Specifications for ESC and SWM. Responsibilities may be combined in terms of staffing resources only if the person responsible for the task(s) is qualified per Section 1.2.3.

2.1 Senior ESC and SWM Program Administrator shall have overall management and coordination responsibilities for the Virginia Tech Annual Standards and Specifications for ESC and SWM. This person shall be DCR certified as a combined administrator.

2.2 ESC Program Administrator shall have management and coordination responsibilities for the erosion and sediment control portion of the Virginia Tech Annual Standards and Specifications for ESC and SWM. This person shall be DCR certified as a combined administrator.

2.3 ESC Plan Reviewers shall be responsible for reviewing plans for compliance with the Virginia Tech Annual Standards and Specifications for ESC and SWM and applicable laws and regulations with an emphasis on ESC components. The assigned persons shall be DCR certified as a plan reviewer.

2.4 SWM Plan Reviewers shall be responsible for reviewing plans for compliance with the Virginia Tech Annual Standards and Specifications for ESC and SWM and applicable laws and regulations with an emphasis on stormwater management components. The assigned persons shall be DCR certified as a plan reviewer.

2.5 ESC and SWM Inspectors shall have the responsibility for inspecting erosion and sediment control, stormwater management, VSMP permits, SWPPP, and MS4 practices to ensure compliance with all applicable laws, regulations, as well as the Virginia Tech Annual Standards and Specifications for ESC and SWM. The assigned persons shall be DCR certified as an inspector.

2.5.1 All ESC and SWPPP Inspectors shall provide a certification statement located in Appendix C and Appendix D, respectively.

2.6 Responsible Land Disturber (RLD) shall hold a valid Responsible Land Disturber Certificate as issued by DCR and shall be accountable for assigned projects.

2.7 Certifications shall be in accordance with the Virginia Erosion and Sediment Control Certification Regulations (4VAC50-50 et seq. as amended).

3.0 ANNUAL STANDARDS AND SPECIFICATIONS IMPLEMENTATION

The Virginia Tech Site and Infrastructure Development Department (VTSID) is responsible for the administration, compliance, and enforcement of the Virginia Tech Annual Standards and Specifications for ESC and SWM. The VTSID Department reviews and inspects land-disturbing activities, including new and renovated projects for compliance with the Virginia Tech Annual Standards and Specifications for ESC and SWM.

Virginia Tech land-disturbing projects shall comply with the Virginia Tech Annual Standards and Specifications for Erosion and Sediment Control and Stormwater Management. Prior to commencement of a land-disturbing project, the project must have received written approval for the Plan from the VTSID Department.

3.1 Submittals

ESC and SWM Plans (includes ESC and SWM Narrative and Construction Drawings), reports, certifications, and record documents shall be submitted to the Virginia Tech Site & Infrastructure Development Department for review and approval. All submittals shall be in accordance with the approved Virginia Tech Annual Standards and Specifications for ESC and SWM. The submittal must include the appropriate information and data necessary to support the licensed professional's work. Please refer to Section 4.0 for more information on submittals to the VTSID Department.

3.2 Plan Reviews

Plan reviews shall be conducted by certified personnel, who are certified in accordance with the Virginia Erosion and Sediment Control Certification Regulations (4VAC50-50 et seq. as amended). Plan reviews shall ensure compliance with the Virginia Tech Annual Standards and Specifications for ESC and SWM.

3.3 Inspections

ESC and SWM Inspector(s) is responsible for enforcing the project ESC and SWM Plan and other environmental commitments. Refer to Section 5.0 for more information on inspections.

The Responsible Land Disturber (RLD) shall be in charge of and responsible for carrying out any regulated land-disturbing activities. The RLD shall attend the pre-construction ESC meeting and sign the approved ESC and SWM Plan.

The licensed professional is responsible for collecting, surveying, and documenting the stormwater management facility and/or stormwater conveyance channels ensuring the structures are constructed in accordance with the approved Plan.

3.4 Changes and Amendments to Approved Plans

An approved Plan may be changed by the Virginia Tech Site & Infrastructure Development Department in the following cases:

(i) Where inspection has revealed the plan is inadequate to satisfy applicable regulations; or

(ii) Where the person responsible for carrying out the approved Plan finds that because of changing circumstances, or for other reasons, the approved Plan cannot be effectively carried out, proposed amendments to the Plan, consistent with the requirements of this article, are agreed upon by the plan-approving authority and the person responsible for carrying out the Plan.

Amendments to an approved ESC and SWM Plan must be submitted in writing to the VTSID Department. Amendments shall not be considered approved until written notice is provided. The amendment must comply with the approved Virginia Tech Annual Standards and Specifications for ESC and SWM.

3.5 Land-Disturbing Activities

All regulated land-disturbing activities shall maintain a copy of the approved ESC and SWM Plan on site unless otherwise approved by the VTSID department.

All regulated land-disturbing activities shall be performed in accordance with the approved Virginia Tech Annual Standards and Specifications for ESC and SWM. In order to reduce the sediment load to the surrounding creeks, streams, and water bodies, at least 50% of the “total area to be disturbed” shall be stabilized at all times by either permanent or temporary means. The “total area to be disturbed” shall be defined in the narrative of the ESC and SWM Plan.

Exception: If constructability or environmental issues make the application of this section unreasonable then the responsible land disturber or design professional may submit a written request to the VTSID seeking to modify the percentage of area that must be stabilized at any one time. Please allow 10 working days to process the request. If approval has not been granted within 10 working days the request shall be considered denied.

4.0 ESC/SWM PLANS (DELIVERABLES)

4.1 Submittals

ESC and SWM Plans (includes ESC and SWM Narrative and Construction Drawings), reports, certifications, variances, exceptions, and record documents shall be submitted to the VTSID Department for review and approval. All submittals shall be in accordance with the approved Virginia Tech Annual Standards and Specifications for ESC and SWM. The submittal must include the appropriate information and data necessary to support the licensed professional's work.

4.1.1 Design Submittal and Plan Review Checklists

ESC and SWM Plans, to include narrative, calculations, design standard and specifications, plan sheets (construction drawings) and other supporting information, shall be submitted to the VTSID Department for review and approval prior to any land-disturbing activities. The submittal shall include a design that is in accordance with the Approved Virginia Tech Annual Standards and Specifications for ESC and SWM. The submittal must include the appropriate information, all calculations relevant to the Plan, checklists, and other appropriate information and documentation necessary to support the licensed professional's work.

Checklists are provided in the appendices of this document and the Stormwater Management Handbook. The designer shall include all appropriate checklists. Many items listed on the checklists may not apply to any given design and it is therefore up to the designer to indicate items as "not applicable" or "NA" as appropriate.

Profiles shall be included for storm sewer facilities and associated conveyance channels. The profile shall include the final surface, channel/pipe, and hydraulic grade line. Surcharges shall be clearly indicated on the profile.

4.1.2 Re-submittals

For all second and subsequent submittals, the submitting professional shall include a cover letter with explanations as to how each review comment is addressed that references the relevant drawing sheet or narrative location. In addition, significant changes in the Plan shall be listed as part of the cover letter. The cover letter may warrant additional comments/discussion depending upon the previous review comments or changes in the Plan.

4.1.3 Stormwater Final Report

A final report shall be submitted to the VTSID Department for review and approval prior to close-out of the project for any and all permanent BMPs associated with the project. Construction inspections and surveys, performed by a licensed professional, shall be required at each stage of installation (construction) as necessary by a licensed professional(s) to certify that the

stormwater management facility and associated conveyance systems have been built in accordance with the approved plan and design specifications. The final report shall be signed and sealed by the licensed professional(s) and include incremental surveys (drawings), a final survey (drawings), photographs, construction logs, inspection reports, geotechnical testing reports, soil reports, certification of materials, and all other applicable inspection reports and necessary documents to support and ensure the stormwater management facility and associated conveyance systems have been built in accordance with the approved Plan. The final report shall include the appropriate checklists provided in Stormwater Management Handbook. It shall be the licensed professional's responsibility to certify that as-built conditions of the system meet the quantitative and qualitative controls of the approved Plan.

If the stormwater management facility and/or associated conveyance system have not been constructed and installed in accordance with the approved Plan, then the licensed professional(s) responsible for certifying the as-built condition shall immediately notify the Virginia Tech Project Manager and the Manager for the VTSID Department. Generally, there are two potential options when the system(s) are not constructed in accordance with the approved Plan:

- Option 1: Re-construct the system(s) in accordance with the approved Plan. It will be necessary to repeat the inspections, surveys, and documentation process such that the licensed professional shall certify the system(s) are constructed in accordance with the approved Plan. It shall be the licensed professional's responsibility to certify that the as-built condition of the system(s) meet the quantitative and qualitative controls of the approved Plan.

- Option 2: Perform calculations and analysis, based on the licensed professional's surveys, data, inspections, and other applicable documentation necessary to verify the as-built conditions meet the approved Virginia Tech Annual Standards and Specifications for ESC and SWM. The licensed professional shall certify the as-built condition of the system(s) meet the quantitative and qualitative controls, as prescribed by the approved Virginia Tech Annual Standards and Specifications for ESC and SWM, and submit the final report as required in this section.

4.2 ESC/SWM Drawing Requirements (construction drawings)

The following information shall be placed on the ESC drawings (ESC sheets) and SWM drawings (SWM sheets) as indicated below. The requirements are separated into construction phase requirements and post-construction phase requirements. Both requirements are to be included on the ESC/SWM Drawings (ESC/SWM Sheets).

4.2.1 ESC Requirements

- Minimum Standards 1 through 19 (4VAC50-30-40) shall be listed on the construction drawings.
- General Erosion and Sediment Control Notes ES-1 through ES-16 shall be listed on the construction drawings.

- The total disturbed area and the amount of disturbed area per phase shall be listed on the construction drawings.
- The existing impervious area and the proposed impervious area shall be listed on the construction drawings.
- Construction sequence of operations shall be provided on the construction drawings with staged implementation of erosion and sediment control measures for each phase. The area which may be disturbed in each phase shall be set forth in the construction drawings.
- Construction drawings shall provide information on the maintenance of ESC measures.
- ESC measures shall have unique identifications and the identifications shall be referenced/used in all documentation, such as, but not limited to, SWPPP, narrative, calculations, and construction drawings.
- Construction drawings shall provide a profile of stormwater conveyance systems, including, but not limited to final surface, channel/pipe, and potential/approximate utility crossings.
- Existing features to be demolished or removed, but that will require ESC measures to prevent sediment from leaving the disturbed areas, shall be clearly indicated on the construction drawings.

4.2.2 SWM Requirements

- Construction drawings shall provide information on the post-construction maintenance of permanent BMPs (post-construction BMPs). The drawings shall contain a table as provided in Appendix – J with the applicable information listed.
- For manufactured permanent BMPs, the construction drawings shall include manufacturer's recommendation on maintenance and inspection or reference the section and page number in the narrative.
- Construction drawings shall provide information on the post-construction inspections required for each permanent BMP or reference the narrative section that contains the information.
- VTSID Department will provide the permanent BMP IDs. Please provide SID with the number of permanent BMPs used as part of the project prior to submitting the ESC/SWM Plan for review. The designer will need to add the BMP IDs provided by SID on the construction drawings, in the table provided in Appendix – J and in the narrative.

4.3 Digital Files Requirements

All digital files shall be included on a CD or DVD and submitted to the VTSID Department. Projections shall utilize the Virginia State Plane Coordinate System (U.S. Feet).

4.3.1 Treatment Areas

The area(s) directly and indirectly treated by post-construction stormwater management facilities (BMPs) shall be provided in an ESRI shapefile. Indirect areas are defined as areas being "treated" through credits, but do not directly

drain to the BMP. The shapefile shall be based on the example provided at http://www.facilities.vt.edu/pdc/stormwater/ldpp/escswm.asp.

4.3.2 Applicable Area

The applicable area(s) used to determine percent impervious and water quality calculations shall be provided in a shapefile as part of the ESC/SWM Plan approval process. The shapefile shall be based on the example provided at http://www.facilities.vt.edu/pdc/stormwater/ldpp/escswm.asp.

4.3.3 Disturbed Area

The disturbed area(s) shall be provided in a shapefile as part of the ESC/SWM Plan approval process. The shapefile shall be based on the example provided at http://www.facilities.vt.edu/pdc/stormwater/ldpp/escswm.asp.

4.3.4 Watersheds

The area(s) representing sub-watershed(s) shall be provided in a shapefile as part of the ESC/SWM Plan approval process. For projects in which the existing conditions and post conditions are the same, digital submission of the watersheds may not be required. Please check with SID to determine whether or not digital files of the watersheds are required. The shapefile shall be based on the example provided at http://www.facilities.vt.edu/pdc/stormwater/ldpp/escswm.asp.

4.3.5 Stormwater Final Report

A digital copy of the stormwater final report shall be provided as a PDF.

5.0 INSPECTIONS

Virginia Tech Site & Infrastructure Development Department shall perform periodic ESC inspections, at a minimum, every two weeks and within 48 hours of a runoff producing rainfall event. In addition, inspections shall be made during or immediately following initial installation of erosion and sediment controls and at the completion of the project. Virginia Tech is responsible for and shall ensure compliance with the approved Plan and the Virginia Tech Annual Standards and Specifications for ESC and SWM (§10.1-564.F and §10.1-603.5.B). Virginia Tech shall perform post-construction inspections for stormwater management facilities as indicated in the approved Plan.

Licensed professional(s) shall perform inspections and surveys as he or she deems necessary to support his or her certification that each permanent stormwater management facility and associated conveyance system are installed and constructed in accordance with the approved Plan.

DCR shall perform random site inspections to assure compliance with the Virginia Erosion and Sediment Control Law (§10.1-560 et. seq.), the Virginia Erosion and Sediment Control Regulations (4VAC50-30 et. seq.), the Virginia Stormwater Management Act (§10.1-603 et. seq.), and the Virginia Stormwater Management Program (VSMP) Permit Regulations (4VAC50-60 et. seq.). Reference: §10.1-603.5.B.

5.1 Erosion and Sediment Control Inspections

The inspection report provided in Appendix C shall be completed by Virginia Tech or an agent of Virginia Tech on each site inspection visit. All measures shown on the plan shall be inspected. All problems and violations shall be documented on the inspection report. Inspection reports shall specify a required corrective action for each problem or violation noted and a date the corrective action must be completed.

The Responsible Land Disturber (RLD) shall inspect, on projects larger than 1 acre, the erosion and sediment control measures periodically. The inspection reports shall be maintained on-site and shall be available for review by Virginia Tech, DCR, and other regulatory agencies.

5.2 Stormwater Pollution Prevention Plan (SWPPP) Inspections

The inspection report provided in Appendix D is designed to be customized according to the BMPs and conditions at each site and shall be completed on each site inspection visit. A number shall be assigned to all BMPs on the site plan and these numbers shall correspond to the BMP numbers listed on the inspection sheet. Specific areas that will require continuous inspections shall be numbered on the site plan and these numbers shall correspond to the numbers listed on the inspection sheet. A brief description of the BMP or area shall then be listed in the site-specific section of the inspection report. Specific structural BMPs such as construction site entrances, sediment ponds, or specific areas with silt fence (e.g., silt fence along Washington Street; silt fence along slope in NW corner, etc.) must be numbered and listed. Non-structural BMPs or areas that will be inspected (such as trash areas, material storage areas, temporary sanitary waste areas, etc) must also be numbered and listed

The Inspector shall walk the site by following the site map and numbered BMPs/areas for inspection and note whether the overall site issues have been addressed. Any required corrective actions and the completion date and responsible person for the correction shall be noted in the Corrective Action Log.

If there are no non-compliance issues/problems, then the inspector shall certify that the site is in compliance with the SWPPP, permit, regulations, and laws.

5.3 ESC Installations and Certification

Erosion and sediment control measures/practices that require calculations shall be identified on the ESC/SWM drawings and will require written certification by the design professional as to completeness and correctness of installation of the erosion. The design professional shall use the certification letter provided in Appendix K. The certification letter shall be provided to Site & Infrastructure Development within 10 business days of the erosion and sediment control measures/practices having been installed. Failure to provide certification or to properly install the erosion and sediment control measures/practices in accordance with the approved Plan will result in a violation and may require a “stop work order”.

5.4 Permanent BMP Inspections

Permanent BMPs (stormwater management facilities) shall be inspected, photographed, and surveyed throughout the construction process and at the completion of the project such that a licensed professional(s) shall lawfully certify the BMPs are constructed in accordance with the approved Plan. The licensed professional(s) shall assume full responsibility for the certification and the information on which the certification is based. A licensed professional shall prepare and submit a stormwater final report to the Virginia Tech Site & Infrastructure Development Department for approval (please refer to Section 4.0).

5.5 Post-construction Inspections

Post-construction (long-term) inspections shall be made in accordance with the Virginia Tech Annual Standards and Specifications for ESC and SWM, and manufacturer's recommendation, when applicable. These inspections shall be performed by a DCR certified inspector.

5.6 Notification of Repeat Violations

Notification in the event of a repeat violation will be the responsibility of the inspector. The inspector shall note the number of occurrences for each violation noted in the inspection report. At the time of the second inspection, if the noted violations have not been addressed from the previous inspection report the inspector shall notify Virginia Tech Site & Infrastructure Development by email or by phone depending on the significance of the violation. For repeat violations not requiring immediate attention, an email notification shall be sent to SID@vt.edu. The email notification shall include the following information:

(i) the project name

(ii) a brief explanation of the repeat violation(s)

(iii) the number of times the violation has been repeated

(iv) an explanation of how and when the contractor was notified of the violation(s)

(v) the date of initial recorded incident(s)

If the violation is critical in nature, the inspector shall immediately contact the following parties proceeding to the next party when the above party is inaccessible:

Party Name	Affiliation	Primary Number	Alternative Number
Whitney Blankenship	VT - ESC Program Admin.	(540) 231 – 2414	(540) 231 - 9097
Virginia Tech Project Manager		As listed in SWPPP	
Craig Moore	VT - Senior ECS Program Admin.	(540) 231 - 1788	(540) 231 - 9097
Lauren Grimes	VT - Water Resources Engineer	(540) 231-3716	(540) 231 - 9097
Ed Watson	VT - Director, Univ. Design & Constr.	(540) 231-7930	(540) 231 - 9097

Virginia Tech shall be responsible for notifying the local Virginia Department of Conservation and Recreation in the event of repeat violations. After the second inspection and subsequent inspections if the violations have not been corrected a notification shall be sent to the Director of Virginia Tech University Design and Construction and/or the permit holder of the project for each non-compliant inspection. At the time of the fourth inspection, or if the violation has existed for four (4) or more weeks, whichever is less, if previously noted violations have not been corrected Virginia Tech shall notify DCR. At this time, DCR shall determine the extent of the violations and may issue a Notice to Comply, Stop Work Order or other enforcement action dependent on the severity and length of the violation.

6.0 VARIANCES and EXCEPTIONS

Variances and Exceptions to regulations must ensure protection of off-site properties and resources from damage. Economic hardship is not sufficient reason to request a variance or an exception.

For a Variance to become part of a project specific ESC Plan, a written variance request must be submitted by the Virginia Tech Site & Infrastructure Development Department for review and approval by DCR. This request must include an explanation of the reasons for requesting the variance and describe the specific site conditions necessitating the request. The request must also include a detailed description of the alternative ESC practice and justification that the practice meets the intent of the Minimum Standard for which the variance is sought (Ref. 4VAC50-30-50).

For an Exception to become part of a specific SWM Plan, a written exception request must be submitted by the Virginia Tech Site & Infrastructure Development Department for review and approval by DCR. This request must include an explanation of the reasons for requesting the exception and describe the specific site conditions necessitating the request. The request must also include a detailed description of the alternative SWM practice and justification that the practice meets the intent of the minimum standard or technical criteria or both for which the exception is sought (Ref. 4VAC50-60-140).

6.1 ESC Variance Request Policy and Procedures:

- The Virginia Tech Site & Infrastructure Development Department shall coordinate the review and approval of all requested variances with DCR's ESC Program representative(s).
- All requests for project specific variances to the Virginia Tech Annual Standards and Specifications for ESC and SWM shall be sent by the design professional to Virginia Tech Site & Infrastructure Development and shall be accompanied by complete details and documentation, including justification for the requested variance and impacts associated with the variance request. The design professional shall complete the form included in Appendix G.

- The Virginia Tech ESC and SWM Administrator (or representative) will review the request and determine if the request should be sent to DCR for further consideration. If the Administrator determines the request should not be sent to DCR, then the request shall be considered denied.
- Variance requests will be sent by the Virginia Tech Site & Infrastructure Development Department to the DCR Christiansburg Regional Office and to the Virginia Erosion and Sediment Control Program Manager for review and approval, if determined to be appropriate.
- All requested variances shall be considered unapproved until written approval from DCR is received.
- All approved variances shall be listed in the General Notes section of the ESC & SWM construction drawings for land disturbing activities and included in the narrative.

6.2 SWM Exception Request Policy and Procedures:

- The Virginia Tech Site & Infrastructure Development Department will coordinate the review and approval of all requested exceptions with DCR's SWM Program representative(s).
- All requests for project specific exceptions to the Virginia Tech Annual Standards and Specifications for ESC and SWM shall be sent by the design professional to Virginia Tech Site & Infrastructure Development and shall be accompanied by complete details and documentation, including justification for the requested exception and impacts associated with the exception. The design professional shall complete the form included in Appendix H.
- The Virginia Tech ESC and SWM Administrator (or representative) will review the request and determine if the request should be sent to DCR for further consideration. If the Administrator determines the request should not be sent to DCR, then the request shall be considered denied.
- Exception requests will be sent by the Virginia Tech Site & Infrastructure Development Department to the DCR Christiansburg Regional Office and to the Virginia Stormwater Permitting Manager for review and approval, if determined to be appropriate.
- All requested exceptions shall be considered unapproved until written approval from DCR is received.
- All approved exceptions shall be listed in the General Notes section of the ESC and SWM plans for land disturbing activities and included in the Narrative.

6.3 Pre-approved variances:

The Virginia Tech Site & Infrastructure Development Department has included as part of the annual standards and specifications certain ESC measures (ESC controls) that are not included in the VESCH. As part of the approved annual standards and specifications, these ESC measures may be included as part of a project specific Plan. Appendix L includes a list of pre-approved variances for certain ESC measures that may be included as part of the ESC/SWM Plan.

In order for a project to utilize a pre-approved ESC measure, the ESC/SWM Plan must contain a detail sheet, inspection instructions, installation instructions, and maintenance instructions. ESC Measures not specifically included as part of the approved ESC/SWM

Plan shall not be used on the project unless the ESC/SWM Plan is amended to include the specific ESC Measure.

7.0 LAND-DISTURBING ACTIVITIES:

7.1 Proposed Land-disturbing activities:

A list of regulated land-disturbing activities expected to be under contract during the referenced time period are included in Appendix E. The list includes project location, estimated disturbed acreage by watershed, approximate start and completion date for each project, and a point of contact for each project. As additional land-disturbing activities not included on this list come under contract, information regarding such activities shall be submitted on separate lists on a quarterly basis to DCR. Information on specific land-disturbing activities not included on the list will be provided to DCR Christiansburg Regional Office no less than two weeks prior to the start of the activity. Estimated disturbed acreage for individual projects must be reported in the following manner:

(i) Linear Projects – beginning and ending coordinates, or
(ii) Site Development – central to polygon or point coordinates.

Note: *Coordinates may be reported by UTM (x, y, zone, datum) or state plane (x, y, zone, datum).*

7.2 Past and Current Land-disturbing activities:

A list of completed and actual regulated land-disturbing activities either under contract or terminated during the previously referenced time period or previous year, whichever is greater, is included in Appendix F. The list includes project location, project start and completion date, and actual disturbed area.

7.3 Project Tracking and Notification

- Virginia Tech shall use GIS to track regulated land-disturbing activities.
- The Virginia Tech Land-disturbing GIS will be updated monthly with project information as related to ESC and SWM.

7.4 Responsible Land Disturber:

- The Virginia Tech Site & Infrastructure Development Department shall notify DCR Christiansburg Regional Office of the Responsible Land Disturber (RLD) at least two weeks in advance of land-disturbing activities.
- The information to be provided shall include the name, contact information and certification number of the RLD.

8.0 LONG-TERM MAINTENANCE:

- Project Specific Plan (construction drawings/sheets and narrative) shall contain information on long-term maintenance of BMPs, which will be incorporated into the BMP O&M.
- Virginia Tech shall maintain a BMP GIS

  - Virginia Tech will use GIS to track stormwater management facilities, associated treatment areas/zones, and associated watersheds.
  - The Virginia Tech BMP GIS will be updated quarterly with information as related to the BMP.
- Stormwater Pollution Prevent Plans (SWPPPs) shall be made available over the internet.
- Virginia Tech shall inspect and maintain the BMPs in accordance with the approved Plans and VT Annual Standards and Specifications for ESC and SWM.

VirginiaTech

APPENDIX A

PART 1 – PLAN PREPARER'S CHECKLIST

PLAN PREPARER'S CHECKLIST

FOR EROSION AND SEDIMENT CONTROL PLANS

The Erosion and Sediment Control (ESC) Plan consists of the Narrative (including any supporting calculations) and the construction sheets (site plan), as noted below.

GENERAL

_____ Complete set of plans- Include all sheets pertaining to the site grading and stormwater and any activities impacting erosion and sediment control and drainage:

- ☐ Existing conditions
- ☐ Demolition
- ☐ Site grading
- ☐ Erosion and sediment control
- ☐ Storm sewer systems
- ☐ Stormwater management facilities
- ☐ Utility layout
- ☐ Landscaping
- ☐ On-site and off-site borrow and disposal areas that do not have separate approved ESC Plans

_____ Professional's seal - The designer's original seal, signature, and date are required on the *cover* sheet of each Narrative and each set of Plan Sheets. A facsimile is acceptable for subsequent Plan Sheets.

_____ Number of plan sets - Two sets of ESC Plans may be submitted initially. Four sets are required for approval. This office will retain one set of the approved ESC Plan.

_____ Variances - Variances requested at the time of plan submission are governed by Section 4VAC50-30-50 of the *Virginia Erosion and Sediment Control Regulations* and Virginia Tech Annual Standards and Specifications for ESC and SWM

_____ Certified Responsible Land Disturber (RLD) - A certified RLD is required during all stages of construction, from the initial land disturbance through final site stabilization**. The name of the project RLD must be provided to this office before any land disturbance may begin.** Notify this office in a timely manner if the RLD changes during the course of the project.

NARRATIVE

_____ Completed Plan Preparer's Checklists - Include a completed *Plan Preparer's Checklist for Erosion and Sediment Control Plans* and a completed *Plan Preparer's Minimum Standard Checklist for Erosion and Sediment Control Plans* in each Narrative.

_____ Project description - Briefly describe the nature and purpose of the land-disturbing activity. Provide the area (acres) to be disturbed. Identify the Owner of the development.

PROJECT NAME: _____ SUBMITTAL#: _____

PLANS DATED: _____ NARRATIVE DATED: _____

_____ Existing site conditions - A description of the existing topography (% slopes), ground cover, and drainage (on-site and receiving channels).

_____ Adjacent areas - A description of all neighboring areas such as residential developments, agricultural areas, streams, lakes, roads, etc., that might be affected by the land disturbance.

_____ Off-site areas - Describe any off-site land-disturbing activities that may occur (borrow sites, disposal areas, easements, etc.). Identify the Owner of the off-site area and the locality responsible for plan review. Include a statement that any off-site land-disturbing activity associated with the project must have an approved ESC Plan. Submit documentation of the approved ESC Plan for each of these sites.

_____ Soils - Provide a description of the soils on the site, giving such information as soil name, mapping unit, erodibility, permeability, surface runoff, and a *brief* description of depth, texture and soil structure. Show the site location on the Soil Survey, if it is available. Include a plan showing the boundaries of each soil type on the development site.

_____ Critical areas - A description of areas on the site that have potentially serious erosion problems or that are sensitive to sediment impacts (e.g., steep slopes, watercourses, wet weather / underground springs, etc.).

_____ Erosion and sediment control measures - A description of the structural and vegetative methods that will be used to control erosion and sedimentation on the site. Controls should satisfy applicable minimum standards and specifications in Chapter 3 of the 1992 *Virginia Erosion and Sediment Control Handbook* (VESCH).

_____ Management strategies / Sequence of construction - Address management strategies, the sequence of construction, and any phasing of installation of ESC measures.

_____ Permanent stabilization - A brief description, including specifications, of how the site will be stabilized after construction is completed.

_____ Maintenance of ESC measures - A schedule of regular inspections, maintenance, and repair of erosion and sediment control structures should be set forth.

_____ Calculations for temporary erosion and sediment control measures - For each temporary ESC measure, provide the calculations required by the standards and specifications.

_____ Stormwater management considerations - Will the development of the site cause an increase in peak runoff rates? Will the increase in runoff cause flooding or channel degradation downstream? Describe the strategy to control stormwater runoff:

- ☐ Provide exhibits showing the drainage divides, the direction of flow, and the size (acreage) of each of the site drainage areas that discharge runoff off-site, both existing and proposed.
- ☐ Provide calculations for pre- and post-development runoff from these drainage areas.
- ☐ Ensure that Minimum Standard 19 is satisfied for each off-site receiving channel, including those that receive runoff from stormwater management facilities.
- ☐ Provide calculations for the design of each permanent stormwater management facility.

PROJECT NAME: _____ SUBMITTAL#: _____

PLANS DATED: _____ NARRATIVE DATED: _____

☐ Ensure that increased volumes of sheet flows are diverted to a stable outlet, to an adequate channel, pipe or pipe system, or to a stormwater management facility.
☐ Provide adequacy calculations (capacity and erosion resistance) for all on-site stormwater conveyances in accordance with the next checklist item.

_____ Calculations for permanent stormwater conveyances - For each permanent stormwater conveyance or structure, provide the following design calculations, as applicable:

☐ Drainage area map with time of concentration (T_C) path shown
☐ T_C calculation/nomograph
☐ Locality IDF curve
☐ Composite runoff coefficient or RCN calculation
☐ Peak runoff calculations
☐ Stormwater conveyance channel design calculations
☐ Storm drain and storm sewer system design calculations
☐ Hydraulic Grade Line if any pipe in the system is more than 90% full for a 10-year storm
☐ Culvert design calculations
☐ Drop inlet backwater calculations
☐ Curb inlet length calculations

_____ Maintenance of SWM Facilities – Provide a table with following for each permanent stormwater management facility:

☐ A description of the requirements for maintenance of the facility and a recommended schedule of inspection and maintenance.
☐ The identification of the person or persons who will be responsible for maintenance.

_____ Water Quality – Is the plan in compliance with the water quality criteria (4VAC50-60-60)? Provide supporting calculations. For each best management practice with a checklist, include a completed Design and Plan Review Checklist from Appendix 3 of the *Virginia Stormwater Management Handbook*.

_____ Stream Channel Erosion – Is the plan in compliance with the stream channel erosion criteria (4VAC50-60-70)?

_____ Outfall Stability – Per MS-19, has the issue of outfall stability been appropriately addressed?

_____ Flooding – Is the plan in compliance with the flooding criteria (4VAC50-60-80)?

_____ Specifications for erosion and sediment control measures - For each erosion and sediment control measure employed in the plan, include in the Narrative at a minimum the following sections from the standard and specification in the VESCH: Construction Specifications, Installation, and Maintenance. Include any approved variances or revisions to the standards and specifications.

_____ Specifications for stormwater and stormwater management structures - Provide specifications for stormwater and stormwater management structures, i.e., pipe materials, pipe bedding, stormwater structures.

PROJECT NAME: _____ SUBMITTAL#: _____

PLANS DATED: _____ NARRATIVE DATED: _____

_____ Page numbers – Number the pages of the Narrative and the Calculations.

_____ General Information – Narrative contains project specific information, and where appropriate general information has been modified to represent the project specific information and situation.

SITE PLAN

_____ Vicinity map - A small map locating the site in relation to the surrounding area. Include any landmarks that might assist in locating the site.

_____ Indicate north - The direction of north in relation to the site.

_____ Off-site areas - Include any off-site land-disturbing activities (e.g., borrow sites, disposal areas, etc.) not covered by a separate approved ESC Plan.

_____ Erosion and sediment control notes - At a minimum, include the erosion and sediment control notes found in Table 6-1 on page VI-15 of the 1992 *Virginia Erosion and Sediment Control Handbook*. Note that the Virginia Erosion and Sediment Control Regulations are found in section "4VAC50-30" of the Code of Virginia. Ensure that all applicable Minimum Standards not covered elsewhere in the plan have been addressed. Include a note that any off-site land-disturbing activity associated with the project must have an approved ESC Plan.

_____ Minimum Standards – Minimum Standard 1 through Minimum Standard 19 shall be included in the plan set.

_____ Legend - Provide a complete listing of all ESC measures used, including the VESCH uniform code symbol and the standard and specification number. Include any other items necessary to identify pertinent features in the plan.

_____ Property lines and easements - Show all property and easement lines. For each adjacent property, list the deed book and page number and the property owner's name and address.

_____ Existing vegetation - The existing tree lines, grassed areas, or unique vegetation.

_____ Limits of clearing and grading – Delineate all areas that are to be cleared and graded.

_____ Protection of areas not being cleared - Fencing or other measures to protect areas that are not to be disturbed on the site.

_____ Critical areas – Note all critical areas on the plan.

_____ Existing contours - The existing contours of the site.

_____ Final contours and elevations - Changes to the existing contours, including final drainage patterns. Note the finished floor elevation (FFE) of all buildings on site, including basements.

PROJECT NAME: _____ SUBMITTAL#: _____

PLANS DATED: _____ NARRATIVE DATED: _____

VirginiaTech

APPENDIX A

PART 2 – PLAN PREPARER'S MINIMUM STANDARD CHECKLIST

PLAN PREPARER'S MINIMUM STANDARD CHECKLIST

FOR EROSION AND SEDIMENT CONTROL PLANS

Minimum Standards - All Minimum Standards must be addressed.

This project complies with the Virginia Tech Annual Standards and Specifications for ESC and SWM dated: _____

Yes	No	NA		
[]	[]	[]		All Minimum Standards have been listed on a construction sheet.
[]	[]	[]	MS-1	Have temporary and permanent stabilization been addressed in the narrative?
[]	[]	[]		Are practices shown on the plan?
[]	[]	[]		Temporary and permanent seed specifications?
[]	[]	[]		Lime and fertilizer?
[]	[]	[]		Mulching?
[]	[]	[]		Blankets/Matting?
[]	[]	[]		Pavement/Construction Road Stabilization?
[]	[]	[]	MS-2	Has stabilization of soil stockpiles, borrow areas, and disposal areas been addressed in the narrative and on the plan?
[]	[]	[]		Have sediment trapping measures been provided?
[]	[]	[]	MS-3	Has the establishment and maintenance of permanent vegetative stabilization been addressed?
[]	[]	[]	MS-4	Does the plan specifically state that sediment-trapping facilities shall be constructed as a first step in land-disturbing activities?
[]	[]	[]	MS-5	Does the plan specifically state that stabilization of earthen structures is required immediately after installation? Is this noted for each measure on the plan?
[]	[]	[]	MS-6	Are sediment traps and sediment basins specified where needed and designed to the standard and specification?
[]	[]	[]	MS-7	Have the design and temporary/permanent stabilization of cut and fill slopes been adequately addressed? Is Surface Roughening provided for slopes steeper than 3:1?
[]	[]	[]	MS-8	Have adequate temporary or permanent conveyances (paved flumes, channels, slope drains) been provided for concentrated stormwater runoff on cut and fill slopes?
[]	[]	[]	MS-9	Has water seeping from a slope face been addressed (e.g., subsurface drains)?

PROJECT NAME: _____ SUBMITTAL#: _____

PLANS DATED: _____ NARRATIVE DATED: _____

Yes No NA

[] [] [] MS-10 Is adequate inlet protection provided for all operational storm drain and culvert inlets?

[] [] [] MS-11 Are adequate outlet protection and/or channel linings provided for all stormwater conveyance channels and receiving channels? Is there a schedule indicating:
[] [] [] Dimensions of the outlet protection? Lining? Size of riprap?
[] [] [] Cross section and slope of the channels? Type of lining? Size of riprap, if used?

[] [] [] MS-12 Are in-stream protection measures required so that channel impacts are minimized?

[] [] [] MS-13 Are temporary stream crossings of non-erodible material required where applicable?

[] [] [] MS-14 Are all applicable federal, state and local regulations pertaining to working in or crossing live watercourses being followed?

[] [] [] MS-15 Has immediate restabilization of areas subject to in-stream construction (bed and banks) been adequately addressed?

[] [] [] MS-16 Have disturbances from underground utility line installations been addressed?
[] [] [] No more than 500 linear feet of trench open at one time?
[] [] [] Effluent from dewatering filtered or passed through a sediment-trapping device?
[] [] [] Proper backfill, compaction, and restabilization?

[] [] [] MS-17 Is the transport of soil and mud onto public roadways properly controlled? (i.e., Construction Entrances, wash racks, transport of sediment to a trapping facility, cleaning of roadways at the end of each day, no washing before sweeping and shoveling)

[] [] [] MS-18 Has the removal of temporary practices been addressed?
[] [] [] Have the removal of accumulated sediment and the final stabilization of the resulting disturbed areas been addressed?

[] [] [] MS-19 Are properties and waterways downstream from development adequately protected from sediment deposition, erosion, and damage due to increases in volume, velocity and peak flow rate of stormwater runoff? Have adequate channels been provided on-site? Has storm drain outfall stability been evaluated?

[] [] [] Variances requested at the time of plan submission are governed by Section 4VAC50-30-50 of the *Virginia Erosion and Sediment Control Regulations.*

[] [] [] Have variances been appropriately included in the narrative and construction sheets (drawings)?

Print	Professional's Signature	Date

PROJECT NAME: _____ SUBMITTAL#: _____

PLANS DATED: _____ NARRATIVE DATED: _____

_____ Site development - All improvements such as buildings, parking lots, access roads, utility construction, etc. Show all physical items that could affect or be affected by erosion, sediment, and drainage.

_____ Adequate Conveyances – Ensure that stormwater conveyances with adequate capacity and adequate erosion resistance have been for provided all on-site concentrated stormwater runoff. Off-site channels that receive runoff from the site, including those receiving runoff from stormwater management facilities, must be adequate. Increased volumes of sheet flows must be diverted to a stable outlet, adequate channel, pipe or pipe system, or a stormwater management facility.

_____ Location of practices - The locations of erosion and sediment control and stormwater management practices used on the site. Use the standard symbols and abbreviations in Chapter 3 of the VESCH.

_____ Direction of Flow for Conveyances - Indicate the direction of flow for all stormwater conveyances (storm drains, stormwater conveyance channels).

_____ Maintenance - A schedule of regular inspections, maintenance, and repair of temporary erosion and sediment control structures and permanent stormwater management facilities should be set forth.

_____ Storm Drain Profiles - Provide profiles of all storm drains except roof drains. If the type of pipe (RCP, CMP, HDPE, etc.) is not called out on the profiles, then the most conservative pipe material that may be specified for the project must be used in the adequacy calculations.

_____ Detail drawings - Any structural practices used that are not found in the VESCH or approved annual agency specifications should be described and illustrated with detail drawings.

_____ Details and Standards – The details and standards are modified to represent the project specific situation. Generalities have been removed, and project specific information has been included in the details and standards. Dimensions have been added to the details.

_____ Variances – The details and standards are modified to represent the project specific situation. Generalities have been removed, and project specific information has been included in the details and standards. Variances approved as part of the annual standards and specifications have been appropriately included in the Plan.

_____	_____	_____
Print	Professional's Signature	Date

PROJECT NAME: _____ SUBMITTAL#: _____

PLANS DATED: _____ NARRATIVE DATED: _____

VirginiaTech

APPENDIX B

PLAN PREPARER'S CHECKLIST
FOR
STORMWATER MANAGEMENT PLANS

PLAN PREPARER'S CHECKLIST

FOR STORMWATER MANAGEMENT PLANS

Y	N	N/A	
			A. Determination of flooding and channel erosion impacts to receiving streams due to land-disturbing activities shall be measured at each point of discharge from the land disturbance and such determination shall include any runoff from the balance of the watershed which also contributes to that point of discharge.
			B. The specified design storms shall be defined as either a 24-hour storm using the rainfall distribution recommended by the U.S. Department of Agriculture's Natural Resources Conservation Service (NRCS) when using NRCS methods or as the storm of critical duration that produces the greatest required storage volume at the site when using a design method such as Modified Rational Method.
			C. For purposes of computing runoff, all pervious lands in the site shall be assumed prior to development to be in good condition (if the lands are pastures, lawns, or parks), with good cover (if the lands are woods), or with conservation treatment (if the lands are cultivated); regardless of conditions existing at the time of computation.
			D. Construction of stormwater management facilities or modifications to channels shall comply with all applicable laws and regulations. Evidence of approval of all necessary permits shall be presented.
			E. Impounding structures that are not covered by the Impounding Structure Regulations (4VAC50-20) shall be engineered for structural integrity during the 100-year storm event.
			F. Pre-development and post-development runoff rates shall be verified by calculations that are consistent with good engineering practices.
			G. Outflows from a stormwater management facility or stormwater conveyance system, shall be discharged to an adequate channel.
			H. Proposed residential, commercial, or industrial subdivisions shall apply these stormwater management criteria to the land disturbance as a whole. Individual lots in new subdivisions shall not be considered separate land-disturbing activities, but rather the entire subdivision shall be considered a single land development project. Hydrologic parameters shall reflect the ultimate land disturbance and shall be used in all engineering calculations.

Y	N	N/A	
			I. All stormwater management facilities shall have an inspection and maintenance plan that identifies the owner and the responsible party for carrying out the inspection and maintenance plan.
			J. Construction of stormwater management impoundment structures within a Federal Emergency Management Agency (FEMA) designated 100-year floodplain shall be avoided to the extent possible. When this is unavoidable, all stormwater management facility construction shall be in compliance with all applicable regulations under the National Flood Insurance Program, 44CFR Part 59.
			K. Natural channel characteristics shall be preserved to the maximum extent practicable.
			L. Land-disturbing activities shall comply with the Virginia Erosion and Sediment Control Law (10.1-560 et seq. of the Code of Virginia) and attendant regulations.
			M. Flood control and stormwater management facilities that drain or treat water from multiple development projects or from a significant portion of a watershed may be allowed in Resource Protection Areas defined in the Chesapeake Bay Preservation Act, provided that (i) the local government has conclusively established that the location of the facility within the Resource Protection Area is the optimum location; (ii) the size of the facility is the minimum necessary to provide necessary flood control, stormwater treatment, or both; and, (iii) the facility must be consistent with a stormwater management program that has been approved by the board.

Water Quality			
Y	N	N/A	
			A. Compliance with the water quality criteria may be achieved by applying the performance-based criteria or the technology-based criteria to either the site or a planning area.
			B. Performance-based criteria. For land-disturbing activities, the calculated post-development nonpoint source pollutant runoff load shall be compared to the calculated pre-development load based upon the average land cover condition or the existing site condition. A BMP shall be located, designed, and maintained to achieve the target pollutant removal efficiencies specified in Table 1 to effectively reduce the pollutant load to the required level based upon the following four applicable land development situations for which the performance criteria apply:
			1. Situation 1 consists of land-disturbing activities where the existing percent impervious cover is less than or equal to the average land cover condition and the proposed improvements will create a total percent impervious cover which is less than the average land cover condition. **Requirement:** No reduction in the after disturbance pollutant discharge is required
			2. Situation 2 consists of land-disturbing activities where the existing percent impervious cover is less than or equal to the average land cover condition and the proposed improvements will create a total percent impervious cover which is greater than the average land cover condition. **Requirement**: The pollutant discharge after disturbance shall not exceed the existing pollutant discharge based on the average land cover condition.
			3. Situation 3 consists of land disturbing activities where the existing percent impervious cover is greater than the average land cover condition. **Requirement:** The pollutant discharge after disturbance shall not exceed (i) the pollutant discharge based on existing conditions less 10% or (ii) the pollutant discharge based on the average land cover condition, whichever is greater.
			4. Situation 4 consists of land disturbing activities where the existing percent impervious cover is served by an existing stormwater management BMP that addresses water quality. **Requirement:** The pollutant discharge after disturbance shall not exceed the existing pollutant discharge based on the existing percent impervious cover while served by the existing BMP. The existing BMP shall be shown to have been designed and constructed in accordance with proper design standards and specifications, and to be in proper functioning condition.

Water Quality (con't)			
Y	N	N/A	
			C. Technology-based criteria. For land-disturbing activities, the post-developed stormwater runoff from the impervious cover shall be treated by an appropriate BMP as required by the post-developed condition percent impervious cover as specified in Table 1. The selected BMP shall be located, designed, and maintained to perform at the target pollutant removal efficiency specified in Table 1. Design standards and specifications for the BMPs in Table 1 that meet the required target pollutant removal efficiency will be available at the department.

Water Quality BMP*	**Target Phosphorus Removal Efficiency**	**Percent Impervious Cover**
Vegetated filter strip	10%	16-21%
Grassed swale	15%	16-21%
Constructed wetlands	20%	22-37%
Extended detention (2 x WQ Vol)	35%	22-37%
Retention basin I (3 x WQ Vol)	40%	22-37%
Bioretention basin	50%	38-66%
Bioretention filter	50%	38-66%
Extended detention-enhanced	50%	38-66%
Retention basin II (4 x WQ Vol)	50%	38-66%
Infiltration (1 x WQ Vol)	50%	38-66%
Sand filter	65%	67-100%
Infiltration (2 x WQ Vol)	65%	67-100%
Retention basin III (4 x WQ Vol with aquatic bench)	65%	67-100%

Stream Channel Erosion			
Y	N	N/A	
			A. Properties and receiving waterways downstream of any land-disturbing activity shall be protected from erosion and damage due to changes in runoff rate of flow and hydrologic characteristics, including but not limited to, changes in volume, velocity, frequency, duration, and peak flow rate of stormwater runoff in accordance with the minimum design standards set out in this section.
			B. In addition to subsections B and C of this section permit-issuing authorities, by local ordinance may, or the board by state regulation may, adopt more stringent channel analysis criteria or design standards to ensure that the natural level of channel erosion, to the maximum extent practicable, will not increase due to the land-disturbing activities. These criteria may include, but are not limited to, the following:
			1. Criteria and procedures for channel analysis and classification.
			3. Procedures for channel data collection.
			4. Criteria and procedures for the determination of the magnitude and frequency of natural sediment transport loads.
			5. Criteria for the selection of the proposed natural or man-made linings.

Flooding			
Y	N	N/A	
			A. Downstream properties and waterways shall be protected from damages from localized flooding due to changes in runoff rate of flow and hydrologic characteristics, including but not limited to, changes in volume, velocity, frequency, duration, and peak flow rate of stormwater runoff in accordance with the minimum design standards set out in this section.
			B. The 10-year post-developed peak rate of runoff from the development site shall not exceed the 10-year pre-developed peak rate of runoff.
			C. In lieu of subsection B of this section, localities may, by ordinance, adopt alternate design criteria based upon geographic, land use, topographic, geologic factors or other downstream conveyance factors as appropriate.
			D. Linear development projects shall not be required to control post-developed stormwater runoff for flooding, except in accordance with a watershed or regional stormwater management plan.

Print _____ Professional's Signature _____ Date _____

VirginiaTech

APPENDIX B

PART 2

PLAN PREPARER'S CHECKLIST
FOR
DETENTION, RETENTION, AND IMPOUNDMENT BMPS

VirginiaTech

Design and Plan Review Checklist

Applicant:_____ **Phone No.:**_____
Designer:_____ **Phone No.:**_____
Project Name: _____
Location:_____
Type of Facility and Identification No.:_____

Plan status:
____ approved
____ not approved

Legend:
_•_ - Complete
Inc. - Incomplete/Incorrect
N/A - Not Applicable

I. SUPPORTING DATA

_____ Narrative describing stormwater management strategy including all assumptions made in the design.

A. Drainage Area Map

_____ Site and drainage area boundaries
_____ Off-site drainage areas
_____ Pre- and post-developed land uses with corresponding acreage
_____ Pre- and post-developed time of concentration flow paths
_____ Existing and proposed topographic features
_____ Drainage area appropriate for BMP

B. Soils Investigation

_____ Soils map with site and drainage area outlined
_____ Geotechnical report with recommendations and earthwork specifications
_____ Boring locations
- _____ Borrow area
- _____ Basin pool area
- _____ Embankment area: centerline principal spillway, emergency spillway , abutments

_____ Boring logs with Unified Soils Classifications, soil descriptions, depth to seasonal high groundwater table, depth to bedrock, etc.
_____ Compaction requirements specified
_____ Additional geophysical investigation and recommendations in Karst environment

Design and Plan Review Checklist

II. COMPUTATIONS

A. Hydrology

_____ Runoff curve number determinations: pre- and post-developed conditions, with worksheets.

_____ Time of concentration: pre- and post-developed conditions, with worksheets.

_____ Hydrograph generation: pre- and post-developed condition for appropriate design and safety storms (SCS methods or modified rational-critical storm duration method)

B. Hydraulics

_____ Specify assumptions and coefficients used.

_____ Stage-storage table and curve

_____ Riser structure and barrel

- _____ Weir/orifice control analysis for riser structure discharge openings
- _____ Weir/orifice control analysis for riser crest
- _____ Barrel: inlet/outlet control analysis
- _____ Riser/Outlet Structure flotation analysis (factor of safety = 1.25 min.).
- _____ Anti-seep collar or filter diaphragm design.
- _____ Outlet protection per VE&SCH Std.. & Spec. 3.18.
- _____ Provisions for use as a temporary sediment basin riser with clean out schedule & instructions for conversion to a permanent facility.

_____ Emergency spillway adequacy/capacity analysis with required embankment freeboard.

_____ Stage - discharge table and curve (provide equations & cite references).

_____ Storm drainage & hydraulic grade line calculations.

_____ Reservoir routing of post-development hydrographs for appropriate design storms (2-yr., 10-yr., or as required by watershed conditions) & safety storms (100-yr. or as required).

C. Downstream impacts

_____ Danger reach study.

_____ 100 year floodplain impacts.

_____ "Adequate channel" calculations for receiving channel

_____ Provide downstream hydrographs at critical study points.

_____ Storm drainage plans for site areas not draining to BMP

- _____ Safe conveyance - MS-19
- _____ Areas compensated for in water quality performance-based criteria calculations

Design and Plan Review Checklist

D. Water Quality

_____ Impervious cover tabulation

_____ Technology-based criteria: proper selection of BMP based on impervious cover

_____ Performance-based criteria: pre- and post-developed pollutant load and pollutant removal requirement calculations (provide worksheets)

_____ Water quality volume for retention basin I, II, or III permanent pool

_____ Water quality volume for ext. detention and ext. detention enhanced with drawdown calculations

_____ Proper surface area/depth allocations for permanent pool/shallow marsh/constructed wetland

_____ Constructed stormwater wetland / shallow marsh

- _____ Adequate drainage area and/or base flow
- _____ Adequate pool volume
- _____ Adequate surface area
- _____ Allocation of surface area to depth zones
- _____ Maximum ponding depth over pool surface specified

III. PLAN REQUIREMENTS

A. General Items

_____ Plan view drawn at 1"=50' or less (40', 30', etc.)

_____ North arrow

_____ Legend

_____ Location plan and vicinity map

_____ Property lines

_____ Existing & proposed contours (2' contour interval min.)

_____ Existing features & proposed improvements (including utilities and protective measures)

_____ Locations of test borings

_____ Earthwork specifications

_____ Construction sequence for SWM basin and E&S controls

_____ Temporary erosion & sediment control measures

_____ Conveyance of base flow during construction

_____ Temporary and permanent stabilization requirements

- _____ Emergency spillway
- _____ Basin side slopes

Design and Plan Review Checklist

_____ Basin bottom

_____ Delineation of FEMA 100 year floodplain

_____ Plans sealed by a qualified licensed professional

B. BMP Plan Views

_____ Dimensions of basin features: perm. Pool, sediment forebay, embankment, etc.

_____ Location of all conveyance system outfalls into basin

_____ Proper orientation to avoid short circuiting

_____ Outlet protection per VE&SCH

_____ Top of bank & basin bottom elevations

_____ Elevations of permanent pool, water quality volume and max. design water surface elevations for all appropriate design storms and safety storms

_____ Side slope (H:V) of basin storage area and embankment (upstream and downstream slopes)

_____ Proper length-to-width ratio as specified in BMP design criteria

_____ **Pervious** low flow channel

_____ Sediment forebay

_____ Basin bottom slope

_____ Maintenance access to sediment forebay, riser structure, and one side of the basin ponding area

_____ Peripheral ledge for safety

_____ Aquatic Bench

_____ Shoreline protection

_____ Safety fence

_____ Riser and barrel materials and dimensions labeled

_____ Constructed stormwater wetland / shallow marsh

_____ Basin liner specifications

_____ Pool depth zones identified on plan

_____ Pool geometry - wet/dry weather flow path

Design and Plan Review Checklist

C. BMP - Section Views & Related Details

1. Embankment (or dam) and Ponding Areas

_____ Elevations of permanent pool, water quality volume and max. design water surface elevations for all appropriate design storms and safety storms

_____ Top of dam elevations- constructed height and settled height (10% settlement).

_____ Adequate freeboard

_____ Top width labeled

_____ Elevation of crest of emergency spillway

_____ Emergency spillway w/ side slopes labeled.

_____ Emergency spillway inlet, level, and outlet sections labeled

_____ Existing ground and proposed improvements profile along center line of embankment

_____ Existing ground and proposed improvements profile along center line of principal spillway

_____ Typical grading section through pond including typical side slopes with aquatic bench, safety ledge, shoreline protection, etc.

_____ Existing ground and proposed improvements along center line of emergency spillway

_____ Dimensions of zones for zoned embankment

2. Seepage Control

_____ Impervious lining

_____ Phreatic line (4:1 slope measured from the principal spillway design high water).

a. Anti-seep Collar

_____ Anti-seep collar (detail reqd..).

_____ Size (based upon 15% increase in seepage length).

_____ Spacing & location on barrel (at least 2' from pipe joint).

b. Filter Diaphragm

_____ Design certified by a professional geotechnical engineer.

3. Foundation Cut Off Trench or Key Trench

_____ Materials labeled

_____ Bottom width (4' min. or greater per geotech. report).

_____ Side slopes labeled (1:1 max. steepness).

_____ Depth (4' min. or as specified in geotechnical report)

Design and Plan Review Checklist

4. Multi Stage Riser and Barrel System

_____ Materials labeled

_____ Bedding or cradle details provided

_____ Gauge & corrugation size for metal pipes specified

_____ Barrel diameter, inverts, and slope (%) labeled

_____ Outlet protection per VESCH, Std. & Spec. 3.18, 3.19 w/ filter cloth underlayment

_____ Crest elevation of riser structure shown

_____ Inverts and dimensions of control release orifices/weirs shown

_____ Structure dimensions shown

_____ Control orifice/weir dimensions shown

_____ Extended detention orifice protection (detail required for construction)

_____ Riser trash rack or screen (detail reqd.. for construction).

_____ Riser anti-vortex device (detail reqd.. for construction).

_____ Proper riser structure footing.

_____ Access to riser structure interior for maintenance.

_____ Basin drain pipe

D. Landscape Plan

_____ Planting schedule and specifications (transport / storage / installation / maintenance)

_____ Plant selection for planting zones 1thru 6

_____ Preservation measures for existing vegetation

_____ Top soil / planting soil included in final grading

E. Maintenance Items

_____ Person or organization responsible for maintenance.

_____ Maintenance narrative which describes the long-term maintenance requirements of the facility and all components.

_____ Facility access from public R/W or roadway.

_____ Maintenance easement.

Design and Plan Review Checklist

Comments

Print	*Signature*	*Date*

VirginiaTech

APPENDIX C

Erosion & Sediment Control and Stormwater Management Construction Site Inspection Form

VirginiaTech

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

Erosion & Sediment Control and Stormwater Management Construction Site Inspection Report

General Information			
Project Name & VT Work Order No.:		**Location:**	Blacksburg, Virginia
Date of Inspection:	**12/6/2011**	**Start/End Time:**	
Contact Information/Responsible Parties			
Responsible Land Disturber:		**RLD Phone #:**	
VT Project Manager:		**VT PM Phone #:**	
Inspector's Name(s):		**Inspector Phone #:**	**540-231-9097**
****All non-compliance issues to be resolved within 7 days from the date of the inspection unless otherwise noted.**** ****The RLD is responsible for the management and maintenance of all site erosion and stormwater controls.****			
Stage of Construction			
Pre-Construction Conference ☐ Clearing & Grubbing ☐ Construction ☐ Finish Grading ☐ Final Stabilization ☐ Construction of SWM Facilities ☐ Other _____ ☐			
Weather Information			
Type of Inspection: ❑ Regular ❑ Pre-storm event ❑ During storm event ❑ Post-storm event			
Has there been a storm event since the last inspection? ❑Yes* ❑No ***If yes, see rainfall data attached to this report.**			
Weather at time of this inspection? Temperature: ❑ Clear ❑Cloudy ❑ Rain ❑ Sleet ❑ Fog ❑ Snowing ❑ High Winds ❑ Other:			
Are there any indications of stormwater discharges prior to or at time of inspection? ❑Yes ❑No Are **there any indications of off-site damage?** ❑Yes ❑No **Is more than approximately 50% of the project site disturbed?** ❑Yes ❑No **If yes, describe:**			
Have previous violation(s) been corrected: ❑Yes ❑No ❑N/A			
❖ **No post-construction BMPs were inspected as part of this inspection.**	❖ **Certification of post-construction BMPs to be provided by others.**	❖ **No physical surveys have been conducted as part of this inspection report.**	

The required corrective action deadline date applies to all violations noted on this report. If listed violation(s) currently constitute non-compliance and/or required corrective actions are not completed by the deadline, a **NOTICE TO COMPLY**, **STOP WORK ORDER**, and/or other enforcement actions may be issued to the entity responsible for ensuring compliance on the above project.

Inspector's Name: _____

Signature: _____ **Date:** _____

Required Corrective Action Deadline Date: _____ **Re-inspection Date:** _____

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

1. Refers to applicable regulation found in the most recent publication of the *Virginia Erosion and Sediment Control Regulations* (4VAC50-30), *Virginia Stormwater Management Permit Regulations* (4VAC50-60), or Annual Standards and Specifications for ESC & SWM
2. Non-compliance – number of times in which the item has been reported as a violation.

Revision: 10/21/2011

	Non-Compliance	BMP	BMP Installed	Maintenance Required	Description and Location of Problem/Violation[1], Required or Recommended Corrective Actions, and Other Comments/Notes
1			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
2			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
3			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
4			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
5			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
6			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
7			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
8			❑Y ❑N	❑Y ❑N	

VirginiaTech

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

Date/Initials: _____

	Non-Compliance	BMP	BMP Installed	Maintenance Required	Description and Location of Problem/Violation[1], Required or Recommended Corrective Actions, and Other Comments/Notes
Corrective Action Taken:					
9			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
10			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
11			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
10			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					

VirginiaTech

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

Date/Initials: _____

Overall Site Issues

	BMP/activity	Implemented?	Maintenance Required?	Description and Location of Problem/Violation[1], Required or Recommended Corrective Actions, and Other Comments/Notes
1	Are all slopes and disturbed areas not actively being worked properly stabilized?	❑Yes ❑No ❑N/A	❑Yes ❑No	
2	Are natural resource areas (e.g., streams, wetlands, mature trees, etc.) protected with barriers or similar BMPs?	❑Yes ❑No ❑N/A	❑Yes ❑No	
3	Are perimeter controls and sediment barriers adequately installed (keyed into substrate) and maintained?	❑Yes ❑No ❑N/A	❑Yes ❑No	
4	Are discharge points and receiving waters free of any sediment deposits?	❑Yes ❑No ❑N/A	❑Yes ❑No	
5	Are storm drain inlets properly protected?	❑Yes ❑No ❑N/A	❑Yes ❑No	
6	Is the construction entrance/exit preventing sediment from being tracked into the street?	❑Yes ❑No ❑N/A	❑Yes ❑No	
7	Is trash/litter from work areas collected and placed in covered dumpsters?	❑Yes ❑No ❑N/A	❑Yes ❑No	
11	Are non-stormwater discharges (e.g., wash water, dewatering) properly controlled?	❑Yes ❑No ❑N/A	❑Yes ❑No	
12	Are public roads cleaned as required	❑Yes ❑No ❑N/A	❑Yes ❑No	
14	Is material leaving the site or being brought onto the site? If yes, explain.	❑Yes ❑No ❑N/A	❑Yes ❑No	

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

Vault Webpage Access Information:

Web Address: http://198.82.142.212/AutodeskDM/webclient

User Name:	**VTProjects**
Password:	**Hokies (case sensitive)**
Server:	**198.82.142.212**
Database:	**SIDVault**

VirginiaTech

APPENDIX D

Stormwater Construction Site Inspection Report

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

Stormwater Construction Site Inspection Report

General Information			
Project Name & VT Work Order No.:			
VAR10 Permit No.:		**Location:**	Blacksburg, VA
Date of Inspection:	**12/6/2011**	**Start/End Time:**	
Contact Information/Responsible Parties			
Contractor (GC/CM):		**GC Phone #:**	
Responsible Land Disturber:		**RLD Phone #:**	
VT Project Manager:		**VT PM Phone #:**	
Inspector's Name(s):		**Inspector Phone #.**	**(540) 231-9097**

****All non-compliance issues to be resolved within 7 days from the date of the inspection unless otherwise noted.****
****The Contractor is responsible for the management and maintenance of SWPPP.****
****The RLD is responsible for the management and maintenance of all site erosion and stormwater controls.****

Stage of Construction

Pre-Construction Conference ☐ Clearing & Grubbing ☐ Construction ☐ Finish Grading ☐ Final Stabilization ☐ Construction of SWM Facilities ☐ Other _____ ☐

Weather Information

Type of Inspection: ❑ Regular ❑ Pre-storm event ❑ During storm event ❑ Post-storm event

Has there been a storm event since the last inspection? ❑Yes* ❑No

***If yes, see rainfall data attached to this report.**

Weather at time of this inspection? Temperature:
❑ Clear ❑Cloudy ❑ Rain ❑ Sleet ❑ Fog ❑ Snowing ❑ High Winds ❑ Other:

Are there any indications of stormwater discharges prior to or at time of inspection? ❑Yes ❑No
Are there any indications of off-site damage? ❑Yes ❑No
Is more than approximately 50% of the project site disturbed? ❑Yes ❑No
If yes, describe:

Have previous violation(s) been corrected: ❑Yes ❑No ❑N/A

❖ **No post-construction BMPs were inspected as part of this inspection.**	❖ **Certification of post-construction BMPs to be provided by others.**	❖ **No physical surveys have been conducted as part of this inspection.**

CERTIFICATION STATEMENT

I certify under penalty of law that I performed the inspections and, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I have read and understand the SWPPP and the SWPPP portion of the General Permit for Discharge of Stormwater from Construction Activities. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations and falsifying inspections (reports).

Inspector's Name: _____

Signature: _____ **Date:** _____

VirginiaTech

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

Date/Initials: _____

Refers to applicable regulation found in the most recent publication of the *Virginia Erosion and Sediment Control Regulations* (4VAC50-30), *Virginia Stormwater Management Permit Regulations* (4VAC50-60), or Annual Standards and Specifications for ESC & SWM

1. Non-compliance – number of times in which the item has been reported as a violation.

Revision: 10/21/2011

	Non-Compliance	BMP	BMP Installed	Maintenance Required	Description and Location of Problem/Violation[1], Required or Recommended Corrective Actions, and Other Comments/Notes
1			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
2			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
3			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
4			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
5			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
6			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
7			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
8			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

	Non-Compliance	BMP	BMP Installed	Maintenance Required	Description and Location of Problem/Violation[1], Required or Recommended Corrective Actions, and Other Comments/Notes
9			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
10			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
11			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					
10			❑Y ❑N	❑Y ❑N	
Corrective Action Taken:					

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

Overall Site Issues

Below are some general site issues that should be assessed during inspections. Customize this list as needed for conditions at your site.

	BMP/activity	Implemented?	Maintenance Required?	Description and Location of Problem/Violation[1], Required or Recommended Corrective Actions, and Other Comments/Notes
1	Are all slopes and disturbed areas not actively being worked properly stabilized?	❑Yes ❑No	❑Yes ❑No	
2	Are natural resource areas (e.g., streams, wetlands, mature trees, etc.) protected with barriers or similar BMPs?	❑Yes ❑No	❑Yes ❑No	
3	Are perimeter controls and sediment barriers adequately installed (keyed into substrate) and maintained?	❑Yes ❑No	❑Yes ❑No	
4	Are discharge points and receiving waters free of any sediment deposits?	❑Yes ❑No	❑Yes ❑No	
5	Are storm drain inlets properly protected?	❑Yes ❑No	❑Yes ❑No	
6	Is the construction entrance/exit preventing sediment from being tracked into the street?	❑Yes ❑No	❑Yes ❑No	
7	Is trash/litter from work areas collected and placed in covered dumpsters?	❑Yes ❑No	❑Yes ❑No	
8	Are washout facilities (e.g., paint, stucco, concrete) available, clearly marked, and maintained?	❑Yes ❑No	❑Yes ❑No	
9	Are vehicle and equipment fueling, cleaning, and maintenance areas free of spills, leaks, or any other deleterious material?	❑Yes ❑No	❑Yes ❑No	
10	Are materials that are potential stormwater contaminants stored inside or under cover?	❑Yes ❑No	❑Yes ❑No	

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

	BMP/activity	Implemented?	Maintenance Required?	Description and Location of Problem/Violation[1], Required or Recommended Corrective Actions, and Other Comments/Notes
11	Are non-stormwater discharges (e.g., wash water, dewatering) properly controlled?	❑Yes ❑No	❑Yes ❑No	
12	Are public roads cleaned as required	❑Yes ❑No	❑Yes ❑No	
13	Major grading log on site and maintained?	❑Yes ❑No	❑Yes ❑No	
14	Is material leaving the site or being brought onto the site? If yes, explain.	❑Yes ❑No	❑Yes ❑No	

	YES	NO
Copy of Permit on site		
Copy of permit coverage letter		
Approved ESC plan on site		

	YES	NO
SWPPP on site		
SWPPP signed		
Approved SWM plan on site		

	YES	NO	N/A
Has web address for SWPPP been displayed at entrance of site?			
Has Coverage Letter been displayed at entrance of site?			
Has the Amendment Log in SWPPP been updated since last report?			
Has the Grading Log in SWPPP been updated since last report?			
Has the Corrective Action Log in SWPPP been updated since last report?			
Has all SWPPP information been updated on the Vault webpage?			

Vault Webpage Access Information:

Web Address: http://198.82.142.212/AutodeskDM/webclient/

User Name: **VTProjects**
Password: **Hokies (case sensitive)**
Server: **198.82.142.212**
Database: **SIDVault**

University Design and Construction
Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9900 Fax: 540/231-5590

Date/Initials: _____

Additional Non-Compliance Violations

Describe any incidents of non-compliance not described above (write none if there are no additional incidents of non-compliance):

CERTIFICATION STATEMENT

I certify the site is in compliance or non-compliance (circle if correct) with the SWPPP and the General Permit for Discharge of Stormwater from Construction Activities.

"I certify under the penalty of law that I have read and understand this document and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Print name and title: _____

Signature: _____ **Date:** _____

VirginiaTech

APPENDIX E

Proposed Land-disturbing Acitvities

VirginiaTech

APPENDIX F

Past and Current Land-disturbing Activities

VirginiaTech

APPENDIX G

Variance Request Form

VirginiaTech

University Planning, Design, and Construction
67 Sterrett Facilities Complex (0529)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/pdc

VARIANCE REQUEST

Requested by: _____ **Date:** _____

Street Address: _____

City/Town/Zip: _____

Telephone #: _____ **Fax #:** _____

E-mail address: _____

Project Name/Location: _____

_____

Project Description: _____

_____

_____

Variance requested for (state appropriate minimum standard & requirement): _____

_____

_____

_____

Reasons/Justification for Variance Request and Specific Site Conditions Necessitating the Request: _____

_____

_____

_____

_____

Designers Signature: _____ **Date:** _____

Signature of applicant: _____ **Date:** _____

Providing supporting documentation (sketches, calculations, etc…) as necessary to support request
(NOTE: All approved Variance Requests will be considered part of the Erosion and Sediment Control Plan.

VirginiaTech

APPENDIX H

Exception Request Form

University Planning, Design, and Construction
67 Sterrett Facilities Complex (0529)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/pdc

EXCEPTION REQUEST

Requested by: _____ **Date:** _____

Street Address: _____

City/Town/Zip: _____

Telephone #: _____ **Fax #:** _____

E-mail address: _____

Project Name/Location: _____

_____

Project Description: _____

_____

Exception requested for (state appropriate standard & requirement): _____

_____

_____

Reasons/Justification for Exception Request and Specific Site Conditions Necessitating the Request: _____

_____

_____

_____

Mitigating Measures: _____

_____

_____

Designers Signature: _____ **Date:** _____

Signature of applicant: _____ **Date:** _____

Providing supporting documentation (sketches, calculations, etc…) as necessary to support request
(NOTE: All approved Exception Requests will be considered part of the Stormwater Management Plan.)

VirginiaTech

APPENDIX I

Plan Reviewer Checklist

Site & Infrastructure Development
67 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/stormwater

PLAN REVIEW CHECKLIST

_____ Annual Standards and Specifications – The ESC/SWM Plan clearly indicates the version of Virginia Tech Annual Standards and Specifications applicable.

- The coversheet of the narrative shall include the date of the Virginia Tech Annual Standards and Specifications ESC and SWM applicable.
- The coversheet of the construction drawings must contain Virginia Tech Annual Standards and Specifications for ESC and SWM applicable.
- What is the date of the annual stds and spec. applicable to this project:_____

_____ Minimum Standards - All applicable Minimum Standards must be addressed.

- All minimum Standards must be adhered to during the entire project regardless of the phasing.
- Request for a Variance should be addressed
- What is the version date of the most recent checklist: _____
- What is the version date of the checklist used:_____

_____ Plan Prepare Checklist – The ESC/SWM Plan must adhere to the approved Virginia Tech Annual Standards and Specifications listed on the coversheets of the narrative and construction drawings.

- What is the version date of the most recent checklist: _____
- What is the version date of the checklist used:_____

_____ Technical Criteria - All applicable technical criteria must be addressed.

- All technical criteria must be adhered to during the entire project regardless of the phasing.
- Request for an Exception should be addressed in the Plan.

_____ Areas – Shapefiles of the areas have been provided

- Treatment Areas
- Applicable Areas
- Disturbed Areas
- Watersheds

VirginiaTech

Site & Infrastructure Development
67 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/stormwater

NARRATIVE

_____ Project description - Briefly describes the nature and purpose of the land-disturbing activity, and the area (acres) to be disturbed.

- What time of year will the project start and finish? (construction sequence)
- How long will it take to complete the project?
- How many acres will be disturbed for completion of this project?
- How much impervious area will the project have in post-developed conditions?
- What will be the ultimate developed conditions of the site?

_____ Existing site conditions - A description of the existing topography, vegetation and drainage.

- Should list percentages of slope on the site.
- Types of existing vegetation that can be used as erosion control, or areas to be left undisturbed.
- Discuss marking of areas where existing vegetation is to be preserved.
- Discuss size of drainage areas in pre-development and post-development conditions.
- Discuss any existing drainage or erosion problems and how they are to be corrected.
- Discuss orientation of slopes (north or south facing).
- Discuss how existing site conditions can be used to reduce the potential for erosion and how proposed E&S controls will be designed to "fit" the site.
- Photographs?

_____ Adjacent areas - A description of neighboring areas such as streams, lakes, residential areas, roads, etc., which might be affected by the land disturbance.

- The potential for off-site damages must be considered and discussed
- ANY environmentally sensitive areas should be mentioned.
- Other private or public lands adjacent to the site should be described and considered for possible problems during and after construction (traffic problems, dust control, increases in runoff etc.)
- Discuss perimeter controls to be used.

_____ Off-site areas - Describe any off-site land-disturbing activities that will occur (including borrow sites, waste or surplus areas, etc.). Will any other areas be disturbed?

- Any off-site borrow or spoil areas should have an approved plan to supplement the overall project plan.
- If off-site areas are under other permits, proof of permits should be provided.
- List specific locations of all off-site areas
- Discuss who will be responsible for final stabilization and maintenance of off-site areas.

Site & Infrastructure Development
67 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/stormwater

_____ Soils - A brief description of the soils on the site giving such information as soil name, mapping unit, erodibility, permeability, depth, texture and soil structure.
- Indicate references for soil information
- Provide a copy of soil survey map
- Indicate what sheet of site plan soils are delineated
- Check for soils with a high K factor, or poor drainage, low pH etc.

_____ Critical areas - A description of areas on the site which have potentially serious erosion problems (e.g., steep slopes, channels, wet areas. streams, underground springs, etc.).
- Discuss any area of the project which may become critical during the project. Some areas of the site may have long or steep slopes during a certain phase of the grading.
- Indicate areas to be left alone until they can be graded and stabilized in favorable conditions.
- Discuss precautions to communicate limits of these areas to contractors and equipment operators.

_____ Erosion and sediment control measures - A description of the methods which will be used to control erosion and sedimentation on the site. (Controls should meet the specifications in Chapter 3.)
- List all controls used, list specification numbers (3.02) location of practice.
- Discuss why it was selected.
- Sequence of installation, maintenance and removal for each control.
- Discuss temporary seeding as a means of erosion control, list the types to be used

_____ Permanent stabilization - A brief description, including specifications, of how the site will be stabilized after construction is completed.
- Final stabilization needs careful review.
- Is the timing of seeding correct with the construction sequence?
- List soil testing requirements
- Provide seeding specifications (pure live seed minimums), fertilizer and liming specifications. Seeding tables and rates.
- Is the type of permanent vegetation appropriate for the site?
- Discuss all other areas to be stabilized other than vegetation (gravel, paved, etc.)

_____ Stormwater runoff considerations - Will the developed site cause an increase in peak runoff rates? Will the increase in runoff cause flooding or channel degradation downstream? Describe the strategy to control stormwater runoff.
- Discuss how downstream properties and waterways will be protected (basins, channel improvements, easements)
- Discuss how increased runoff will be managed during construction
- List or discuss all other references for design of permanent facilities.

VirginiaTech

Site & Infrastructure Development
67 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/stormwater

_____ Calculations - Detailed calculations for the design of temporary sediment basins, permanent stormwater detention basins, diversions, channels, etc. Include calculations for pre- and post-development runoff.

- All calculations showing pre-development and post-development runoff should be provided. Worksheets, assumptions and engineering decisions should be clearly presented to assist the plan reviewer in his or her duties.
- Calculation methods should be clearly presented and organized.
- Have the calculations shown that adequate protection of down-stream properties and waterways are protected?

_____ Profiles – Storm pipe/channel profiles

- Is the Channel/pipe bottom shown?
- Are roughness coefficients and material type provided?
- Are surcharges shown or indicated that none acquire for a given storm?
- Is the hydraulic grade line shown for the required storm?
- Is the existing ground shown?
- Is the proposed ground/grade shown?

_____ WQ Calculations - Detailed calculations for the design of water quality BMPs

- Include calculations for pre- and post-development runoff.
- All calculations showing pre-development and post-development impervious surfaces impact should be provided. Worksheets, assumptions and engineering decisions should be clearly presented to assist the plan reviewer in his or her duties.
- Calculation methods should be clearly presented and organized.
- Have the calculations shown that the required WQ treatment is being attained?

_____ Maintenance - A schedule of maintenance for permanent stormwater management measures (BMPs) should be provided.

- Should list who is responsible during construction and who will be responsible once the project is complete
- Should provide a schedule of inspections to be conducted
- List maintenance items to check and perform as well as precautions for large storm events
- Is the table from Appendix – L provided in the Plan?_____
- Are the numbers provided by SID?

Site & Infrastructure Development
67 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/stormwater

SITE PLAN

_____ Cover sheet – Contains the date of the Virginia Tech Annual Standards and Specifications for ESC and SWM applicable.

_____ Minimum Std Notes – Contains Minimum Standards 1 through 19 (4VAC50-30-40) listed on the construction drawings.

_____ General ESC Notes – Contains ES-1 through ES-16 notes listed on the construction drawings.

_____ Areas – Numerical values for areas are listed on the construction sheets.
- Contains the total area to be disturbed
- Contains the area to be disturbed per phase
- Contains the existing impervious area
- Contains the total impervious area after construction

_____ Vicinity map - A small map locating the site in relation to the surrounding area. Include any landmarks which might assist in locating the site.
- Provide a reproduction of a topographic map, road map etc.

_____ Indicate north - The direction of north in relation to the site.
- Useful tool for determining slope orientation
- Useful for communicating written inspection reports and plan review comments
- Useful in predicting areas off-site that might be effected by dust drift

_____ Limits of clearing and grading – Areas which are to be cleared and graded.
- Show all areas to be disturbed on the site plan
- Provide notes on how areas will be marked
- Provide notes and illustrations to clearly indicate areas NOT to be disturbed

_____ Existing contours - The existing contours of the site.
- Should be shown as dashed light lines in intervals from 1 to 5 feet.
- Represent pre-developed drainage areas (check these areas for accuracy)
- Show potential critical areas (slopes)
- Helps to determine cut or fill areas, low spots
- Helps to determine if E&S controls have been designed properly

Site & Infrastructure Development
67 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/stormwater

_____ Final contours - Changes to the existing contours, including final drainage patterns.
- Should be shown as heavy solid lines
- Determines final drainage areas
- Check to see if pre-developed drainage areas have increased
- Check final grade of slopes to see if they will become critical (may need diversions or flumes)
- Check vegetative specifications for final grade of slopes (low or high maintenance). Are erosion controls blankets needed?

_____ Existing vegetation - The existing tree lines, grassed areas, or unique vegetation.
- Clearly indicate existing tree lines, vegetation areas to remain
- Provide notes on the plan for areas to be undisturbed

_____ Soils - The boundaries of different soil types.
- Indicate soil boundaries of all soil types on the site. List K factor and soil survey classifications.
- Provide notes of soil properties (texture, etc.)

_____ Existing drainage patterns - The dividing lines and the direction of flow for the different drainage areas. Include the size (acreage) of each drainage area.
- Should be indicated by acres and show the direction of flow for all existing drainage areas.
- Indicates the need for basins, traps or other structural measures
- Helps to determine if controls are designed correctly
- Helps to determine if off-site drainage needs to be diverted
- Useful in planning to break up drainage areas into smaller more manageable areas during construction

_____ Profile of storm drainage systems – Proposed storm drainage components shall be provided in a profile.
- Pipe diameter, material, inverts, stationing, percent slope, proposed and existing grade, etc. should be included as part of the profile

_____ Critical erosion areas - Areas with potentially serious erosion problems.
- All critical, environmentally sensitive or prohibited areas should be denoted on the plan and notes provided to state reasons for critical nature
- Stream considerations; temporary crossings, other permits, location of stockpiles, trash & debris removal, fuel storage, etc.

_____ Site Development - Show all improvements such as buildings, parking lots, access roads, utility construction, etc.
- All improvements such as building, roads, temporary access roads, right-of-ways and temporary easements should be shown on the plan.
- Utility improvements on and off-site should be shown.

Site & Infrastructure Development
67 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/stormwater

_____ Location of practices - The locations of erosion and sediment controls and stormwater management practices used on the site. Use the standard symbols and abbreviations in Chapter 3 of the VESC handbook.

- The exact location of all practices including vegetation should be clearly shown on the plan.
- A legend denoting symbols, line uses and other special characters should be provided
-

_____ ESC BMPs – The ESC Measures (ESC BMPs) shall be clearly labeled.

- Are the ESC Measures (ESC BMPs) labeled with an ID that can be used in the SWPPP?

_____ Detail drawings - all structural practices used should be explained and illustrated with detail drawings.

- Details should be provided which are clearly dimensioned and reflected the ability to be "built" in the field according to the proper design criteria.
- Alternative E&S measures must have proper drawings to indicate how and where they are to be constructed.
- All plan drawings, elevations and cross section drawings should show scales used to prepare the drawings.
- Outlet protection schedules should be provided
- Sizes and materials should be shown for all pipes, flumes and slope drains.
- All details should list the specification number from the VESCH
- If more than one type of specification is being used, then details of all practices shall be provided
- See Variances below

_____ Variances - Any structural practices used that are not referenced to the E&S handbook or local handbooks should be explained and illustrated with detail drawings.

- Details should be provided which are clearly dimensioned and reflected the ability to be "built" in the field according to the proper design criteria.
- Alternative E&S measures must have proper drawings to indicate how and where they are to be constructed.
- All plan drawings, elevations and cross section drawings should show scales used to prepare the drawings.
- Installation instructions should be provided
- Maintenance instructions/schedule should be provided
- If more than one type of specification is being used, then details of all practices shall be provided

Site & Infrastructure Development
67 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/stormwater

_____ Off-site areas - Identify any off-site land-disturbing activities (e.g., borrow sites, waste areas, etc.). Show location of erosion controls. (Is there sufficient information to assure adequate protection and stabilization?)

- Are separate plans required for off-site borrow or disposal areas?
- How will off-site areas be stabilized?
- Are there any temporary easements to be disturbed during construction?
- Who has final responsibility for off-site areas?

_____ ESC Maintenance - A schedule of regular inspections and repair of erosion and sediment control structures should be set forth.

- Indicate who is responsible for maintenance and repair of all E&S measures on the project (RLD).
- Indicate who is the primary contact for emergencies, for notification of problems (owner), etc.
- Provide clean-out and maintenance specifications for all major structures such as basins, traps, silt fence etc.
- Require monitoring reports from the RLD if needed

_____ SWM Maintenance - A schedule of maintenance for permanent stormwater management measures (BMPs) should be provided.

- Should list who is responsible during construction and who will be responsible once the project is complete
- Should provide a schedule of inspections to be conducted
- List maintenance items to check and perform as well as precautions for large storm events
- Is the table from Appendix – L provided in the Plan?_____

_____ Permanent BMPs – The permanent BMPs (post-construction BMPs) shall be clearly labeled.

- Do the permanent BMP IDs match the SID requirements?

VirginiaTech

APPENDIX J

Post-Construction BMPs

Site & Infrastructure Development
69 Sterrett Facilities Complex (0129)
Blacksburg, Virginia 24061
540/231-9097 Fax: 540/231-5590
www.facilities.vt.edu/stormwater

BMP Post-Construction Maintenance Responsibility

BMP ID	BMP Description	Name	Title	Department	Phone No.	Email
		Mark Helms	Director	Facilities Operations	540-231-7243	mahelms@vt.edu
		Mark Helms	Director	Facilities Operations	540-231-7243	mahelms@vt.edu
		Mark Helms	Director	Facilities Operations	540-231-7243	mahelms@vt.edu
		…	…	…	…	…

Note: Add additional rows as needed to account for all post-construction BMP's installed as part of this project.

Site & Infrastructure Development Department (SID) will provide the post-construction BMP IDs. Please provide SID with the number of post-construction BMPs used on the site prior to submit the ESC/SWM Plan for review. The designer will need to add the BMP IDs provided by SID on the construction drawings and in the table above.

VirginiaTech

APPENDIX K

DESIGN PROFESSIONAL CERTIFICATION
OF
ESC MEASURES

VirginiaTech

PROJECT NAME: _____ SUBMITTAL#: _____

Erosion and sediment control measures/practices that require calculations shall be identified on the ESC/SWM drawings and will require written certification by the design professional as to completeness and correctness of installation within 10 business days of the erosion and sediment control measures/practices being installed.

ESC Meas./Practice ID	ESC Measure/Practice Description	Comments

I, _____, certify the above erosion and sediment control measure(s)/practice(s) on the ESC/SWM Plan (Narrative dated: _____ and Construction Drawings dated :_____) approved on _____ has (have) been completely and correctly installed.

_____ _____

(Design Professional Signature) *(Date)*

Firm Name: _____

Address: _____

City, State, Zip Code _____

Phone Number _____

(Make additional copies as necessary) Sheet _____ of _____

Version: Dec. 20, 2010

VirginiaTech

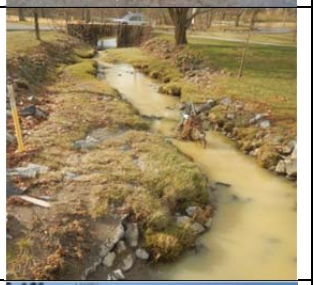
APPENDIX L

PRE-APPROVED VARIANCES

Table of Contents

Appendix C – Illicit Discharge Summary

Summary of Illicit Discharges 2014

Illicit Discharge Location	Date of Incident:	Narrative:	Photo
Seitz Parking Lot	**10.22.2013**	Leaky equipment was temporarily stored outside of Seitz Hall for a roofing project. SID worked with Environmental Health and Safety and the Facilities Operations to sop up the oil leak and prevent further discharge. E. Lyndell Price, Building and Grounds Supervisor, managed the roofing project and assisted with migration efforts.	
Power Plant	**11.18.2013**	Coal and ash runoff are entering the storm sewer system via nearby storm drains. SWPPP updates are being prepared by an outside consultant. More frequent street sweeping has been implemented to prevent future discharge.	
'The Edge' Toms Creek Road	**12.10.2013**	Insufficient inlet controls on-site at 'The Edge' apartment complex construction site in the Town of Blacksburg caused sediment to enter the Virginia Tech campus near the Surge Building (Triangle Park). Town of Blacksburg Erosion and Sediment Control Inspector re-inspected to ensure the inlet controls were properly installed.	
Veterinary Medicine Drain	**12.19.2013**	Met with Pete Jobst of the College of Veterinary Medicine and confirmed that trucks and equipment cleaning occurs over the drain by the Necropsy area. Vet Med and SID personnel are currently working on a solution.	
'The Edge' Toms Creek Road	**1.13.2014**	Insufficient inlet controls on-site at 'The Edge' apartment complex construction site in the Town of Blacksburg caused sediment to enter Stroubles Creek on the Virginia Tech campus near the Surge Building (Triangle Park).	
Veterinary Medicine Pond	**3.24.2014**	Sediment plumes were recognizable in the Veterinary Medicine regional pond at 7:30 a.m., upon further inspection at 10:30 a.m. of nearby construction sites and upstream manholes no sources were detected and the sediment had dissipated.	

Summary of Illicit Discharges 2014

Randolph Hall	**6.19.2014**	Baseflow behind Randolph Hall during dry weather conditions initiated regular follow-ups but no direct source was detected. The baseflow continued for approximately 8 days.	
Bacteria Sampling, REU	**6.25.2014**	A graduate student project in the Biological Systems Engineering Department discovered human strains of E. coli in Stroubles Creek. Research Experience for Undergraduates students and watershed representatives conducted a watershed-scale sampling and will follow up on the resulting high levels of E. coli.	

Appendix D – Stormwater Management Facilities

BMP Number	BMP Name	BMP Status	BMP Type	BMP Location	Latitude	Longtiude	Pervious Drainage Area (Acres)	Impervious Drainage Areas (Acres)	Total Acres	Date Added (MM/YYYY)	Sixth Order HUC	Impaired Water	Operator-owned or Privately-owned?	Maintenance Agreement (Y/N)	Date of Last Inspection
BMP_0001	Lane Stadium - Extended Detention Basin	Existing	Extended Detention	Virignia Tech Lane Stadium 285 Spring Road Blacksburg, VA 24061	37-13-8 N	80-25-1 W	-	-	1.7	06/2010	NE59	Stroubles Creek	Operator-owned	-	8/13/2014
BMP_0002	Chicken Hill Underground Detention Basin	Existing	Underground Stormwater Detention Facility	Corner of Southgate Road and Tech Center Drive (adjacent to Chicken Hill Parking Lot) Blacksburg, VA 24061	37-13-1.9 N	80-25-5.65 W	-	-	52.8	01/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0004	Vet Med - Retention Pond	Existing	Rentention Pond	Virginia Tech Campus Corner of Duckpond Road and Southgate Drive Blacksburg, VA 24061	37-12-59 N	80-25-32 W	-	-	27.8	06/2005	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0005	Vet Med - Detention Pond	Existing	Detention Pond	Virginia Tech Campus Corner of Southgate Drive and Route 460 Blacksburg,VA 24061	37-12-57 N	80-25-50 W	-	-	12	06/2005	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0007	Smithfield Lot Bioretention Pretreatment	Existing	Bioretention Pretreatment	Virignia Tech Campus Smithfield Road (Smithfield Parking Lot) Blacksburg, VA 24061	37-13-22 N	80-25-46 W	-	-	3.6	06/2010	NE59	Stroubles Creek	Operator-owned	-	6/17/2014
BMP_0008	Smithfield Lot Bioretention	Existing	Bioretention	Virignia Tech Campus Smithfield Road (Smithfield Parking Lot) Blacksburg, VA 24061	37-13-22 N	80-25-46 W	-	-	3.4	07/2007	NE59	Stroubles Creek	Operator-owned	-	6/17/2014
BMP_0009	Smithfield Lot Extended Detention 1	Existing	Extended Detention	Virignia Tech Campus Smithfield Road (Smithfield Parking Lot) Blacksburg, VA 24061	37-13-24 N	80-25-46 W	-	-	0.7	07/2007	NE59	Stroubles Creek	Operator-owned	-	6/17/2014
BMP_0010	Smithfield Lot Extended Detention 2	Existing	Extended Detention	Virignia Tech Campus Smithfield Road (Smithfield Parking Lot) Blacksburg, VA 24061	37-13-25 N	80-25-45 W	-	-	0.7	07/2007	NE59	Stroubles Creek	Operator-owned	-	6/17/2014
BMP_0011	Duck Pond Overflow Lot - Extended Detention	Existing	Extended Detention	Virignia Tech Campus Oak Lane (adjacent to Duck Pond Overflow Lot) Blacksburg, VA 24061	37-13-22 N	80-25-50 W	-	-	2.3	06/2005	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0013	Oak Lane (SPH) - Extended Detention Basin	Existing	Extended Detention	Virginia Tech Campus Oak Lane (Center of Oak Lane Community) Blacksburg, VA 24061	37-13-29 N	80-26-17 W	-	-	20.1	06/2005	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0014	Alumni Pond	Existing	Enhanced Extended Detention	Virginia Tech Campus Corner of Duck Pond Drive and West Campus Drive Blacksburg, VA 24061	37-13-42 N	80-25-41 W	15.8	28.0	43.78	01/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0015	Grove Lane Extended Detention	Existing	Extended Detention	Virginia Tech Campus Duck Pond Drive Blacksburg, VA 20461	37-13-22 N	80-25-39 W	-	-	47.5	06/2005	NE59	Stroubles Creek	Operator-owned	-	5/16/2014
BMP_0016	Life Sciences - Green Roof Extension 1	Existing	Green Roof	Virginia Tech Life Sciences I Facility 970 Washington Street SW Blacksburg, VA 24061	37-13-16 N	80-25-28 W	0	0.5	0.5	06/2010	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP-0017	Life Sciences - Green Roof Extension 2	Existing	Green Roof	Virginia Tech Life Sciences I Facility 970 Washington Street SW Blacksburg, VA 24061	37-13-14 N	80-25-28 W	0	0.2	0.2	06/2010	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0018	Payne (NR) - Underground Detention Basin	Existing	Underground Detention	Virginia Tech Campus Between Slusher Wing and Dietrick Dining Hall Blacksburg, VA 24062	37-13-31 N	80-25-16 W	-	-	4.7	06/2005	NE59	Stroubles Creek	Operator-owned	-	3/14/2014
BMP_0019	Henderson Hall Bioretention Filter	Existing	Bioretention Filter	Virginia Tech Henderson Hall 195 Alumni Mall Blacksburg, VA 24061	37-13-49 N	80-25-00 W	2.32	1.26	3.58	07/2011	NE59	Stroubles Creek	Operator-owned	-	6/26/2014
BMP_0022	Horse Exibit - Livestock Arena	Existing	Extended Detention	Virignia Tech Campus Alphin Stuart Livestock Teaching Arena 500 Plantation Road Blacksburg, VA	37-13-13 N	80-26-26 W	-	-	4.7	06/2005	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0023	VTES - Extended Detention	Existing	Extended Detention	Virginia Tech Mongomery Executive Airport 1601 Research Center Drive Blacksburg, Va 24060	37-12-40 N	80-24-46 W	-	-	17.1	06/2005	NE59	Stroubles Creek	Operator-owned	-	8/11/2014
BMP_0024	Library Storage - Extended Detention	Existing	Extended Detention	University Storage Faciilty 600 Energy Drive Blacksburg, VA 24061	37-12-46 N	80-24-40 W	-	-	5.0	06/2005	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0020	New Hall West 1	Existing	Bioretention Filter	Virginia Tech Campus New Hall West 190 West Campus Drive Blacksburg, VA 24061	37-13-19.173 N	80-25-21.899 W	0	0.3	0.3	01/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0021	New Hall West 2	Existing	Bioretention Filter	Virginia Tech Campus New Hall West 190 West Campus Drive Blacksburg, VA 24061	37-13-20.632 N	80-25-19.96 W	0	0.4	0.4	01/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0027	ICTAS II- Bioretention	Existing	Bioretention Filter	Virginia Tech Institute for Critical Technology and Applied Science (ICTAS II) 1075 Life Science Circle Blacksburg, VA 24061	37-13-20 N	80-25-32 W	-	-	0.28	07/2011	NE59	Stroubles Creek	Operator-owned	-	8/19/2014

BMP_0034	Lower Chicken Hill WQU	Existing	Underground WQU	Corner of Southgate Road and Tech Center Drive (adjacent to Chicken Hill Parking Lot) Blacksburg, VA 24061	37-13-2.4 N	80-25-6.2 W	-	-	52.8	01/2012	NE59	Stroubles Creek	Operator-owned	-	6/18/2014
BMP_0035	New Hall West 3	Existing	Bioretention Filter	Virginia Tech Campus New Hall West 190 West Campus Drive Blacksburg, VA 24061	37-13-20.766 N	80-25-21.099 W	0	0.3	0.3	01/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0036	New Hall West 4	Existing	Bioretention Filter	Virginia Tech Campus New Hall West 190 West Campus Drive Blacksburg, VA 24061	37-13-19.945 N	80-25-22.273 W	0	0.3	0.3	01/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0037	McComas Filterra Unit	Existing	Filterra Unit	Virginia Tech campus McComas Hall 895 Washington Street SW Blacksburg, VA 24061	37-13-11 N	80-25-23 W	0.3	0.4	0.7	07/2011	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0038	Football Locker Room WQU	Existing	Underground WQU	Viriginia Tech Campus Merryman Athletic Facility 165 Spring Road Blacksburg, VA 24061	37-13-20 N	80-25-21 W	0.70	2.6	3.30	01/2012	NE59	Stroubles Creek	Operator-owned	-	6/18/2014
BMP_0039	ICTAS II - Rain Garden	Existing	Bioretention Filter	Virginia Tech Institute for Critical Technology and Applied Science (ICTAS II) 1075 Life Science Circle Blacksburg, VA 24061	37-13-20 N	80-25-32 W	0	0.15	0.15	07/2011	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0041	MMF Bioretention Filter	Existing	Bioretention Filter	Viriginia Tech Health and Safety Building 675 Research Center Drive Blacksburg, VA 24061	37-12-52 N	80-25-28 W	10.25	1.37	11.62	09/2011	NE59	Stroubles Creek	Operator-Owned	-	8/19/2014
BMP_0042	West End Bioretention Filter	Existing	Bioretention Filter	Virginia Tech West End Market at Cochrane Hall 770 Washington Street SW Blacksburg, VA 24061	37-13-19.945 N	80-25-22.73 W	0.1	0.19	0.29	01/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0043	West End Filterra	Existing	Filterra Unit	Virginia Tech West End Market at Cochrane Hall 770 Washington Street SW Blacksburg, VA 24061	37-13-23.684 N	80-25-24.707 W	0.06	0.59	0.65	01/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0044	Roller Hockey Rink WQU	Existing	Stormceptor Underground WQU	Washington Street (southeast of Basketball Practice Facility) Blacksburg, VA 24061	37-19-1 N	79-58-27 W	2.60	4.2	6.80	01/2012	NE59	Stroubles Creek	Operator-owned	-	6/18/2014
BMP_0045	Visitor's Center - Bioretention Filter 1	Existing	Bioretention Filter	Virginia Tech Visitor and Undergraduate Admissions Center 925 Prices Fork Road Blacksburg, VA 24061	37-13-50 N	80-26-6 W	0.9	0.47	1.37	07/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0046	Visitor's Center - Bioretention Filter 2	Existing	Bioretention Filter	Virginia Tech Visitor and Undergraduate Admissions Center 925 Prices Fork Road Blacksburg, VA 24061	37-13-51 N	80-26-4 W	0.34	0.14	0.48	07/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0047	Visitor's Center - Bioretention Filter 3	Existing	Bioretention Filter	Virginia Tech Visitor and Undergraduate Admissions Center 925 Prices Fork Road Blacksburg, VA 24061	37-13-48 N	80-26-5 W	0.47	0.16	0.63	07/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0048	Visitor's Center - Bioretention Filter 5	Existing	Bioretention Filter	Virginia Tech Visitor and Undergraduate Admissions Center 925 Prices Fork Road Blacksburg, VA 24061	37-13-48 N	80-25-59 W	1.53	0	1.53	07/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0049	ASA - Underground Storage Tank 1	Existing	Underground Detention Center	Virginia Tech Lavery Hall 430 Old Turner Street Blacksburg, VA 24061	37-13-52 N	80-25-22 W	0.11	1.15	1.26	01/2012	NE59	Stroubles Creek	Operator-owned	-	2/25/2014
BMP_0050	ASA - Underground WQU 1	Existing	Underground WQU, Contech Stormfilter	Virginia Tech Lavery Hall 430 Old Turner Street Blacksburg, VA 24061	37-13-52 N	80-25-22 W	0.11	1.15	1.26	01/2012	NE59	Stroubles Creek	Operator-owned	-	3/14/2014
BMP_0051	ASA - Underground Storage Tank 2	Existing	Underground Detention Center	Virginia Tech Lavery Hall 430 Old Turner Street Blacksburg, VA 24061	37-13-52 N	80-25-22 W	0.06	0.86	0.92	01/2012	NE59	Stroubles Creek	Operator-owned	-	2/25/2014
BMP_0052	ASA - Underground WQU 2	Existing	Underground WQU, Contech Stormfilter	Virginia Tech Lavery Hall 430 Old Turner Street Blacksburg, VA 24061	37-13-52 N	80-25-22 W	0.06	0.86	0.92	01/2012	NE59	Stroubles Creek	Operator-owned	-	3/14/2014
BMP_0053	ASA - Biofilter	Existing	WQU - Contech Urbangreen Biofilter	Virginia Tech Lavery Hall 430 Old Turner Street Blacksburg, VA 24061	37-13-52 N	80-25-22 W	0.1	0.18	0.28	01/2012	NE59	Stroubles Creek	Operator-owned	-	2/25/2014
BMP_0054	SPE Filterra Unit 1	Existing	Filterra Unit	Virginia Tech Oak Lane Community Blacksburg, VA 24061	37-13-30 N	80-26-08 W	-	-	0.53	08/2013	NE59	Stroubles Creek	Operator-owned	-	8/19/2014

BMP_0055	SPE Filterra Unit 2	Existing	Filterra Unit	Virginia Tech Oak Lane Community Blacksburg, VA 24061	37-13-30 N	80-26-08 W	-	-	0.67	08/2013	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0056	SPE Underground Detention Piping	Existing	Underground Detention Pipe	Virginia Tech Oak Lane Community Blacksburg, VA 24061	37-13-30 N	80-26-08 W	-	-	0.86	05/2013	NE59	Stroubles Creek	Operator-owned	-	2/25/2014
BMP_0057	VMIA - Detention Swale	Existing	Detention Swale	Virginia Tech 215 Duck Pond Drive Blacksburg, VA 24061	37-13-07 N	80-25-41 W	0.09	0.25	0.34	11/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0058	VMIA - Filterra Unit	Existing	Filterra Unit	Virginia Tech 215 Duck Pond Drive Blacksburg, VA 24061	37-13-07 N	80-25-41 W	0.01	0.23	0.24	11/2012	NE59	Stroubles Creek	Operator-owned	-	8/19/2014
BMP_0060	CFTA Water Quality Unit 1	Existing	Stormceptor Underground WQU	Virginia Tech 190 Alumni Mall Blacksburg, VA 24061	37-13-52 N	80-25-02 W	2.9	4.43	7.33	07/2013	NE59	Stroubles Creek	Operator-owned	-	6/17/2014
BMP_0061	CFTA Water Quality Unit 2	Existing	Stormceptor Underground WQU	Virginia Tech 190 Alumni Mall Blacksburg, VA 24061	37-13-53 N	80-25-00 W	1.94	1.82	3.76	07/2013	NE59	Stroubles Creek	Operator-owned	-	6/17/2014
BMP_0062	CFTA Underground Detention	Existing	Underground Detention Facility	Virginia Tech 190 Alumni Mall Blacksburg, VA 24061	37-13-54 N	80-25-01 W	1.94	1.82	3.76	07/2013	NE59	Stroubles Creek	Operator-owned	-	6/17/2014
BMP_0065	VT Airport Extended Detention Basin	Existing	Extended Detention	Virginia Tech Mongomery Executive Airport 1601 Research Center Drive Blacksburg, Va 24060	37-12-20 N	80-24-41 W	-	-	-	06/2005	NE59	Stroubles Creek	Privately-owned	Y	6/18/2014

Appendix E – Active Project List

Virginia Tech 2013-2014 MS4 Annual Report

MCM 4 - BMP 4.1: Active and Proposed Land Disturbing Projects

Active Land-Disturbing Projects requiring VAR10 Permit Coverage:

1. Center for the Arts (*Terminated 11-13-2013*) – **0 inspections 9.1 acres in Phase III**
2. Dairy Barn Relocation to Kentland Farms – **27 inspections 32 acres (Amended 12-29-2013)**
3. Davidson Hall Renovations Project Phase I - **34 inspections 2.7 acres**
4. Human Agricultural and Biosciences Building One – **25 inspections 7 acres**
5. Indoor Athletic Training Facility – **2 inspections 13.7 acres**
6. Infectious Disease Research Facility – **0 inspections 1.9 acres**
7. Inert Debris (*Future site of Marching Virginians Band Practice Facility)* – **36 inspections 1.4 acres**
8. North Campus Steam Extension (*Terminated 07-03-2013*) – **0 inspections 1.2 acres**
9. Recycled Brush Pad at Tom's Creek Landfill (*Terminated 12-13-2013*) - **11 inspections 3 acres**
10. Sigma Phi Epsilon Infrastructure (*Terminated 09-06-2013*) – **4 inspections 1.17acres**
11. Signature Engineering Building (*Terminated 07-10-2014*) – **36 inspections 5 acres**
12. Southwest Chiller Plant (*Terminated November 2013)* – **17 inspections 5.2 acres**
13. Upper Quad Residential Facilities – **22 inspections 3.8 acres**
14. Virginia Tech Electric Services Ductbank – CRC Phase II (*Terminated 08-19-2013*) – **0 inspections 2.6 acres**
15. Virginia Tech Electric Services Lane Substation Expansion – **2 inspections 2.55 acres**
16. Virginia Tech Electric Services Oak Lane to Golf Course Ductbank – **5 inspections 1.75 acres** (Includes Smithfield/Phase I)
17. Virginia Tech Electric Services Smithfield to Wallace Hall Ductbank – **4 inspections 1.75 acres** (Includes Oak Lane /Phase II)
18. Virginia Tech Electric Facility Indoor Practice Facility Ductbank – **19 inspections .8 acres**

Active Land-Disturbing Projects less than 1 acre and greater than 10,000 square feet:

1. Virginia Tech Electric Services Ductbank (*Final Inspection, 06-19-2013*) – **2 inspections**
2. Lane Stadium/Verizon Wireless (DAS) (*Final Inspection, June 12, 2013*) – **34 inspections**
3. Wildlife Aviary (*Final Inspection 08-04-2014*) – **36 inspections**
4. 2013 Softball Field Improvements (*Final Inspection, September 3, 2013)* – **6 inspections**
5. Athletic Stockpile – **1 inspection**
6. Softball Field Maintenance (*Final Inspection, August 19, 2013)* – **3 inspections**

Proposed Projects:

1. 2013 South Recreation Area Fields
2. Drillfield Improvements
3. Marching Virginians Band Practice Facility
4. Multi-Modal Transit Facility
5. New Classroom Building
6. North Chiller Plant
7. Performing Arts Building Renovations
8. Propulsion Lab
9. Rector Field House
10. Sandy Hall Renovations
11. Schiffert Health Center
12. Southgate 460 Interchange
13. Translational Medicine
14. W.M. Jordan Laydown/Prep Area
15. Virginia Bioinformatics Institute Addition
16. VT Airport Runway Expansion

Appendix F – 2013-2014 Training Table

2013-2014 Annual Report Training Log

Training Event	Date of Event	Number of Persons Trained
Dining Center New Hire Orientation	2013-07-12	3
Dining Center New Hire Orientation	2013-07-19	3
Dining Center New Hire Orientation	2013-07-26	8
Dining Center New Hire Orientation	2013-08-02	11
Dining Center New Hire Orientation	2013-08-09	30
Dining Center New Hire Orientation	2013-08-19	58
Dining Center New Hire Orientation	2013-08-20	20
Dining Center New Hire Orientation	2013-08-21	62
Dining Center New Hire Orientation	2013-08-22	25
Dining Center New Hire Orientation	2013-08-23	30
Dining Center New Hire Orientation	2013-08-27	25
Dining Center New Hire Orientation	2013-08-28	31
Dining Center New Hire Orientation	2013-08-29	17
Dining Center New Hire Orientation	2013-08-30	43
Dining Center New Hire Orientation	2013-09-03	20
Dining Center New Hire Orientation	2013-09-04	31
Dining Center New Hire Orientation	2013-09-06	38
Dining Center New Hire Orientation	2013-09-10	15
Dining Center New Hire Orientation	2013-09-11	22
Dining Center New Hire Orientation	2013-09-12	23
Dining Center New Hire Orientation	2013-09-13	34
Dining Center New Hire Orientation	2013-09-17	11
Dining Center New Hire Orientation	2013-09-18	11
Dining Center New Hire Orientation	2013-09-20	28
Dining Center New Hire Orientation	2013-09-24	12

2013-2014 Annual Report Training Log

Dining Center New Hire Orientation	2013-09-25	16
Dining Center New Hire Orientation	2013-09-27	19
Dining Center New Hire Orientation	2013-09-30	11
Dining Center New Hire Orientation	2013-10-01	7
Dining Center New Hire Orientation	2013-10-02	12
Dining Center New Hire Orientation	2013-10-04	18
Dining Center New Hire Orientation	2013-10-08	5
Dining Center New Hire Orientation	2013-10-09	12
Dining Center New Hire Orientation	2013-10-11	13
Dining Center New Hire Orientation	2013-10-15	12
Dining Center New Hire Orientation	2013-10-16	7
Dining Center New Hire Orientation	2013-10-18	11
Dining Center New Hire Orientation	2013-10-22	3
Dining Center New Hire Orientation	2013-10-23	9
Dining Center New Hire Orientation	2013-10-25	14
Dining Center New Hire Orientation	2013-10-29	1
Dining Center New Hire Orientation	2013-10-30	9
Dining Center New Hire Orientation	2013-11-01	11
Dining Center New Hire Orientation	2013-11-06	10
Dining Center New Hire Orientation	2013-11-08	10
Dining Center New Hire Orientation	2013-11-13	2
Dining Center New Hire Orientation	2013-11-15	4
Dining Center New Hire Orientation	2013-11-19	5
Dining Center New Hire Orientation	2013-12-04	2
Dining Center New Hire Orientation	2013-12-06	8
Dining Center New Hire Orientation	2013-12-13	1

2013-2014 Annual Report Training Log

Dining Center New Hire Orientation	2014-01-15	7
Dining Center New Hire Orientation	2014-01-20	34
Dining Center New Hire Orientation	2014-01-21	15
Dining Center New Hire Orientation	2014-01-22	17
Dining Center New Hire Orientation	2014-01-24	41
Dining Center New Hire Orientation	2014-01-28	11
Dining Center New Hire Orientation	2014-01-29	21
Dining Center New Hire Orientation	2014-01-31	37
Dining Center New Hire Orientation	2014-02-04	10
Dining Center New Hire Orientation	2014-02-05	18
Dining Center New Hire Orientation	2014-02-07	36
Dining Center New Hire Orientation	2014-02-11	27
Dining Center New Hire Orientation	2014-02-12	19
Dining Center New Hire Orientation	2014-02-18	11
Dining Center New Hire Orientation	2014-02-19	16
Dining Center New Hire Orientation	2014-02-21	36
Dining Center New Hire Orientation	2014-02-25	7
Dining Center New Hire Orientation	2014-02-26	8
Dining Center New Hire Orientation	2014-02-27	1
Dining Center New Hire Orientation	2014-02-28	16
Dining Center New Hire Orientation	2014-03-04	5
Dining Center New Hire Orientation	2014-03-05	6
Dining Center New Hire Orientation	2014-03-06	1
Dining Center New Hire Orientation	2014-03-07	4
Dining Center New Hire Orientation	2014-03-12	2

2013-2014 Annual Report Training Log

Dining Center New Hire Orientation	2014-03-18	4
Dining Center New Hire Orientation	2014-03-19	6
Dining Center New Hire Orientation	2014-03-21	11
Dining Center New Hire Orientation	2014-03-25	5
Dining Center New Hire Orientation	2014-03-26	8
Dining Center New Hire Orientation	2014-03-28	17
Dining Center New Hire Orientation	2014-04-02	8
Dining Center New Hire Orientation	2014-04-04	12
Dining Center New Hire Orientation	2014-04-09	9
Dining Center New Hire Orientation	2014-04-11	9
Dining Center New Hire Orientation	2014-04-16	9
Dining Center New Hire Orientation	2014-04-18	9
Dining Center New Hire Orientation	2014-04-22	1
Dining Center New Hire Orientation	2014-04-23	3
Dining Center New Hire Orientation	2014-04-25	11
Dining Center New Hire Orientation	2014-04-30	2
Dining Center New Hire Orientation	2014-05-02	7
Dining Center New Hire Orientation	2014-05-07	1
Dining Center Stormwater Training	2013-08-14	47
MS4 Stormwater Awareness Training As a part of EHS Safety Training	2013-09-25	31
MS4 Stormwater Awareness Training As a part of EHS Safety Training	2013-09-25	34
MS4 Stormwater Awareness Training As a part of EHS Safety Training	2013-09-25	28
MS4 Stormwater Awareness Training As a part of EHS Safety Training	2014-01-22	13
MS4 Stormwater Awareness Training As a part of EHS Safety Training	2014-02-12	24
MS4 Stormwater Awareness Training As a part of online EHS Safety Training	N/A	9
	TOTAL:	**1,575**

Appendix G – Program Evaluations

Appropriateness of the high-priority stormwater issues

Sediment

Stroubles Creek remains impaired due to sediment load and poor aquatic diversity. The potential remains for Stroubles Creek to receive sediment loads from eroded areas on campus, active construction sites, and unpaved sections of Plantation Road. As a result, sediment is an appropriate high-priority water quality issue and will remain a focus of pollution prevention efforts.

Animal Waste

High levels of fecal indicator bacteria (FIB) are the leading cause of surface water quality impairments in the United States (USEEPA, 2012). Stroubles Creek is currently included on the Commonwealth of Virginia's 303(d) impairment list due to elevated *E. coli* concentrations. The StREAM Lab and faculty from the Biological Systems Engineering department regularly sample FIB concentrations. Ducks at the Duck Pond and domestic animal waste are the most likely contributors to higher levels of FIB in Stroubles Creek. Animal waste remains an appropriate high-priority stormwater issue.

Trash

In assessing the volume of trash gathered from Stroubles Creek during *every* stream clean-up, it is clear that trash is still a high-priority issue on the Virginia Tech campus. We are hopeful that the new Solar Big Belly trash compactors will mitigate some of the trash – but still anticipate trash as a high priority stormwater issue due to constant foot traffic and influx of campus visitors during football season.

Appropriateness of the selected target audiences for each high-priority stormwater issue

On-Campus Students

On-campus students remain as a prominent and important part of the Virginia Tech campus community and therefore are still very relevant in Virginia Tech stormwater pollution prevention.

Sediment: All target audiences are liable to contribute to pathway erosion around Virginia Tech's main campus whether on bike or on foot.

Animal Waste: On-campus students often have family visits that include the family pet and/or feeding the ducks at the Duck Pond.

Trash: All campus community members have the potential to litter. On-campus students are the most frequent target audience to use dining halls and therefore are more likely to litter and/or disregard proper disposal procedures for the plastics and food containers used in the dining halls. On-campus students also attend sporting events and participate in a multitude of campus activities that make them susceptible to accidentally (or purposefully) littering.

Off-Campus Students

Off-campus students remain as a prominent and important part of the Virginia Tech campus community and therefore are still very relevant in stormwater pollution prevention.

Sediment: All target audiences are liable to contribute to pathway erosion around Virginia Tech's main campus whether on bike or on foot.

Animal Waste: Off-campus students often bring their pets to campus to take walks and may feed the ducks at the Duck Pond.

Trash: All campus community members have the potential to litter. Off-campus students also frequent dining halls, attend sporting events, and participate in campus activities that make them susceptible to accidentally (or purposefully) littering.

Faculty/Staff

Faculty/Staff members remain as a prominent and important part of the Virginia Tech campus community and therefore are still very relevant in stormwater pollution prevention.

Sediment: All target audiences are liable to contribute to pathway erosion around Virginia Tech's main campus whether on bike or on foot.

Animal Waste: Community members (including faculty and staff) will visit the Duck Pond to feed the ducks, which contribute to the ducks' continued residency at the pond. Some faculty and staff members also live close enough to campus to walk their pets as well.

Trash: All campus community members have the potential to litter. Faculty/staff attend sporting events and participate in a multitude of campus activities, including job responsibilities, which make them to susceptible to accidentally (or purposefully) littering.

Effectiveness of the message or messages being delivered: Since this was the first year utilizing direct stormwater messages, public outreach materials changed slightly. The focused messages assisted in encouraging more innovative approaches such as the football tailgating signage, pet waste station public advertisements, and stormwater management training.

Effectiveness of the mechanisms of delivery employed in reaching the target audiences: The mechanisms used in the Virginia Tech outreach program utilize electronic mediums, hardcopy publications, and high-traffic settings such as The Lyric Theatre, Facebook, and Twitter. Techniques may need to be further refined to address each target audience. The Housing and Residence Life packets were successful in specifically reaching on-campus students, but other events and mechanisms were not as clearly defined in regards to their intended target audience.

Appropriateness of the BMPs outlined in the Program Plan:

1.1 Targeting Public Outreach Events for Target Audiences (VT Students & Staff)

BMP 1.1 and its associated sections (Campus, Community, & Academic) pushed Virginia Tech Site & Infrastructure Development to become involved in events such as Cycle Chic and Recyclemania for the first time in an effort to partner with more sustainability-driven departments. Developing these partnerships provides an opportunity for outreach in itself as well as public involvement with participants. These BMPs remain appropriate in the Program Plan.

1.2 Targeting Public Outreach Materials for Target Audiences

BMP 1.2 and its associated sections provide a forum for Virginia Tech Site & Infrastructure Development to highlight their varied approaches to public outreach and education. Although target audiences may need to be more clearly addressed in these efforts, the structure of the BMP is sufficient and remains appropriate in the Program Plan.

Modification of roles & responsibilities for this MCM:

The MS4 Program Assistant will be taking another position and that role will need to be reassessed and possibly redistributed to departmental interns. As stated previously, Site & Infrastructure Development (SID) intends to partner and sponsor more events that have stormwater-relevant impact. This means the role of SID as the event planner will be less prominent as will be their role in the sponsorship and involvement with other departments such as the Office of Energy and Sustainability, Sustainable Dining, and Alternative Transportation.

Any changes to identified BMPs or measurable goals:

BMP 1.2.1 Electronic Outreach states that 5 stormwater-related facts will be posted via electronic outreach mediums. Although this was accomplished in the annual reporting cycle, it is slightly irrelevant to the electronic outreach forums as they are more of a means to share relevant articles, local stormwater news, Virginia Tech news stories, and videos/pictures from outreach events.

Steps to be taken to address deficiencies:

Techniques may need to be further refined to address each target audience. The Housing and Residence Life packets were successful in specifically addressing on-campus students, but other events and mechanisms were not as clearly defined in regards to their intended target audience. Faculty/staff listserv emails could directly address that target audience and partnership with the Town of Blacksburg to include information on water bill information would be valuable to directly address off-campus students.

Plans for the next reporting cycle:

Site & Infrastructure Development has signed up to be a part of Gobberfest 2014, an event that brings out students interested in becoming involved in the campus community. This event could jumpstart regular partnerships with student organizations and student volunteers. In order to assist with outreach efforts, a joint Town of Blacksburg and Virginia Tech listserv was created to organize those interested in being a part of the Virginia Tech Stormwater Management Program.

Appropriateness of the BMPs outlined in the Program Plan

2.1 Promote Availability of the MS4 Program Plan and Annual Reports

As a permit requirement, this BMP remains an appropriate part of the Program Plan. In the past, Virginia Tech has had limited review and/or comment of the Program Plan and Annual Reports. This BMP will encourage innovative means to solicit feedback.

2.1.1 Promotion through Electronic Mediums

Virginia Tech utilizes electronic mediums as a means to connect with a younger audience. Each year electronic interactions with campus community members increase in regards to the MS4 Program Plan as well as general stormwater pollution prevention. Therefore, this remains as an appropriate BMP in the Program Plan.

2.2 Public Involvement/Participation

As a permit requirement, this BMP remains as an appropriate part of the Annual Report.

2.2.1 Stream Clean-ups/Adopt-A-Stream

Stream clean-ups provide a direct opportunity for interaction within the Stroubles Creek watershed. Virginia Tech Site & Infrastructure Development is required to sponsor clean-ups as a part of the Adopt-A-Stream program and has slowly built partnerships and more regular volunteer efforts. Therefore, this remains as an appropriate BMP in the Program Plan.

2.2.2 Volunteer Events

Volunteer events are the core of the Public Involvement BMP – with that being said, it does directly overlap with the Stream Clean-up BMP and also with the Storm Drain Marking BMP in MCM1. Unless Site & Infrastructure Development addresses this overlap and/or participates in additional volunteer events, this BMP may not be appropriate in the Program Plan.

Modification of roles & responsibilities for this MCM: Student organizations that participated in this year's stream clean-ups will, with regular communication, become the core volunteer groups for future clean-ups. Therefore, Site & Infrastructure Development might become the coordinating entity while the volunteer effort and promotion of the event will be accomplished through the student organizations themselves.

Changes to identified BMPs and/or measurable goals: There does not seem to be an appropriate location in the BMPs to discuss the recently installed pet waste stations. Site & Infrastructure Development may consider adding and/or altering a BMP to address situations like this one. Also, as stated above, BMP 2.2.2 may need to be reevaluated in the Program Plan.

Steps to be taken to address deficiencies: Site & Infrastructure Development will address any BMP deficiencies in the Program Plan and take into account campus pet waste stations and additional volunteer events.

Plans for the next reporting cycle: Site & Infrastructure Development will continue to find new volunteer events while continuing the established partnership that has been developed with the Town of Blacksburg for events like Greeks Giving Back and The Big Event. Stream clean-ups may become more regular with increased interest from student groups.

Appropriateness of the BMPs outlined in the Program Plan

3.1 Illicit Discharge Detection Program

BMP 3.1 and its associated BMPs cover the basic components of the IDDE Program as outlined in the permit. It particularly pieces out the "detection" components, which include a regularly updated storm sewer map, a regular outfall reconnaissance inventory, an identification of priority areas, and a reporting mechanism for staff and students. All of these pieces give Virginia Tech the tools to detect potential illicit discharges and mitigate the issues as soon as possible. All BMPs are still relevant and appropriate in the Program Plan.

3.2 Illicit Discharge Elimination

BMP 3.2 and its associated BMPS cover the basic components of the IDDE Program as outlined in the permit. It particularly pieces out the "elimination" and response components which include policymaking activities to prohibit illicit discharges altogether as well as a tracking mechanism to trace, remove, and document illicit discharges. All BMPs are still relevant and appropriate in the Program Plan.

3.3 MS4 Interconnections

Interaction with MS4 interconnections regarding illicit discharges and priority areas is crucial to a successful IDDE Program. This BMP is still relevant and appropriate in the Program Plan.

Modification of roles & responsibilities for this MCM: The Virginia Tech Police Department has added illicit discharge contact information to their response procedures so that Site & Infrastructure Development (SID) is able to stay informed about possible discharges and spills around campus.

Changes to identified BMPs and/or measurable goals: No BMPs need to be changed at this time.

Steps to be taken to address deficiencies: Site & Infrastructure Development will continue to bolster public outreach and awareness, which will hopefully lessen the number of illicit discharges in the next annual reporting cycle.

Plans for the next reporting cycle: Site & Infrastructure Development hopes to continue building upon pre-existing procedures in the Virginia Tech Police Department to maintain regular communication regarding environmental spills, etc. The approval of the Illicit Discharge Detection and Elimination Policy is anticipated to occur in the next annual reporting cycle.

Appropriateness of the BMPs outlined in the Program Plan

4.1 Management of Construction Site Stormwater Runoff

The BMPs listed within section 4.1 are, for the most part, permit requirements. Therefore, they remain appropriate in the Program Plan. Additional tracking requirements in the new permit will encourage enhanced document management and a comprehensive filing system from the beginning to the end of a project cycle.

Modification of roles & responsibilities for this MCM: Water Resources Specialist, Whitney Blankenship, left her position at the completion of the annual reporting cycle. Management will determine how the position's responsibilities will be disseminated amongst the remaining departmental staff members.

Changes to identified BMPs and/or measurable goals: It may be valuable to include pre-construction meetings into BMP 4.1.2 Design Phase Meetings. Although the meetings serve separate functions, they both are a means to ensure the project is designed and construction according to stormwater regulations. For the purposes of this annual report only design phase meetings were addressed in the response.

Steps to be taken to address deficiencies: Virginia Tech Site & Infrastructure Development will submit a revised version of the Annual Standards and Specifications for ESC and SWM by December 31, 2014.

Plans for the next reporting cycle: Steps will be taken to revise and refine the Site & Infrastructure Development document management system. This most likely will mean transferring from Autodesk VAULT to Laserfiche document management software.

Appropriateness of the BMPs outlined in the Program Plan

5.1 Tracking of Stormwater Management Facilities

This BMP includes corresponding tracking, inspection, and maintenance sections. These three parts make up a comprehensive post-construction stormwater management facility program. Therefore, these BMPs remain appropriate as part of the Program Plan.

Modification of roles & responsibilities for this MCM: Due to the increasing number of manufactured BMPs and the technical expertise needed for their maintenance, Site & Infrastructure Development will look into different means and methods to improve the current maintenance program for manufactured BMPs.

Changes to identified BMPs and/or measurable goals: Since the three components of the MCM 5 program include tracking, inspection, and maintenance, Site & Infrastructure Development might consider altering the title of BMP 5.1 to encompass all three components of the program.

Steps to be taken to address deficiencies: A responsible party database is being created for all current BMPs on campus. The database also includes maintenance requirements and frequency of maintenance needs for manufactured BMPs, etc. This database will assist in the management of the MCM5 program for Site & Infrastructure Development.

Plans for the next reporting cycle: A responsible party database is being created for all current BMPs on campus.

Appropriateness of the BMPs outlined in the Program Plan

5.1 Tracking of Stormwater Management Facilities

This BMP includes corresponding tracking, inspection, and maintenance sections. These three parts make up a comprehensive post-construction stormwater management facility program. Therefore, these BMPs remain appropriate as part of the Program Plan.

Modification of roles & responsibilities for this MCM: Due to the increasing number of manufactured BMPs and the technical expertise needed for their maintenance, Site & Infrastructure Development will look into different means and methods to improve the current maintenance program for manufactured BMPs.

Changes to identified BMPs and/or measurable goals: Since the three components of the MCM 5 program include tracking, inspection, and maintenance, Site & Infrastructure Development might consider altering the title of BMP 5.1 to encompass all three components of the program.

Steps to be taken to address deficiencies: A responsible party database is being created for all current BMPs on campus. The database also includes maintenance requirements and frequency of maintenance needs for manufactured BMPs, etc. This database will assist in the management of the MCM5 program for Site & Infrastructure Development.

Plans for the next reporting cycle: A responsible party database is being created for all current BMPs on campus.

Appropriateness of the BMPs outlined in the Program Plan

6.1 Municipal Facility Pollution Prevention and Good Housekeeping
As permit requirements, components in BMP 6.1 remain appropriate in the Program Plan.

6.2 Landscaping Management and Pest Control
Landscaping and pest control are two activities that occur frequently and have potential to cause stormwater pollution. They remain relevant as part of the Program Plan.

6.3 Personnel Training
As a permit requirement, personnel training and the Annual Written Training Plan remain an appropriate BMP in the Program Plan. The new permit requirements will encourage continued and enhanced training programs regarding stormwater-specific pollution prevention practices.

6.4 Management of Municipal Facilities
The three corresponding BMPs include street sweeping, salt application, and stormwater structure cleaning. These are three crucial components of pollution prevention and MCM6. They remain appropriate and relevant in the Program Plan.

Modification of roles & responsibilities for this MCM: With high priority areas properly addressed, it is now important to establish responsible parties for those areas in order to establish SWPPPs and the associated SWPPP inspections and documentation.

Changes to identified BMPs and/or measurable goals: BMP 6.1.2 and BMP 6.1.3 will be reassessed and modified after SWPPPs have been developed and all high priority locations have been addressed through the IDDE Program. They are organized as such in the Program Plan due to the new permit requirements. BMP 6.3.1 may be incorporated into BMP 6.3.2 if it shows there are limited training plan updates in upcoming annual reporting cycles.

Steps to be taken to address deficiencies: N/A

Plans for the next reporting cycle: Next steps include identifying all personnel and operations on each high priority site to refine stormwater pollution mitigation efforts prior to SWPPP development. Those facilities that did not qualify as both high priority and high potential will be incorporated into the illicit discharge detection and elimination (IDDE) program. All locations will be tracked using ArcGIS.